

A G E N D A

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Agenda**
- V. Recognition**
- VI. Call to the Public**
 - A. Comment Card**

Time extended to provide individuals an opportunity to address the Board of Education. Time allotment is up to 30 minutes, individuals may speak for three minutes each. Individuals must identify themselves by name and address. The Board may hear issues, but is not required to answer questions or make statements and will refer most issues on to the Superintendent.
- VII. Old Business**
- VIII. Consent Agenda**
 - A. Bills of January 23-February 12, 2009**
 - B. Minutes of February 9, 2009**
- IX. New Business**
 - A. Curriculum**
 - B. Finance**
 - 1. Signatories**
 - C. Human Resources**
 - 1. New Hire, Certified Staff**
 - D. Other**
 - 1. Selection of Superintendent Search Firm**
 - 2. Minutes of February 11, 2009**
- X. Communications and Reports**
 - A. From Superintendent**
 - B. From Board**
 - C. Announcements**
- XI. Work Session**
 - A. Elementary Research Team Report and Recommendation**

Brighton Area Schools
Board of Education
Regular Meeting
Monday, February 9, 2009
7 PM - BECC

Minutes

I. Call to Order

The meeting was called to order by President Anderson at 7:01 p.m.

II. Pledge of Allegiance

III. Roll Call

Present: William Anderson, Joe Carney, Jay Krause, Cheryl Leach, Beth Minert, Joyce Powers and Greg Rassel.

Also present: Interim Superintendent Riutta, Interim Assistant Superintendent Moyer, Chief Financial Officer Michael Hubert, Attorney William McCririe, staff, press and visitors.

IV. Approval of Agenda

Moved by Powers, supported by Minert to accept the agenda as amended (add Sinking Fund Legislation Resolution as item X.B.3.). Voice vote: 7 ayes. Motion carried.

V. Recognition

A. Shining Stars

Shining Stars were presented to Maureen Ray, Kim Ladd, Chuck Fuhst and Bob Kozlowski.

B. Elementary Readers' Workshop

Kris Valade, Chris Darkowski, Christina Mitte and Laurie Yokie presented on the district's Literacy Initiatives.

VI. Superintendent Search Presentation

A. MASB at 7:15 p.m., Gunnard Johnson

Mr. Johnson presented the MASB proposal for conducting the superintendent search. The costs associated with the MASB proposal would not exceed \$8500. Each Trustee was given a proposal booklet outlining the services that MASB would provide in the search process.

B. Michigan Leadership Institute at 8:30 p.m., Michael Wilmot

The Board will hear the Michigan Leadership proposal later on the agenda as Mr. Wilmot is expected around 8:30 p.m.

VII. Call to the Public

Betty Clohosey thanked Bob Kozlowski and Chuck Fuhst for maintaining the bus fleet in such good condition.

Shannon Daul and other high school students addressed the Board requesting that Spanish V be offered at the high school instead of taking the class through the dual enrollment option.

Sandy Daul asked that the Board consider the students' request to add a Spanish V class.

John Conely addressed the Board regarding the budget deficit.

VIII. Old Business

IX. Consent Agenda

A. Bills of January 17-22, 2009

Moved by Leach, supported by Powers to approve the bills as presented.
Voice vote: 7 ayes. Motion carried.

B. Minutes of January 26 and 27, 2009

Moved by Powers, supported by Krause to approve the January 26, 2009 minutes as corrected (Cheryl Leach in attendance) and to approve the January 27, 2009 minutes as presented. Voice vote: 7 ayes. Motion carried.

X. New Business

A. Curriculum

1. French Club Trip Request, First Reading - Moved by Rassel, supported by Krause to approve the French Club trip request as presented. Voice vote: 7 ayes. Motion carried.

B. Finance

1. 2008/2009 General Fund Budget Amendment - Due to changes in revenues and expenditures, the amendment to the 2008/2009 General Fund budget was presented for Board consideration.

