



Livingston County Emergency Management

1911 Tooley Rd
Howell, Michigan 48843
Telephone: 517.540.7926

Therese Cremonte, E. M. Director

Kristi Wahoski, Asst. Emergency Manager

SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) *Prior* to drill _____

School & District: Maitly Intermediate, BAS

Drill Type & Number: Fire 3 of 5 Tornado ___ of 2 (circle one) Lock Down / Shelter in Place ___ of 3

Check here if a Cardiac Drill was conducted at same time as other drill _____

During: Class Time ___ Class Change Recess Lunch ___ Other ___ Summer School

Date of Drill: 11/9/23 Time of Drill: 1:05 pm Number of Participants: 900

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: _____

Observations / Remarks: _____

Does any information in the KNOX BOX need to be updated? _____ (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Dan Heen, Principal

Signature: [Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

[Signature] 11-9-23

AND

Law Enforcement Agency _____

OR

Fire Department [Signature]

SCAN & e-mail this report to Livingston County Emergency Management: theremonte@livgov.com