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Brighton Area Schools
Board of Education
Regular Meeting
Monday, May 11, 2009
7 PM - BECC

Minutes

I. Call to Order

The meeting was called to order by President Anderson at 7:01 p.m.

II. Pledge of Allegiance

III. Roll Call

Members present: William Anderson, Joe Carney, Jay Krause, Cheryl Leach, Beth Minert, Joyce Powers and Greg Rassel.

Also present: Interim Superintendent Riutta, Assistant Superintendent Bolen, Interim Assistant Superintendent Moyer, Executive Director of Instruction Jensen, Attorney William McCririe, staff, press and visitors.

IV. Approval of Agenda

Moved by Leach supported by Rassel to approve the agenda as amended (add items IX.D.7-Call for June 1 Committee of the Whole Meeting and IX.D.8. Superintendent Contract. Voice vote: 7 ayes. Motion carried.

V. Recognition/Reports

A. Brighton Ford, Recognition

Mr. Scott Spitler of Spitler Ford was recognized for the dealership's support of the Brighton Area Schools. For the past several years, Mr. Spitler has sponsored an annual window painting contest for the elementary schools. Each school was awarded \$1,000 for participating in the event and to date over \$25,000 has been donated to the participating schools. On behalf of the elementary schools, Principal Jack Yates presented a plaque to Mr. Spitler in recognition for his support and generous donations to Hawkins, Hilton, Hornung, Lindbom and Spencer Elementary Schools.

B. Teacher Tenure, Recognition

The following teachers were recognized for achieving tenure: Craig Benedict, Tanya Clark, Stephanie Rothenberg, Aaron Walter, Cassondra Wheeler-Hare, Nicole Cummings, Carolyn McNulty, Sarah Lemerand, Carly Miller, Ellen Moore, Jennifer Ziewacz, Corrine Shourds, and Korina Staruch.

C. Reading Apprenticeship Program, Middle and High School

Mrs. Jensen introduced Basha Kiehler and Diana Mason who reported on the Reading Apprenticeship Program at the middle and high schools.

VI. Call to the Public

Ellen Lafferty, Maltby Middle School teacher, addressed the Board about her concerns with the administrative reassignments.

Laura Lomik, high school student, addressed the Board concerning the teachers being placed on layoff.

VII. Old Business

VIII. Consent Agenda

- A. Bills of April 17 - May 1, 2009**
- B. Minutes of April 27, 2009**
- C. Minutes of April 28, 2009**
- D. Minutes of May 4, 2009**
- E. Minutes of May 5, 2009**

Moved by Russel, supported by Powers to approve the consent agenda as presented. Voice vote: 7 ayes. Motion carried.

IX. New Business

A. Curriculum

- 1. British Literature, New Course** - Teacher Kim Christiansen reported on the on the British Literature course that was developed for students in the eleventh grade in order to meet the Michigan Merit Curriculum requirements. This item will be placed on the May 26, 2009 agenda for Board consideration.
- 2. Civics, Realignment** - Teachers Michelle Holowicki and Becky Kraft presented the Civics course that was realigned to meet the Michigan Merit Curriculum requirements. This item will be placed on the May 26, 2009 agenda for Board consideration.
- 3. Economics, New Course** - Ms. Holowicki and Ms. Kraft also presented information concerning the semester Economics course. The purchase of textbooks from TCI in the amount of \$18,748.80 was recommended. This item will be placed on the May 26, 2009 agenda for Board consideration.

B. Finance

- 1. LESA Budget 2009/2010** - Mr. Mike Hubert, Assistant Superintendent-LESA, presented the 2009/2010 LESA budget for the Board's consideration. State law requires that local Boards of Education take action by June 1 to approve or disapprove the Intermediate General Fund Budget.

Moved by Carney, supported by Krause to adopt the Resolution approving the 2009/2010 LESA Budget. Voice vote: 7 ayes. Motion carried.

2. **Budget Update, 2009/10** - Assistant Superintendent Bolen reported that the budget meetings with individual administrators have been concluded. The zero based budgeting process was used in the development of building/department budgets.

It was recommended that the Board call for a Committee of the Whole meeting on June 1 to discuss the 2009/2010 budget and make further reductions necessary to present a balanced budget for the Board's consideration.

