

2022-23 Brighton High School PTO

Funding and Reimbursement Request Form

Please fill this form out to request funding or reimbursement. You may submit it to a PTO Board member or place in PTO mailbox.

Date of Request:	Type of Request:	Funding	Reimbursement
Requestor Name:	Current Club?	Yes	No
Requestor Email:	Club Sponsor:		
PTO Committee:	Sponsor E-mail:		
Amount Requested:	Receipt Attached?	Yes	No
<p>Description of Funding Request to include figures, quotes, and supporting details. If this is a Reimbursement request, please attach the receipt also.</p>			
PTO Treasurer Information		Date Request Received:	
Funds in club acct at BHS? Yes No	Email to Requestor? Date:	Yes	No
All supporting material attached? Yes No			
Board Approval? Yes No N/A	Notes:		
Date:			
Check Number: Date:			
Check Written to:			
Budget Line-Item Number:			
Budget Category:			

Any questions contact Christie LaHaie at christie.lahaie04@gmail.com or feel free to text me at 248-467-6086