



**Livingston County
Emergency Management**

1911 Tooley Rd
Howell, Michigan 48843
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Therese Cremonte, Coordinator

Kristi Wahoski, Planner

**SCHOOL EMERGENCY PREPAREDNESS DRILL
REQUIRED DOCUMENTATION**

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill _____

School & District: Brighton Area Schools - Miller

Drill Type & Number: Fire 4 of 5 Tornado ___ of 2 (circle one) Lock Down / Shelter in Place ___ of 3

Check here if a Cardiac Drill was conducted at same time as other drill _____

During: Class Time ___ Class Change Recess ___ Lunch ___ Other ___ Summer School

Date of Drill: 5/10/24 Time of Drill: 11am Number of Participants: 170⁺ kids / 50⁺ adults

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 1 minute 38 seconds

Observations / Remarks: Reminders to shut all doors

Does any information in the KNOX BOX need to be updated? A (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Janice Ramirez

Signature: Janice Ramirez

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency [Signature]

OR

Fire Department [Signature]

SCAN & e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com