3. **Appointment of Trustee and Alternate to MCRMT** - Moved by Rassel, supported by Minert to appoint Maria Bolen as Trustee and the Superintendent as alternate Trustee to the Middle Cities Risk Management Trust. Roll call vote: 7 ayes. Motion carried.

C. Human Resources

1. **Resignations, Retirement** - Mrs. Moyer reported that the district did not receive the minimum number of participants to implement the Staff Retention Plan incentive.
2. **Staff Reduction, Certified Staff** - Moved by Leach, supported by Powers to provide notice of layoff to Michelle Costa, 1.0 FTE as presented. Voice vote: 7 ayes. Motion carried.
3. **Executive Director of Curriculum** - Moved by Powers, supported by Krause to appoint Dr. Laura Surrey as the Executive Director of Curriculum as presented. Voice vote: 7 ayes. Motion carried.
4. **Recall, Administrative Staff** - Moved by Rassel, supported by leach to recall Debra Higgins to the position of Assistant High School Principal as presented. Voice vote: 7 ayes. Motion carried.
5. **Administrative Contract Extensions** - Moved by Krause, supported by Minert to approve the administrative contract extensions through June 30, 2010. Voice vote: 7 ayes. Motion carried.

D. Other

1. **Elementary Handbook Revisions, Second Reading** - Moved by Rassel, supported by Krause to adopt the Elementary Handbook as presented. Voice vote: 7 ayes. Motion carried.
2. **High School Handbook Revisions, Second Reading** - Moved by Leach, supported by Minert to approve the High School handbook as presented. Voice vote: 7 ayes. Motion carried.

3. **Appointment to LESA Electoral Body, Representative and Alternate** - Moved by Rassel, supported Krause to appoint Joe Carney as Representative and Kay Krause as alternate to the LESA Electoral Body and further, designate Representative Carney to cast a vote for Julie Hill on the first ballot. Voice vote: 7 ayes. Motion carried.
4. **High School Research Team Recommendation** - Mr. Hamman reviewed the Research Team's recommendations to date that include the areas of site beautification, semester classes for subjects except English, staff FTE reductions, and Technology and On-Line Learning opportunities.

The Police Liaison Officer position will be discussed at the proposed June 1, 2009 Committee of the Whole regarding the 2009/2010 budget. Trustee Carney indicated that he would like to see a plan of deployment for campus security.

Mrs. Riutta and Mr. Hamman will discuss the High School parking lot fund and perhaps using those funds to reinstate the Police Liaison Officer in conjunction with savings from reductions in campus security personnel.

5. **SOC, Grades 9 - 10** - It was recommended that the Board approve a limited Schools of Choice Program at Brighton High School for the 2009/2010 school year. The program will include five (5) seats available for ninth grade students and one (1) seat available for tenth grade students.

Moved by Rassel, supported by Minert to approve the limited High School Schools of Choice program as presented. Voice vote: 7 ayes. Motion carried.

6. **Call for Board Meetings, July through December 2009** - Moved by Leach, supported by Carney to call for regular Board meetings on July 13, 2009, August 10 and 24, 2009, September 14 and 28, 2009, October 12 and 26, 2009, November 9 and 23, 2009 and December 14, 2009 at 7 p.m. in the Board Room at BECC, 125 S. Church Street. Voice vote: 7 ayes. Motion carried.
7. **Superintendent Contract** - Moved by Carney, supported by Krause to appoint the Chairs of the Board Curriculum, Finance and Human Resources Committees to draft an employment contract for the Superintendent of Schools and to bring the draft contract to the full Board for discussion and approval. Voice vote: 7 ayes. Motion carried.

The Chairs of the Board Committees will meet at 3:30 p.m. on May 20, 2009 at BECC, 125 S. Church Street to draft an employment contract for the Superintendent of Schools position. This meeting will be posted as per the Open Meetings Act.

8. **Call for Special Board Meeting** - Moved by Rassel, supported by Krause to call for a Committee of the Whole meeting on June 1, 2009 at 5:00 p.m. in the Board Room at BECC for the purpose of discussing the 2009/2010 budget. Voice vote: 7 ayes. Motion carried.

