4 of 5
Fire Drill

Livingston County
Emergency Management
1911 Tooley Rd
Howell, Michigan 48843
Telephone: 517.540.7926
Fax: 517.546.6788

Therese Cremonte, Coordinator **Kristi Wahoski, Planner**

SCHOOL EMERGENCY PREPAREDNESS DRILL
REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) *Prior* to drill Jennifer Mykols

School & District: Hawkins Elementary Brighton Area Schools

Drill Type & Number: Fire 4 **of 5 Tornado** ___ **of 2 (circle one) Lock Down / Shelter in Place** ___ **of 3**

Check here if a Cardiac Drill was conducted at same time as other drill ___

During: ✓ **Class Time** ___ **Class Change** ___ **Recess** ___ **Lunch** ___ **Other** ___ **Summer School**

Date of Drill: 4/19/24 **Time of Drill:** 9:30 am **Number of Participants:** 560

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: ___

Observations / Remarks: ___

Does <u>any</u> information in the KNOX BOX need to be updated? ___ **(update at beginning & mid-year)**

Name & Title of School Personnel Conducting Drill: Scott Starry

Signature: X

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

___

AND

Law Enforcement Agency ___

OR
Fire Department ___

e-mail this report to Livingston County Emergency Management: **thcremonte@livgov.com**