



**Livingston County
Emergency Management**

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Howell, Michigan 48843
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Therese Cremonte, Coordinator

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**SCHOOL EMERGENCY PREPAREDNESS DRILL
REQUIRED DOCUMENTATION**

Person notifying local fire, police, OR Central Dispatch (517-546-9111) Prior to drill _____

School & District: Brighton Area Schools - Miller Tot Spot

Drill Type & Number: Fire ___ of 5 Tornado ___ of 2 (circle one) Lock Down / Shelter in Place 3 of 3

Check here if a Cardiac Drill was conducted at same time as other drill _____

During: Class Time ___ Class Change ___ Recess ___ Lunch ___ Other ___ Summer School

Date of Drill: 5/22/24 Time of Drill: 10am Number of Participants: 200 kids / 50+ adults

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: -

Observations / Remarks: Senior Citizen side still reluctantly vacated the main area. Phone PA did not work great. Needed to use computer PA.

Does any information in the KNOX BOX need to be updated? 0 (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Janice Ramirez - director of Tot Spot

Signature: Janice Ramirez

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

[Signature]

AND

Law Enforcement Agency _____

OR

Fire Department _____

SCAN & e-mail this report to Livingston County Emergency Management: thcremonte@livgov.com

scanned & emailed to Lisa 5/22/24 10:25am