Members of the Administrative Team and Leadership Team will be present at the June 1, 2009 Committee of the Whole meeting.

X. Communications and Reports

A. From Superintendent

1. MEAP Results - Brighton's MEAP scores are outstanding and Mrs. Riuttta congratulated the staff, students and parents for this achievement.
2. The Miller Open House will be held on May 13, 2009 from 4:00 pm to 6:00 p.m.
3. Interviews for superintendent candidates are May 12 for Bill Eis and May 13 for Greg Gray.
4. A retirement dinner is being planned to honor staff members who will be retiring. Employees will be asked to donate \$1.00 to help fund this activity.

B. From Board

C. Announcements

1. The Legislative Breakfast will be held May 18, 2009 at LESA.

XI. Closed Session, Approval of April 28, 2009 Closed Minutes

Moved by Rassel, supported by Krause to enter closed session for the purpose of approving the April 28, 2009 closed minutes. Roll call vote: 7 ayes. Motion carried.

The Board entered closed session at 9:07 p.m.

Meeting recessed at 9:07 p.m.

Board reconvened at 9:17 p.m.

The Board entered open session at 9:22 p.m.

Meeting adjourned at 9:22 p.m.

May 11, 2009 Minutes
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Date Approved:

Approved by:

William Anderson, President

Elizabeth Minert, Secretary

(Sheri Lohmiller, Recorder)

Board of Education
Brighton Area Schools
Special Meeting
Tuesday, May 12, 2009
6 PM - BECC

Minutes

I. Call to Order

The meeting was called to order by President Anderson at 6:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Members present: William Anderson, Jay Krause, Cheryl Leach, Beth Minert, Joyce Powers and Greg Rassel. Member absent: Joe Carney.

IV. Approval of Agenda

Moved by Rassel, supported by Leach to approve the agenda as presented. Voice vote: 6 ayes, 1 absent-Carney. Motion carried.

V. Call to the Public

No comments received.

VI. Candidate Interview, Dr. Gregory Gray

Mr. William Eis, Superintendent of Potterville Public Schools was interviewed. Mr. Eis answered a series of questions developed by the Board for the second round interview.

Meeting adjourned at 7:40 p.m.

Date Approved:

Approved by:

William Anderson, President

Elizabeth Minert, Secretary

(Sheri Lohmiller, Recorder)

Board of Education
Brighton Area Schools
Special Meeting
Wednesday, May 13, 2009
6 PM - BECC

Minutes

I. Call to Order

The meeting was called to order by President Anderson at 6:33 p.m.

II. Pledge of Allegiance

III. Roll Call

Members present: William Anderson, Jay Krause, Cheryl Leach, Beth Minert, Joyce Powers and Greg Rassel. Member absent: Joe Carney.

IV. Approval of Agenda

Moved by Leach, supported by Krause to approve the agenda as presented. Voice vote: 6 ayes, 1 absent-Carney. Motion carried.

V. Call to the Public

No comments received.

VI. Candidate Interview, Dr. Gregory Gray

Dr. Gregory Gray, Superintendent of Owosso Public Schools was interviewed. Dr. Gray answered a series of questions developed by the Board for the second round interview.

Meeting recessed at 7:35 p.m.

Meeting reconvened at 7:45 p.m.

VII. Next Steps

The Board was polled and the district will send a visitation team to Owosso Public Schools to visit with the parents, students and staff at Owosso. This visit will take place Wednesday, May 20, 2009 and the meeting will be posted as per the requirements of the Open Meetings Act.

Meeting adjourned at 7:58 p.m.

May 13, 2009 Minutes
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Date Approved:

Approved by:

William Anderson, President

Elizabeth Minert, Secretary

(Sheri Lohmiller, Recorder)

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in agenda item "Call to the Public."