The budget will have a \$3.4 million deficit. The district will voluntarily submit reports to the state addressing the deficit and plans to reduce the deficit. There will be another amendment submitted to the Board later in the year.

Moved by Leach, supported by Carney to amend the 2008/2009 General Fund Budget as presented. Voice vote: 7 ayes. Motion carried.

2. Resolution, Cash Flow Borrowing - Due to the budget deficit and the schedule of the state aid payments to the local school districts, it is anticipated that the Brighton school district will need to participate in cash flow borrowing. The Cash Flow Borrowing Resolution was presented to the Board for consideration which

would be for an amount not to exceed \$9.2 million and include a maximum interest rate of 7%.

Moved by Rassel, supported by Carney to adopt the State Aid Operating Loan Resolution as presented. Voice vote: 7 ayes. Motion carried.

3. Resolution, Sinking Fund Legislation - Trustee Carney presented a resolution for the Board's consideration concerning support of legislation that would increase types of purchases that sinking fund dollars could be used to support. It is understood that legislation regarding the use of sinking fund dollars will be reintroduced in the State House and Senate this session.

Board discussion took place regarding the resolution.

Moved by Carney, supported by Powers that the board of Education approve the Sinking Fund Resolution and further, that it be forwarded to our State Senator and Representatives. Voice vote: 7 ayes. Motion carried.

C. Human Resources

D. Other

XI. Superintendent Search

A. Michigan Leadership Institute, Presentation

Mr. Mike Wilmot gave an overview of the superintendent search proposal submitted by the Michigan Leadership Institute. The cost of the search would be \$6800 and would include all components discussed in the presentation and included in the packets distributed to the Trustees. This cost would exclude direct copy costs.

XII. Communications and Reports

A. From Superintendent

1. Mrs. Riutta indicated that she would reconvene the Budget Task Force that was convened in May 2008.

B. From Board

1. Secretary Minert indicated that the Board Human Resources Committee met and discussed a preliminary superintendent search calendar. Please review the calendar and provide feedback to her.
2. Secretary Minert asked Mrs. Riutta for additional information/data concerning the Elementary Research Team's work i.e. redistricting

plans, number of staff layoffs, re-utilization of the school that will be recommended to close, transportation, class sizes for the configuration, and the potential loss of Schools of Choice students and where would this revenue loss be assumed in the budget. Mrs. Riutta requested a copy of the email sent to President Anderson regarding this request.

3. Trustee Krause reported that the Choir Concert raised over \$4,000 toward the purchase of a piano for the High School vocal music program.

C. Announcements

The meeting was adjourned at 9:30 p.m.

Date Approved:

Approved by:

William R. Anderson, President

Elizabeth Minert, Secretary

(Sheri Lohmiller, Recorder)

VIII.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, Interim Superintendent of Schools
RE: Consent Agenda
DATE: February 19, 2009

The bills of January 23 through February 12, 2009 and the minutes of February 9, 2009 are presented for your consideration under the Consent Agenda.

Motion

Moved by:
Supported by:

To approve the consent agenda as presented.

