



# Livingston County Emergency Management

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Howell, Michigan 48843  
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Therese Cremonte, Coordinator

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## SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Person notifying local fire, police, OR Central Dispatch (517-546-9111) *Prior* to drill \_\_\_\_\_

School & District: Brighton Area Schools / Miller

Drill Type & Number: Fire 5 of 5    Tornado \_\_\_ of 2    (circle one) Lock Down / Shelter in Place \_\_\_ of 3

Check here if a Cardiac Drill was conducted at same time as other drill \_\_\_\_\_

During: \_\_\_ Class Time     Class Change    \_\_\_ Recess    \_\_\_ Lunch    \_\_\_ Other    \_\_\_ Summer School

Date of Drill: 5/9/23    Time of Drill: 3:10pm    Number of Participants: 215 students  
62 adults

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 2 minutes 15 sec

Observations / Remarks: \_\_\_\_\_

Does any information in the KNOX BOX need to be updated? \_\_\_\_\_ (update at beginning & mid-year)

Name & Title of School Personnel Conducting Drill: Tammy Monroe

Signature: Tammy Monroe

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

[Signature]

AND

Law Enforcement Agency \_\_\_\_\_

OR

Fire Department \_\_\_\_\_