Check Register

May 2 through May 14, 2009

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
05/02/09 THROUGH 05/14/09

CHECK NUMBER	VENDOR NAME	P O #	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	INVOICE DESCRIPTION
203060	SIMPLEX GRINNELL LP	M97974	92329.00	4-1-456-6220-000-006-0000	ENRGY PROJ-CONSTR	ENERGY/CLOCKSTYSM/HS
ACCT TOTAL			92329.00			
203065	YOUNG SUPPLY CO	2	1794.80	2-1-297-4120-000-000-0000	REP/MAINT EQUIP FS	FS EQ REPR/PARTS/MAL
203065	YOUNG SUPPLY CO	2	141.65			FS EQ REPR/PARTS/HS
203065	YOUNG SUPPLY CO	2	281.38			FS EQ REPR/PARTS/MAL
203065	YOUNG SUPPLY CO	2	24.00			FS EQ REPR/PARTS/SPN
203065	YOUNG SUPPLY CO	2	618.00			FS EQ REPR/PARTS/HIL
203065	YOUNG SUPPLY CO	2	315.40			FS EQ REPR/PARTS/HNG
203045	DOWNRIVER REFRIGERAT-	2	152.38			FS EQ REPR 3/17
203058	NORTH STAR WHOLESALE	2	93.15			RS EQ REPR/SPRAY/MAL
203046	GCS SERVICE INC	2	20.44			
ACCT TOTAL			3441.20			
203042	COCA-COLA BTLG CO OF	2	283.20	2-1-297-5610-000-000-0000	FOOD	FOOD
203057	NATIONAL FLAVORS INC	2	53.81			FOOD
203042	COCA-COLA BTLG CO OF	2	554.70			FOOD
203049	HAV-A-BAR INC	2	391.64			FOOD
203049	HAV-A-BAR INC	2	175.92			FOOD
203049	HAV-A-BAR INC	2	136.24			FOOD
203049	HAV-A-BAR INC	2	72.96			FOOD
203049	HAV-A-BAR INC	2	116.56			FOOD
203049	HAV-A-BAR INC	2	251.20			FOOD
203049	HAV-A-BAR INC	2	36.96			FOOD
203049	HAV-A-BAR INC	2	112.00			FOOD
203049	HAV-A-BAR INC	2	217.68			FOOD
203049	HAV-A-BAR INC	2	205.76			FOOD
203050	HUNGRY HOWIE'S PIZZA	2	280.50			FOOD
203050	HUNGRY HOWIE'S PIZZA	2	308.00			FOOD
203050	HUNGRY HOWIE'S PIZZA	2	280.50			FOOD
203042	COCA-COLA BTLG CO OF	2	712.00			FOOD
203042	COCA-COLA BTLG CO OF	2	835.40			FOOD
203042	COCA-COLA BTLG CO OF	2	819.30			FOOD
203037	BIG APPLE BAGELS	2	342.24			FOOD
203037	BIG APPLE BAGELS	2	783.84			FOOD
203037	BIG APPLE BAGELS	2	441.60			FOOD
203037	BIG APPLE BAGELS	2	1519.18			FOOD-3 ACCTS-4/25
203035	AUNT MILLIE'S BAKERIES	2	8931.19			
ACCT TOTAL						
203061	SMITH DAIRY PRODUCTS	2	1546.62	2-1-297-5611-000-000-0000	MILK	MILK 4/4
203061	SMITH DAIRY PRODUCTS	2	2712.15			MILK 4/18
203061	SMITH DAIRY PRODUCTS	2	3273.38			MILK 4/25
ACCT TOTAL			7532.15			
203041	CLARK PRODUCTS INC	2	1560.00	2-1-297-5640-000-000-0000	DISPOSABLES FS	DISPOSABLES FS
203041	CLARK PRODUCTS INC	2	1406.57			DISPOSABLES FS
ACCT TOTAL			2966.57			