Voice vote:
____ Ayes
____ Nays

Check Register

Jan 23 through Feb 12, 2009

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
01/23/09 THROUGH 02/12/09

CHECK NUMBER	VENDOR NAME	P O #	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	INVOICE DESCRIPTION
202214 ACCT TOTAL	NEXTEL COMMUNICATIONS	2	21.12 21.12	2-1-297-3410-000-000-0000	TELEPHONE EXP FS	FS/BROWDER CELL 1/10
202226 ACCT TOTAL	LAKE SIDE SERVICE CO	2	150.00 150.00	2-1-297-4120-000-000-0000	REP/MAINT EQUIP FS	FS EQ REPR/HRN COOLR
202238 ACCT TOTAL	TYSON FOODS INC	2	96.55 96.55	2-1-297-5640-000-000-0000	DISPOSABLES FS	FS DISPOSABLES/NOV
202234 ACCT TOTAL	PESG / PROFESSIONAL ED	2	7677.33 7677.33	2-1-293-3115-000-005-0000	COACH G BSKTBLL	WNTR COACH/50%/FINAL
202234 ACCT TOTAL	PESG / PROFESSIONAL ED	2	5866.73 5866.73	2-1-293-3115-000-011-0000	COACH CHEERLDG	WNTR COACH/50%/FINAL
202234 ACCT TOTAL	PESG / PROFESSIONAL ED	2	1881.28 1881.28	2-1-293-3115-000-012-0000	COACH POM	WNTR COACH/50%/FINAL
202234 ACCT TOTAL	PESG / PROFESSIONAL ED	2	6332.13 6332.13	2-1-293-3115-000-013-0000	COACH WRESTLING	WNTR COACH/50%/FINAL
202234 ACCT TOTAL	PESG / PROFESSIONAL ED	2	3009.59 3009.59	2-1-293-3115-000-015-0000	COACH B BSKTBLL	WNTR COACH/50%/FINAL
202234 ACCT TOTAL	PESG / PROFESSIONAL ED	2	2489.76 2489.76	2-1-293-3115-000-017-0000	COACH SKIING	WNTR COACH/50%/FINAL
202234 ACCT TOTAL	PESG / PROFESSIONAL ED	2	3262.68 3262.68	2-1-293-3115-000-028-0000	COACH HOCKEY	WNTR COACH/50%/FINAL
202234 ACCT TOTAL	PESG / PROFESSIONAL ED	2	1243.74 1243.74	2-1-293-3115-021-011-0000	COACH SCRNTN CHEER	WNTR COACH/50%/FINAL
202234 ACCT TOTAL	PESG / PROFESSIONAL ED	2	1243.74 1243.74	2-1-293-3115-121-011-0000	COACH MALTBY CHEER	WNTR COACH/50%/FINAL
202205 ACCT TOTAL	DEBORAH L JOHNSON	1	200.00 200.00	1-1-127-7910-031-521-0000	MISC CHILD CARE	CHILDCARE12/12WRKSH

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
01/23/09 THROUGH 02/12/09

CHECK NUMBER	VENDOR NAME	P O #	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	INVOICE DESCRIPTION
202201 ACCT TOTAL	SHANNON R DANIEL	1	450.00 450.00	1-1-221-3120-000-000-7620	PROF DEV TITLE 2	MALT 11/13 INSERVICE
202236 ACCT TOTAL	TALX UC EXPRESS TALX UC EXPRESS TALX UC EXPRESS	1 1 1	343.35 60.00 80.00 483.35	1-1-231-3150-000-000-0000	BD MANAGEMENT SVCS	BD/UNEMPLOY/JAN-MAR UNEMPLOY/EXCESS/NOV UNEMPLOY/EXCESS/DEC
202215 ACCT TOTAL	THRUN LAW FIRM P C THRUN LAW FIRM P C THRUN LAW FIRM P C THRUN LAW FIRM P C THRUN LAW FIRM P C THRUN LAW FIRM P C THRUN LAW FIRM P C MCCRIRIE & CAMERON MCCRIRIE & CAMERON	1 1 1 1 1 1 1 1 1	420.14 110.20 3950.40 572.00 5603.36 88.40 528.00 300.00 25.00 11597.50	1-1-231-3170-000-000-0000	BD-LEGAL SERVICES	LEGAL SERV/GENERAL LEGAL/B LANGE COMP LEGAL/JUST CAUSE ARB LEGAL/CIVIL RIGHTS LEGAL/PRP PERIOD GR LEGAL/WORK CONDIT GR LEGAL/ARAMARK CONTR LEGAL SERV/MISC/DEC LEGAL/GREEN OAK/DEC
202237 ACCT TOTAL	TOBO EDUCATIONAL	1	10000.00 10000.00	1-1-232-3150-000-000-0000	SUPR OFC- PROF SVC	SUPT INTERIM/JAN
202214 ACCT TOTAL	NEXTEL COMMUNICATIONS	1	21.12 21.12	1-1-241-4120-021-000-0000	SCRANT EQ R/M PRIN	SCR/NISBET CELL 1/10
202231 ACCT TOTAL	MICHIGAN PUBLIC SCHOOL	1	3224.36 3224.36	1-1-261-2820-000-000-0000	RETIRE MAINTENANCE	WORKERS COMP RET/200
202214 ACCT TOTAL	NEXTEL COMMUNICATIONS	1	3311.54 3311.54	1-1-261-3410-000-000-0000	TELEPHONE	PHONES-1/10 INV
202214 ACCT TOTAL	NEXTEL COMMUNICATIONS AT&T AT&T	1 1 1	126.72 224.00 1195.00 1545.72	1-1-261-3410-000-000-1000	TELEPHONE-TECHNOLOGY	TECH/6 PHONES-1/10 T1 LINE/FEB WCRESA/FEB
202223 ACCT TOTAL	CITY OF BRIGHTON CITY OF BRIGHTON CITY OF BRIGHTON CITY OF BRIGHTON CITY OF BRIGHTON CITY OF BRIGHTON	1 1 1 1 1 1	305.78 57.06 1297.37 13.41 438.77 444.98 2557.37	1-1-261-3830-000-000-0000	WATER & SEWAGE	125 S CHURCH/BECC HS CONCESSION STAND 620 S 7TH ST/HS/JAN 125 S CHURCH/SLOAN 1010 STATE ST/LIND 850 SPENCER RD/MILLR

