



# Livingston County Emergency Management

1911 Tooley Rd  
Howell, Michigan 48843  
Telephone: 517.540.7926  
Fax: 517.546.6788

Therese Cremona, Coordinator

Kristi Wahoski, Planner

## SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill Scott Jacobs

School & District: Brighton High School - Brighton Area Schools

Drill Type & Number: Fire \_\_\_ of 5 Tornado 1 of 2 (circle one) Lock Down / Shelter in Place \_\_\_ of 3

Check here if a Cardiac Drill was conducted at same time as other drill \_\_\_\_\_

During:  Class Time \_\_\_ Class Change \_\_\_ Recess \_\_\_ Lunch \_\_\_ Other \_\_\_ Summer School

Date of Drill: 10-18-2023 Time of Drill: 7:30 Number of Participants: 1,900+

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 3 minutes

Observations / Remarks: Delay on Box announcing drill, announcement made manually and then came over PA

Does any information in the KNOX BOX need to be updated? \_\_\_\_\_ (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Jay Johnson

Signature: [Signature]

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency [Signature]

OR

Fire Department [Signature]

e-mail this report to Livingston County Emergency Management: [thcremona@livgov.com](mailto:thcremona@livgov.com)