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
05/02/09 THROUGH 05/14/09

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CHECK NUMBER	VENDOR NAME	P O #	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	INVOICE DESCRIPTION
203052	JOHN'S SANITATION	113652	450.00	2-1-293-4220-000-0000	RENTAL-EQUIP ATHL	ATHLENTAL 3/29-4/25
ACCT TOTAL			450.00			
203036	BANC OF AMERICA LEAS-	106131	1528.20	1-1-111-4220-002-000-0000	EQUIP RENTAL MIL	MILL/GESTETN/JAN-DEC
ACCT TOTAL			1528.20			
203051	IKON OFFICE SOLUTIONS	1	47.04	1-1-111-5110-002-000-0000	MILLER TCH SUP	MILL TCH SUP/STAPLES
ACCT TOTAL			47.04			
203062	STATE OF MICHIGAN	1	11157.65	1-1-113-2820-031-000-0000	RETIRE HIGH SCHOOL	RETIRE/SHORTFALL 04
ACCT TOTAL			11157.65			
203059	PLYMOUTH WAYNE INC	108481	95.02	1-1-113-5110-031-010-0000	HS ART TCH SUP	HS ART TCH SUP
203059	PLYMOUTH WAYNE INC	108481	38.86-			HS ART TCH SUP
203059	PLYMOUTH WAYNE INC	108481	71.92			HS ART TCH SUP
ACCT TOTAL			128.08			
203059	PLYMOUTH WAYNE INC	108471	61.54	1-1-113-5110-031-030-0000	HS SHOP TCH SUP	HS SHOP TCH SUP
203059	PLYMOUTH WAYNE INC	108471	25.20-			HS SHOP TCH SUP
203059	PLYMOUTH WAYNE INC	108471	46.57			HS SHOP TCH SUP
ACCT TOTAL			82.91			
203064	TOBO EDUCATIONAL	1	9500.00	1-1-232-3150-000-000-0000	SUPR OFC- PROF SVC	SUPT INTERIM/APR
ACCT TOTAL			9500.00			
203048	HASSELBRING CLARK CO	105541	397.36	1-1-241-4120-001-000-0000	HAWKINS EQ R/M PRIN	HAWK/JAN-MAR/#IR330
ACCT TOTAL			397.36			
203051	IKON OFFICE SOLUTIONS	1	47.04	1-1-241-5910-006-000-0000	HILTON OFFICE SUP	HILT OFF SUP/STAPLES
ACCT TOTAL			47.04			
203055	MICHIGAN PUBLIC SCHOOL	1	.37	1-1-252-2820-000-000-0000	BSO - RETIRE	APR RETIRE ROUNDING
ACCT TOTAL			.37			
203034	AT&T	1	25.99	1-1-261-3410-000-000-0000	TELEPHONE	BOILER ALARM 5/7
203034	AT&T	1	2230.33			BRIGHTON SCHOOLS 5/7
ACCT TOTAL			2256.32			
203034	AT&T	1	224.00	1-1-261-3410-000-000-1000	TELEPHONE-TECHNOLOGY	T1 LINE/MAY
203034	AT&T	1	1195.00			WCRESA/MAY
ACCT TOTAL			1419.00			