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
01/23/09 THROUGH 02/12/09

CHECK NUMBER	VENDOR NAME	P O #	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	INVOICE DESCRIPTION
202223	CITY OF BRIGHTON	1	112.95	1-1-261-3831-000-000-0000	BUS UTILITIES	5800 BORDERLINE DR
ACCT TOTAL			112.95			
202232	MI SCHOOLS ENERGY COOP	1	95960.56	1-1-261-5510-000-000-0000	HEATING FUEL	JAN NATURAL GAS
ACCT TOTAL			95960.56			
202232	MI SCHOOLS ENERGY COOP	1	75322.26	1-1-261-5520-000-000-0000	ELECTRICITY	ELECT/11 METERS/DEC
202200	DTE ENERGY	1	74.04			750 E MAIN/LITE/EST
202200	DTE ENERGY	1	135.59			7878 BRIGHTON RD
202200	DTE ENERGY	1	16.77			HS SIGN 10/29-1/30
202200	DTE ENERGY	1	336.34			7775 DON LEITH DR
202200	DTE ENERGY	1	249.80			STREET LIGHTING/DEC
ACCT TOTAL			76134.80			
202202	DELWOOD SUPPLY	107921	420.00	1-1-261-5994-000-000-0000	MAINT SUP PLUMBE/HTG	MAINT SUP PLUMBE/HTG
202202	DELWOOD SUPPLY	107921	8.40-			LESS DISCOUNT
ACCT TOTAL			411.60			
202231	MICHIGAN PUBLIC SCHOOL	1	1921.63	1-1-271-2820-000-000-0000	RETIRE TRANSPORTATN	WORKERS COMP RET/200
ACCT TOTAL			1921.63			
202229	MTR TUBING LLC	106661	707.40	1-1-271-5730-000-000-0000	BUS REPR PARTS	BUS REPR PARTS
202207	KIMBALL MIDWEST	106641	386.66			BUS REPR PARTS
202207	KIMBALL MIDWEST	106641	20.05-			LESS DISC
202207	KIMBALL MIDWEST	106641	383.60			BUS REPR PARTS
202207	KIMBALL MIDWEST	106641	20.46-			LESS DISC
ACCT TOTAL			1437.15			
202216	WALLED LAKE CONSOLID-	1	14000.00	1-1-271-6650-000-000-0000	REPL EQUIP-BUSES	PURCH 2 BUSES/1999'S
ACCT TOTAL			14000.00			
202217	PARENT REIMBURSEMENT	1	54.25	1-1-283-8221-000-000-0000	FINGER PRINT FEE	KELLY L BAURIEDL
ACCT TOTAL			54.25			
202227	LIVINGSTON COUNTY ROAD	1	3308.25	1-1-459-7910-000-000-0000	MALTBY RD/LIVCNTY	MALTBY RD/INT PMT
ACCT TOTAL			3308.25			
202209	LIVINGSTON EDUCATIONAL	1	32671.85	1-2-192-0000-000-000-0000	PREPAID EXPENSES	PESG SUB TCHRS-12/13
202209	LIVINGSTON EDUCATIONAL	1	13222.53			PESG SUB TCHRS-12/27
202209	LIVINGSTON EDUCATIONAL	1	10141.90			PESG SUB TCHRS-1/10
202209	LIVINGSTON EDUCATIONAL	1	19014.83			PESG SUB TCHRS-1/24
202225	EMPLOYEE BENEFIT CON-	1	418.94			CAF PLAN FEES/JAN

