

Preparing for the 2020-2021 School Year

With school starting in a few weeks, we wanted to reach out to you to provide some helpful points that you can emphasize with your students as you prepare them to return to Maltby

- 1. No matter what it looks like (in-person or remote) school will always be there!**
 - a. While school may look and feel different, our teachers and staff will be there to provide the same high quality instruction all students receive at BAS. Students will be learning and assessed in any phase we may be in. What is important to stress is that while school may alter in form, it will never lose its importance.
- 2. Everyone has a role in keeping Maltby clean!**
 - a. Hand sanitizer will be available in all classrooms and throughout the building. Students must get used to using it every time they pass a dispenser.
 - b. Everyone must get used to managing their own space and materials. Students will need to be diligent about cleaning their space and keeping track of their materials.
 - c. If you touch a surface that has germs on it then touch your face, you could get sick. This is not just something that is important now, but has always been important and true!
- 3. When you are stressed, nervous or anxious, Maltby staff is here for you!**
 - a. Reach out early and often when you are feeling stressed or nervous. Those feelings are completely reasonable and a normal part of any change. Whether you are learning from home or at school, everyone at Maltby is here to support you. Our counselor, Ms. Anderson is available every day.
- 4. When you don't know something, ASK!**
 - a. If you don't understand why we are doing something, please ask.
 - b. Staff are always here to answer any questions you may have.
- 5. And YES, you have to wear a mask or face covering at all times at Maltby!**
 - a. Everyone will be wearing them.
 - b. We are going to build into our schedule outside mask breaks!
 - c. You don't have to wear it when you are eating lunch.

Arrival at Maltby

1. Arrival time for students being dropped off:

8:15-8:25 (Last name A-L)

8:25-8:35 (M-Z)

- a. Use of the drop off lane is preferred. Students exit on the right hand side of the vehicle.
- b. Please be mindful of others as you drop students in our lot. You MAY NOT drop students off in the parking lot and drive away. If you want to drop in the lot, you MUST park and walk your student to the nearest sidewalk.
- c. Your student must have their mask on when they leave your vehicle.

2. 7 second rule!

- a. Once stopped in the drop off lane, you have seven seconds for kids to get out of the car with their backpack and facemask on. Make sure kids are ready to move, before you stop.

3. Once on the main sidewalk, students must walk directly to their teacher and line up. Teachers will have a large sign with their name. Students may not enter the school without a teacher.

4. If you are late, please walk the student to the door and watch him/her enter the building. No parents are allowed in the building without an appointment.

Dismissal at Maltby

1. Students being picked up:

- a. Students are able to take out cell phones & turn them on vibrate.
- b. Students will keep their phone on the desk. Parents are asked to text their student their location when they arrive.
- c. When the student receives a text and the teacher hears the buzz, the student will be dismissed as soon as they can move in a socially distanced manner.
- d. If a student does not have a phone and is a pickup, the teacher will dismiss those students at a good time so that they can socially distance themselves from others.
- e. Parents may either wait along the pickup lane in their car for their student.

Or

- f. Park and walk to the nearest sidewalk and wait for your student.
- g. Students MAY NOT walk to your car in the parking lot unaccompanied.

2. Students riding buses will be dismissed by their home or transfer school over the PA system.

- a. **Hornung bus riders will always be the last called as their buses arrive last.**

Lunch, Recess, and Encore Procedures

Due to our Return to Learn plan, below are descriptions of how aspects of school will change at Maltby.

1. Lunch

- a. Students will eat with their class at the same assigned tables and sit in either the cafeteria or the upper gym. Classroom cohorts will be separated by a considerable distance.
- b. Classes will be walked to the appropriate area and will not overlap with other cohorts.
- c. If a student orders lunch, it will be available at their table for pickup.
- d. There will be no microwaves for heating up a lunch, nor a condiment table (ketchup, mustard, dressings).

2. Recess

- a. Our recess area has been divided into 7 different sections.
- b. Classes will get an equal opportunity to use these different spaces on a 7 day rotating schedule.
- c. When at recess with their class cohort, students may remove their masks but need to adhere to social distancing.

3. Music, Band, Orchestra

- a. Students will attend their musical year long in the Encore classroom. If an instrument is being played or if anyone is singing, those activities will take place outside.

4. Art, World Language

- a. The Art and World Language teacher will be coming to the student's classroom.

5. PE

- a. Students will attend PE class in the gymnasium or outside.
- b. Students will not use the locker room nor change for PE.

6. This is our best first attempt!

- a. As systems and processes begin, we are sure that we will make changes and alter procedures. At this time, this is our process. We have decades of experience facilitating student movement through a building and managing large groups of students, but this situation is new and unique. Every effort will be made to make sure our Bullpups have excellent Encore experiences while maintaining safety.

Mask Up Maltby

For the 2020-2021 school year, all Maltby students and staff will be required to wear a face covering while in the classroom and in shared areas of Maltby. **It must be over the mouth and nose to be used effectively.** Below are some considerations for Maltby families to think about as we prepare to start school under these unusual circumstances.

1. Start talking to your student about wearing a mask.

- i. Explain why they are required at school
- ii. Answer your students questions with confidence and encouragement
- iii. Remind them this is not just about them, all students and staff will be wearing masks!

2. Ways to help your student wear a mask-

- i. Ask your child to wear it at home and in other social situations. Get used to taking it off and putting it back on efficiently.
- ii. Encourage your student to personalize their mask or pick out their own.

3. Students will be required to wear masks at school.

- a. The Back to School Roadmap states that in Phase 4 students will be required to wear mask in their classrooms and shared spaces within the school building
 - i. If your student refuses to wear a mask at school:
 1. A disposable mask will be offered to the student and a warning given.
 2. The second time a student is found without a face covering, the student's parents will be notified and the student will be sent home.
 3. If the behavior continues, disciplinary action will be taken and a parent meeting will take place.
 - ii. The only times students will not be required to wear masks is when they are eating/drinking or at recess/outside with their class cohort.

Here is a helpful article about masks and kids:

<https://www.healthline.com/health-news/from-toddlers-to-teens-how-to-talk-to-kids-about-wearing-masks>