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
05/02/09 THROUGH 05/14/09

CHECK NUMBER	VENDOR NAME	P O #	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	INVOICE DESCRIPTION
203040	CITY OF BRIGHTON	1	587.81	1-1-261-3830-000-000-0000	WATER & SEWAGE	1010 STATE ST/LIND
203040	CITY OF BRIGHTON	1	386.51			125 S CHURCH/BECC
203040	CITY OF BRIGHTON	1	535.71			850 SPENCER RD/MILLR
203040	CITY OF BRIGHTON	1	1455.04			620 S 7TH ST/HS/APR
203040	CITY OF BRIGHTON	1	26.01			HS CONCESSION STAND
203040	CITY OF BRIGHTON	1	5.22-			125 S CHURCH/SLOAN
ACCT TOTAL			2985.86			
203040	CITY OF BRIGHTON	1	125.37	1-1-261-3831-000-000-0000	BUS UTILITIES	5800 BORDERLINE/BUS
ACCT TOTAL			125.37			
203045	DOWNRIVER REFRIGERAT-	107931	80.77	1-1-261-5996-000-000-0000	HVAC SUP	HVAC SUP
203065	YOUNG SUPPLY CO	108371	26.90			HVAC SUP
203065	YOUNG SUPPLY CO	108371	159.20			HVAC SUP
203065	YOUNG SUPPLY CO	108371	141.90			HVAC SUP
ACCT TOTAL			408.77			
203059	PLYMOUTH WAYNE INC	1	57.20	1-1-271-5790-000-000-0000	GARAGE OPERATION	GARAGE OPER 3/31
203059	PLYMOUTH WAYNE INC	1	55.45			GARAGE OPER 4/30
ACCT TOTAL			112.65			
203063	TARGET NATIONAL BANK	1	211.28	1-2-451-0500-000-000-0000	GARNISHMENT	GARNISH W/H 05/08
203056	MONROE FINANCIAL	1	78.12			GARNISH W/H 05/08
203044	DISCOVER BANK	1	483.86			GARNISH W/H 5/08
203038	CAPITAL ONE BANK	1	44.36			GARNISH W/H 05/6/09
203039	KRISPEN S CARROLL	1	439.48			CHAPTER 13 W/H 05/08
ACCT TOTAL			1257.10			
203055	MICHIGAN PUBLIC SCHOOL	1	86581.15	1-2-451-0550-000-000-0000	MIP RETIREMENT	APR MIP RETIREMENT
ACCT TOTAL			86581.15			
203055	MICHIGAN PUBLIC SCHOOL	1	100.00	1-2-451-0556-000-000-0000	TDP	TDP BUY/NONED/APR
203055	MICHIGAN PUBLIC SCHOOL	1	218.65			TDP/MIP/BUYBACK/APR
203055	MICHIGAN PUBLIC SCHOOL	1	200.00			TDP BUY/OUTSY/APR
203055	MICHIGAN PUBLIC SCHOOL	1	575.16			TDP BUY/O/S-POST/APR
203055	MICHIGAN PUBLIC SCHOOL	1	100.00			TDP BUY/SERV/APR
203055	MICHIGAN PUBLIC SCHOOL	1	15022.95			TDP BUY/UNIV/APR
ACCT TOTAL			16216.76			
203053	MEBS INC / MI EMPLOYEE	1	404.20	1-2-451-0650-000-000-0000	MEBS ADM-FRINGS	MED REIMB ACCT/BAL
ACCT TOTAL			404.20			
203054	MI EDUCATORS FINANCIAL	1	675.80	1-2-451-0805-000-000-0000	GTL- EMPLOYEE POLICY	JUNE GTL LIFE INS
ACCT TOTAL			675.80			

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
05/02/09 THROUGH 05/14/09

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CHECK NUMBER	VENDOR NAME	P O #	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	INVOICE DESCRIPTION
203055	MICHIGAN PUBLIC SCHOOL	1	452265.42	1-2-451-0852-000-000-0000	RETIREMENT DISTRICT	APR RETIREMENT
ACCT TOTAL			452265.42			
203047	HARTLAND SENIOR CENTER	2	68.00	2-1-391-4910-000-000-0000	TRAVEL/TRIPS SR CTR	SR CTR 5/14 NY-TIPS
ACCT TOTAL			68.00			
203043	CRYSTAL GARDENS	6	10505.00	6-2-431-2010-031-000-0000	BHS CLASS OF 2010	HS 5/16/09 PROM BAL
ACCT TOTAL			10505.00			
203043	CRYSTAL GARDENS	6	1000.00	6-2-431-2011-031-000-0000	BHS CLASS OF 2011	HS 5/15/10 PROM DEP
ACCT TOTAL			1000.00			
203042	COCA-COLA BOTLG CO OF	6	1216.85	6-2-431-7850-031-000-0000	BHS SCHOOL STORE	HS STORE 4/20
ACCT TOTAL			1216.85			
GRAND TOTALS			716037.01			

V.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, *B. Riutta* Interim Superintendent of Schools
RE: Recognition/Reports
DATE: May 21, 2009

AdvancED Reports/NCA

Each building will have members of their School Improvement Team present to share the work that has occurred throughout the school year. These reports will highlight the goals and strategies addressed and the results. I know that you will find these reports to be both interesting and positive.

5/6 and 7/8 Building Updates

The Board has requested brief updates from Mr. Brenner and Mr. Vecchioni concerning the new building reconfigurations.

VIII.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, *B. Riutta* Interim Superintendent of Schools
RE: Consent Agenda
DATE: May 21, 2009

The following items are presented for approval under the consent agenda:

- Bills of May 2-14, 2009
- Minutes of May 11, 2009
- Minutes of May 12, 2009, Special Meeting
- Minutes of May 13, 2009, Special Meeting
- British Literature Course
- Civics, Realignment
- Economics, new Course

Motion

Moved by:

Supported by:

To approve the consent agenda as presented.