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
01/23/09 THROUGH 02/12/09

02/13/09

INVOICE
DESCRIPTION

CAF PLAN FEES/FEB

FICA/4TH QTR 2008BAL

GARNISHMENT 01/30
GARNISHMENT 02/13
GARNISHMENT 02/13
GARNISHMENT 01/30
CHAPTER 13 W/H 02/13
CHAPTER 13 W/H 01/30
CHAPTER 13 W/H 01/30
CHAPTER 13 W/H 02/13

JAN MIP RETIREMENT

TDP BUY/NONED/JAN
TDP BUY/OUTSY/JAN
TDP BUY/SERV/JAN
TDP BUY/UNIV/JAN
TDP/MIP/BUYBACK/JAN

JAN MESSA INSUR

FEB BCN INSUR

JAN MESSA INSUR

FEB GTL LIFE INS

FEB BCN INSUR

DESCRIPTION

ACCOUNT NUMBER

AMOUNT

P O #

VENDOR NAME

CHECK
NUMBER

1-2-192-0000-000-000-0000 PREPAID EXPENSES

412.22
75882.27

1

EMPLOYEE BENEFIT CON-

202225
ACCT TOTAL

1-2-451-0002-000-000-0000 FICA

238.38
238.38

1

INTERNAL REVENUE

202204
ACCT TOTAL

1-2-451-0500-000-000-0000 GARNISHMENT

437.32
437.32
443.96
80.00
439.48
439.48
80.00
80.00
2437.56

1
1
1
1
1
1
1
1
1

DISCOVER BANK
DISCOVER BANK
A.F.S. ASSIGNEE OF
MONROE FINANCIAL
KRISPEN S CARROLL
KRISPEN S CARROLL
CHAPTER 13 TRUSTEE
CHAPTER 13 TRUSTEE

