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Livingston County Emergency Management

1911 Tooley Rd
Howell, Michigan 48843
Telephone: 517.540.7926
Fax: 517.546.6788

Jeffrey R. Boyd, Coordinator

Therese Cremonte, Emergency Manager

SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill _____

School & District: SPENCER ELEMENTARY / BRIGHTON AREA SCHOOLS

Drill Type & Number: Fire 1 of 5 Tornado _____ of 2 (circle one) Lock Down / Shelter in Place _____ of 3

Check here if a Cardiac Drill was conducted at same time as other drill _____

During: Class Time Class Change _____ Recess _____ Lunch _____ Other _____ Summer School

Date of Drill: 9/20/2021 Time of Drill: 9:15 AM Number of Participants: 600

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 7 min 30 sec

Observations / Remarks: _____

Does any information in the KNOX BOX need to be updated? YES

Name & Title of School Personnel Conducting Drill: WILLIAM REUNDER, PRINCIPAL

Signature: [Handwritten Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency _____

OR

Fire Department [Handwritten Signature]

e-mail this report to Livingston County Emergency Management: theremonte@livgov.com