



**Livingston County  
Emergency Management**

1911 Tooley Rd  
Howell, Michigan 48843  
Telephone: 517.540.7926  
Fax: 517.546.6788

Therese Cremonte, Coordinator

Kristi Wahoski, Planner

**SCHOOL EMERGENCY PREPAREDNESS DRILL  
REQUIRED DOCUMENTATION**

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill \_\_\_\_\_

School & District: Scranton / BAS

Drill Type & Number: Fire \_\_\_ of 5 Tornado \_\_\_ of 2 (circle one) Lock Down Shelter in Place 1 of 3

Check here if a Cardiac Drill was conducted at same time as other drill \_\_\_\_\_

During:  Class Time \_\_\_ Class Change \_\_\_ Recess \_\_\_ Lunch \_\_\_ Other \_\_\_ Summer School

Date of Drill: 12/5/23 Time of Drill: ~~12:41~~ 10-10:12:41 Number of Participants: 847

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 12:41

Observations / Remarks: \_\_\_\_\_

Does any information in the KNOX BOX need to be updated? NO (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Bill RENNER, PRINCIPAL

Signature: [Handwritten Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND  
Law Enforcement Agency [Handwritten Signature] #304 LCSD

OR  
Fire Department \_\_\_\_\_

e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com