202203
202224
202218
202212
202220
202198
202199
202221
ACCT TOTAL

1-2-451-0550-000-000-0000 MIP RETIREMENT

129272.95
129272.95

1

MICHIGAN PUBLIC SCHOOL

202231
ACCT TOTAL

1-2-451-0556-000-000-0000 TDP

150.00
450.00
150.00
22826.92
23776.92

1
1
1
1
1

MICHIGAN PUBLIC SCHOOL
MICHIGAN PUBLIC SCHOOL
MICHIGAN PUBLIC SCHOOL
MICHIGAN PUBLIC SCHOOL
MICHIGAN PUBLIC SCHOOL

202231
202231
202231
202231
202231
ACCT TOTAL

1-2-451-0600-000-000-0000 MESSA INS-FRINGS

589186.18
589186.18

1

MI ED SPECIAL SERVICES

202230
ACCT TOTAL

1-2-451-0640-000-000-0000 BLUE CARE-FRINGS

1892.52
1892.52

1

BLUE CARE NETWORK OF

202197
ACCT TOTAL

1-2-451-0800-000-000-0000 MESSA INS-PR

30704.04
30704.04

1

MI ED SPECIAL SERVICES

202230
ACCT TOTAL

1-2-451-0805-000-000-0000 GTL- EMPLOYEE POLICY FEB GTL LIFE INS

674.45
674.45

1

MI EDUCATORS FINANCIAL

202211
ACCT TOTAL

1-2-451-0808-000-000-0000 BLUE CARE - PR

2433.24
2433.24

1

BLUE CARE NETWORK OF

202197
ACCT TOTAL

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
01/23/09 THROUGH 02/12/09

CHECK NUMBER	VENDOR NAME	P O #	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	INVOICE DESCRIPTION
202196	AFLAC	1	332.14	1-2-451-0815-000-000-0000	AFLAC	JAN AFLAC
ACCT TOTAL			332.14			
202228	LIVINGSTON CTY UNITED	1	1145.58	1-2-451-0850-000-000-0000	UNITED WAY	DEC&JAN UNITED WAY
ACCT TOTAL			1145.58			
202231	MICHIGAN PUBLIC SCHOOL	1	684682.33	1-2-451-0852-000-000-0000	RETIREMENT DISTRICT	JAN RETIREMENT
ACCT TOTAL			684682.33			
202222	CIRQUE AMONGUS	2	1440.00	2-1-331-3190-000-000-0000	PROFSVC-PERFORM	CE 2/21 PERFORMANCE
ACCT TOTAL			1440.00			
202213	MUCKLES ENTERTAINMENT	6	100.00	6-2-431-2010-031-000-0000	BHS CLASS OF 2010	HS 5/16 PROM DJ/DEP
ACCT TOTAL			100.00			
202208	LIGHT SOURCE INC	6	195.00	6-2-431-2520-031-000-0000	BHS DRAMA	BHS DRAMA
202208	LIGHT SOURCE INC	6	634.16			BHS DRAMA
ACCT TOTAL			829.16			
202235	SCIENCE ALIVE	6	1790.00	6-2-431-3385-002-000-0000	MIL FUNDRAISER-GEN	MIL 2/26&27 SCI PROG
ACCT TOTAL			1790.00			
202234	PESG / PROFESSIONAL ED	6	2520.54	6-2-431-8705-000-000-0000	ATH BSKTBALL-BOYS	WNTR COACH/50%/FINAL
ACCT TOTAL			2520.54			
202234	PESG / PROFESSIONAL ED	6	1260.27	6-2-431-8706-000-000-0000	ATH BSKTBALL-GIRLS	WNTR COACH/50%/FINAL
ACCT TOTAL			1260.27			
202206	MONICA KIEFER	6	500.00	6-2-431-8725-000-000-0000	ATH FOOTBALL	ATH FOOTBALL
ACCT TOTAL			500.00			
202234	PESG / PROFESSIONAL ED	6	1128.89	6-2-431-8750-000-000-0000	ATH POM POM	WNTR COACH/50%/FINAL
ACCT TOTAL			1128.89			
GRAND TOTALS			1812234.22			

IX.B.1.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, Interim Superintendent of Schools
RE: Signatories
DATE: February 19, 2009

At the July 2008 Organizational meeting, the Board approved the Superintendent and Executive Director of Administrative Services as signatories for the following funds:

- Certificates of Deposit
- Savings Accounts
- Imprest Fund
- All Internal Accounts
- Payroll/Accounts Payable Accounts
- Money Market Accounts
- Wire Transfer of Funds
- Automated Cleaning House Transfer of Funds

It is my recommendation that the Signatories be reconsidered and that the Superintendent and/or Maria Bolen, Assistant Superintendent for Finance be named signatories for these accounts.

Motion

Moved by:

Supported by:

That the Superintendent and/or Maria Bolen, Assistant Superintendent for Finance be designated signatories for the funds as presented.

