



# Livingston County Emergency Management

1911 Tooley Rd  
Howell, Michigan 48843  
Telephone: 517.540.7926  
Fax: 517.546.6788

21-22

Jeffrey R. Boyd, Coordinator

Therese Cremonte, Emergency Manager

## SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Personnel Notifying Central Dispatch Prior to event initiation. 517.546.9111 \_\_\_\_\_

School & District: Brighton Area Schools - Miller

Drill Type & Number: Fire 1 of 5 Tornado \_\_\_ of 2 Lock Down / Shelter in Place \_\_\_ of 3

During:  Class Time \_\_\_ Class Change  Recess \_\_\_ Lunch \_\_\_ Other  Summer School

Date & Time of Drill: 7/20/21 Number of Participants: 146 kids / 50 adults

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 2 minutes 4 seconds

Observations / Remarks: - Staff lounge <sup>door</sup> needs to be shut - Door when propped blocks fire extinguisher

Does any information in the KNOX BOX need to be updated? A

Name & Title of School Personnel Conducting Drill: Juice Ramirez

Signature: Juice Ramirz

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

- Fire Pros of Michigan

AND

Law Enforcement Agency \_\_\_\_\_

OR

Fire Department \_\_\_\_\_

scan and e-mail this report to Livingston County Emergency Management: thcremonte@co.livingston.mi.us



# Livingston County Emergency Management

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21-27

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Therese Cremonte, Emergency Manager

## SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Personnel Notifying Central Dispatch Prior to event initiation. 517.546.9111 \_\_\_\_\_

School & District: Brighton Area Schools Miller

Drill Type & Number: Fire 2 of 5 Tornado \_\_\_ of 2 Lock Down / Shelter in Place \_\_\_ of 3

During:  Class Time \_\_\_ Class Change \_\_\_ Recess \_\_\_ Lunch \_\_\_ Other \_\_\_ Summer School

Date & Time of Drill: 9/28/21 9:30am Number of Participants: 145 kids + 50 adults

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 2:01.74  
minutes

Observations / Remarks: - Remind all classes to shut doors when they exit

Does any information in the KNOX BOX need to be updated? 0

Name & Title of School Personnel Conducting Drill: Janice Ramirez

Signature: Janice Ramirez

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency \_\_\_\_\_

OR

Fire Department Justin Thornton

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## SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Personnel Notifying Central Dispatch *Prior* to event initiation. 517.546.9111 \_\_\_\_\_

School & District: Brighton Area Schools - Miller

Drill Type & Number: Fire \_\_\_ of 5 Tornado 1 of 2 Lock Down / Shelter in Place \_\_\_ of 3

During:  Class Time \_\_\_ Class Change \_\_\_ Recess \_\_\_ Lunch \_\_\_ Other \_\_\_ Summer School

Date & Time of Drill: 10/5/21 3:15pm Number of Participants: 160 children / 160 adults

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 0

Observations / Remarks: Need to make sure all doors are closed / If staff are outside - have them come into room.

Does any information in the KNOX BOX need to be updated? 0

Name & Title of School Personnel Conducting Drill: Janece Ramirez

Signature: Janece Ramirez

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency \_\_\_\_\_

OR

Fire Department [Signature]

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21-22

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## SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Personnel Notifying Central Dispatch Prior to event initiation. 517.546.9111 \_\_\_\_\_

School & District: Brighton Area Schools - Miller

Drill Type & Number: Fire 3 of 5    Tornado \_\_\_ of 2    Lock Down / Shelter in Place \_\_\_ of 3

During:  Class Time    \_\_\_ Class Change    \_\_\_ Recess    \_\_\_ Lunch    \_\_\_ Other    \_\_\_ Summer School

Date & Time of Drill: 10/14/2021    Number of Participants: 55 adults 152 children

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 1 min 40 seconds

Observations / Remarks: \_\_\_\_\_

Does any information in the KNOX BOX need to be updated? 0

Name & Title of School Personnel Conducting Drill: Janice Ramirez

Signature: Janice Ramirez

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency \_\_\_\_\_

OR

Fire Department Anti 342 BAFA

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21-22

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Therese Cremonte, Emergency Manager

## SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Personnel Notifying Central Dispatch Prior to event initiation. 517.546.9111 \_\_\_\_\_

School & District: Miller ~ Brighton Area Schools

Drill Type & Number: Fire \_\_\_ of 5    Tornado \_\_\_ of 2    Lock Down / Shelter in Place 1 of 3

During:  Class Time    \_\_\_ Class Change    \_\_\_ Recess    \_\_\_ Lunch    \_\_\_ Other    \_\_\_ Summer School

Date & Time of Drill: 11/16/21 ~ 9:45am    Number of Participants: 150 kids + 60 adults

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: ~

Observations / Remarks: Speakers in senior side / Headstart did not work well.  
Need to repeat loudly!

Does any information in the KNOX BOX need to be updated? 0

Name & Title of School Personnel Conducting Drill: Janice Ramirez

Signature: Janice Ramirez

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency

Port Bell

OR

Fire Department \_\_\_\_\_

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# Livingston County Emergency Management

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*2/1/22*

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## SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Personnel Notifying Central Dispatch Prior to event initiation. 517.546.9111

School & District: Brighton Area Schools / Miller

Drill Type & Number: Fire \_\_\_ of 5 Tornado \_\_\_ of 2 Lock Down / Shelter in Place 2 of 3

During:  Class Time \_\_\_ Class Change \_\_\_ Recess \_\_\_ Lunch \_\_\_ Other \_\_\_ Summer School

Date & Time of Drill: 1/30/22 9:35 Number of Participants: 140 kids + 50 adults

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: \_\_\_\_\_

Observations / Remarks: Door 3 needs lock fixed \*Discussed w/ Cto. Bell  
Laundry Room Door - keep locked w/ magnet Custodial hallway  
Safety of senior center.

Does any information in the KNOX BOX need to be updated? 0

Name & Title of School Personnel Conducting Drill: Janice Ramiazi - Director

Signature: Janice Ramiazi

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

AND

Law Enforcement Agency

Howell Bell

OR

Fire Department

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## SCHOOL EMERGENCY PREPAREDNESS DRILL REQUIRED DOCUMENTATION

Personnel Notifying Central Dispatch Prior to event initiation. 517.546.9111 \_\_\_\_\_

School & District: Brighton Area Schools - Miller

Drill Type & Number: Fire \_\_\_ of 5    Tornado \_\_\_ of 2    Lock Down / Shelter in Place 3 of 3

During:  Class Time    \_\_\_ Class Change    \_\_\_ Recess    \_\_\_ Lunch    \_\_\_ Other    \_\_\_ Summer School

Date & Time of Drill: 9/11/22 9:35 am    Number of Participants: 121 kids - 35 adults

Exact Time Span Needed to Evaluate, Lock Down or Safe Mode: 0

Observations / Remarks: \_\_\_\_\_

Does any information in the KNOX BOX need to be updated? 0

Name & Title of School Personnel Conducting Drill: Janice Ramirez - Director

Signature: Janice Ramirez

The drill was conducted in coordination with:

Emergency Manager (Required for Lock Down & Shelter in Place drills per P.A. 337 of 2006)

[Signature]

AND

Law Enforcement Agency [Signature]

OR

Fire Department \_\_\_\_\_

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