Voice vote:

_____ Ayes

_____ Nays

IX.C.1.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, Interim Superintendent of Schools
RE: New Hire, Certified Staff
DATE: February 19, 2009

Attached is the resume and recommendation to hire Tracie Crawford at a .2 FTE Special Education teacher at Brighton High School. This position was created by the resignation of a former employee.

It is my recommendation that the Board approve the employment of Tracie Crawford as presented.

Motion

Moved by:

Supported by:

To approve the employment of Tracie Crawford as a .2 FTE Special Education teacher at Brighton High School.

Voice vote:

____ Ayes

____ Nays



Memo

To: Bonnie Riutta, Interim Superintendent
From: Peggy Moyer, Interim Asst. Supt. Human Resources
Date: February 12, 2009
Re: Recommendation for New Teacher Hire

I present the following recommendations for the positions indicated below. Attached to this memorandum is the resume for this candidate. If there are any questions, I would be glad to discuss them at your convenience.

Recommendation:

It is recommended that the Board of Education approve the appointments of the following teachers:

Teacher	Building	Subject	Rationale	FTE	Step
Tracie Crawford	BHS	Special Education	Resignation/Dean Bush	0.2	BA Step 1

I would like to have these items placed on the February 23, 2009 Board Agenda.

Attachment

Tracie L Crawford
418 Coleman St.
Pinckney, MI
734-223-6925
tlc_tracie@yahoo.com

EDUCATION

South Lyon High School

Graduated 1995

Eastern Michigan University

- State of Michigan Certifications: (SA) Cognitive Impairment*, (CC) History, (BD) Speech
 - Completed Undergraduate Baccalaureate – Major: Communications and Theater Arts, Minor: History
 - Continuing Education in Special Education Graduate Program
-

Graduate Special Education Student Teaching

Sept. 2008 – Nov. 2008

-Pathfinder Middle School

- Planned and taught lessons to 7th and 8th grade special education students
 - Student population included students with autism, learning disabilities and cognitive impairments
 - Lessons taught in math, reading and life skills
 - Worked with a variety of reading programs including; Wilson Reading System, Edmark, Read Naturally and Talking to the Text
 - Made accommodations and modifications to general education curriculum for students as needed
 - Participated in IEP writing, evaluations and meetings
 - Interacted with parents and discussed student progress
-

Undergraduate Student Teaching
2005 – Dec. 2005

Sept.

- Planned and taught lessons for a high school Interpersonal Communications course
 - Created curriculum based assessments for students
 - Learned and implemented classroom management techniques
-

EXPERIENCE

Job Coach

Aug. 2007 – Jan.
2008

Work Skills Corporation – Brighton and Willow Run

- Worked with adults with barriers to employment, teaching various job skills to help each client become a productive member of the community
- Worked with various enclave groups at multiple sites helping to teach skills and coach participants so they may be ready to find employment on their own
- Helped coach clients with more profound disabilities at the home office production operation helping clients do work for area automotive companies

Long Term Substitute Teacher

April 2007 - June
2007

Novi Community Schools – Novi High School

-Consumer Science

- Developed lesson plans that parallel the state and district curriculum
- Helped students with special needs by making accommodations or modifying lessons and assignments to suit each student's needs
- Filled out evaluations to be used on an IEP for students with special needs
- Participated in an IEP meeting as the regular education teacher representative
- Listened to student's feedback and ideas to help create plans for future lessons.

Building Substitute

Sept. 2006 - April
2007

Novi Community Schools – Novi High School

- Supervised and taught students grades 9-12 in a variety of subject areas when teacher was absent
- Frequently filled in for special education teachers
- Worked in the resource room, as a special education cooperating teacher
- Worked in the Learning Academy with students who have moderate to severe cognitive impairments
- Traveled with the Learning academy on Community Based Instruction
- Participated and helped supervise students in the Learning Academy to give a luncheon for building staff members.

SPECIAL INTERESTS

- Reading, Swimming, Scrapbooking, Walking, Spending time with my children.

AWARDS/HONORS

- High School: Co-Editor of the yearbook, Advertising Editor of the school newspaper, Co-Captain of the Pom Pon team.
- Honor roll student
- EMU: Dean's List for multiple semesters, member of Alpha Gamma Delta

REFERENCES

- | | |
|--|-----------------------------|
| • Derek Fries – Eastern Michigan University
Professor/Advisor | (248) 941-1365 |
| • Jeanne Fricke – Pathfinder Middle School Special
Educator | (810) 225-5259 |
| • Lori Garner – Novi High School Special Educator | (248) 449-1212 ext.
5071 |
| • Pat Tessmer – Pinckney High School Educator | (810) 225-5761 |
| • Stephanie Schrinier – Novi High School Administrator | (248) 449-1212 ext.
1503 |
| • Evelynne Lundberg – Work Skills Corporation | (810) 227-4868 ext.
208 |

*Program Complete, Pending State Approval

IX.D.1.



TO: Trustees, Board of Education
FROM: William R. Anderson, President - Board of Education
RE: Selection of Superintendent Search Firm
DATE: February 19, 2009

Please be prepared to discuss the two presentations that were presented at the February 9, 2009 Board meeting regarding the Superintendent Search process.

Motion

Moved by:

Supported by:

To contract with _____ to conduct the Superintendent Search for Brighton Area Schools.

Voice vote:

_____ Ayes

_____ Nays

IX.D.2.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, Interim Superintendent of Schools
RE: Minutes of February 11, 2009 Special Joint Meeting
DATE: February 19, 2009

The minutes of the February 11, 2009 meeting are presented for your consideration.

Motion

Moved by:

Supported by:

To approve the February 11, 2009 meeting minutes as presented.

Voice vote:

_____ Ayes

_____ Nays

 1 Abstention-Carney

Brighton Area Schools
Board of Education
Special Joint Meeting w/SELCRA
Wednesday, February 11, 2009
7 PM - BECC

Minutes

I. Call to Order

The meeting was called to order by President Anderson at 7:02 p.m. Members present: William Anderson, Jay Krause, Cheryl Leach, Beth Minert, Joyce Powers and Greg Rassel. Member absent: Joe Carney (arrived 8:05 p.m.). Also present: SELCRA Board and staff: Director Pat Gerace, Secretary Cheryl Royster, Board members—Dan Mulvihill, Steve Holden, Kim Tobin, Jean Ledford, George Kilpatrick, Tom Murphy, Christine Voight and Chad Cooper.

Also present: Interim Superintendent Bonnie Riutta, Anne Rennie-Director of Community Education, and John Thompson-Director of Athletics.

II. Pledge of Allegiance

III. Call to the Public

No Comments.

IV. SELCRA Contract

The current SELCRA contract expires June 30, 2009.

Items discussed included facility usage and fees associated with usage, the offering of competing programs, direct/indirect costs of programs, and the mailing of two different brochures for the Community Education program and for the SELCRA program.

Mrs. Riutta restated what was agreed to by SELCRA and Community Education regarding the review of the contract:

- A complete review of the contract will be conducted by Pat Gerace and Anne Rennie.
- The issuance of a joint program brochure will be studied.
- The 15% indirect possibility or group B 15% rate with results to be shared with both Boards.
- Anne Rennie and Pat Gerace will meet to address these issues and will develop a recommendation for both Boards' to consider. This must be completed by the end of March as changes have to be submitted to both Boards prior to April 1 deadline as provided for in the current contract.

Meeting recessed at 8:15 p.m.

Meeting reconvened at 8:27 p.m.

Moved by Leach, supported by Minert to adjourn. Voice vote: 7 ayes. Motion carried.

Meeting adjourned at 8:27 p.m.

February 11, 2009 Special Meeting
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Date Approved:

Approved by:

William R. Anderson, President

Elizabeth Minert, Secretary

(Sheri Lohmiller, Recorder)