Voice vote:

_____ Ayes

_____ Nays

IX.B.1.



TO: Trustees, Board of Education

FROM: Bonnie P. Riutta, Interim Superintendent of Schools

RE: Budget Update, Revenues/Expenditures/Time Line

DATE: May 21, 2009

Ms. Bolen will be sharing information as a prelude to the June 1, 2009 Committee of the Whole budget workshop.

IX.C.1.



TO: Trustees, Board of Education

FROM: William R. Anderson, President-Board of Education

RE: Superintendent Hire Recommendation

DATE: May 21, 2009

Based on the interview process, the community visit (staff, parents and Board members) to Owosso Public Schools on May 20, 2009 and the followup reference checks completed by members of the visitation team, I am recommending that the Board enter into contract negotiations with Dr. Gregory Gray as Superintendent of Brighton Area Schools.

Motion

Moved by:

Support by:

To enter into contract negotiations with Dr. Gregory Gray as Superintendent of Brighton Area Schools.

Voice vote:

___ Aye

___ Nay

IX.C.2.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta *BR* Interim Superintendent of Schools
RE: Leave Request
DATE: May 21, 2009

Ms. Julie Bohl has submitted a requested for an unpaid child care leave for the 2009/2010 school year. It is recommended that Ms. Bohl's leave requested be approved as presented.

Motion

Moved by:

Supported by:

To approve an unpaid child care leave requested by Julie Bohl for the 2009/2010 school year.

Voice vote:

___ Ayes

___ Nays



Memo

Peggy Moyer
Interim Assistant Superintendent
Human Resources

To: Bonnie Riutta, Interim Superintendent
From: Peggy Moyer, Interim Asst. Supt. Human Resources
Date: May 15, 2009
Re: Personnel Items – Leave Request

Leave Request:

An unpaid leave request has been received from Julie Bohl, who is a teacher at Maltby Middle School. Ms. Bohl is currently on maternity leave and is requesting a one-year unpaid childcare leave for the 2009-10 school year.

I would like to have this item placed on the May 26, 2009 Board Agenda.

Attachments

May 15, 2009

Julie Bohl
2578 Signature Circle
Pinckney, Michigan 48169
(517) 896-2778

Mrs. Peg Moyer
Assistant Superintendent of Human Resources
125 South Church Street
Brighton, Michigan 48116

Dear Mrs. Moyer,


I am writing to request a year's leave for the 2009-2010 school year. It is my intention to return to a full time position for the 2010-2011 school year. I thank you in advance for your consideration of granting this leave so that I may stay home and care for my family.

Sincerely,

Julie Bohl

IX.C.3.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta,  Interim Superintendent of Schools
RE: Resignation, Retirement
DATE: May 21, 2009

The district received the retirement resignation of Mary Jo Germain. It is recommended that the Board accept her resignation with appreciation for her years of service to Brighton Area Schools.

Motion

Moved by:

Supported by:

To accept the resignation of Mary Jo Germain as presented with appreciation.

Voice vote:

___ Ayes

___ Nays



Memo

Peggy Moyer
Interim Assistant Superintendent
Human Resources

To: Bonnie Riutta, Interim Superintendent
From: Peggy Moyer, Interim Asst. Supt. Human Resources
Date: May 11, 2009
Re: Personnel Items – Retirements

The following teacher has submitted notices of intent to retire, effective immediately:

Mary Jo Germain – Currently on Medical Leave

I would like to have this item placed on the May 11, 2009 Board Agenda.

Attachments

May 11, 2009

Brighton Area Schools
125 S. Church Street
Brighton, MI 48116
Attn: Peggy Moyer
Asst. Supt. Human Resources

Dear Peggy:

This letter is to formalize our phone conversation earlier today, May 11, 2009. You informed me that my years of service to Brighton Area Schools would be rounded up to ten years, enabling me to be eligible for the longevity terminal payment as per Article 7- I in our contract. Contingent on my eligibility to receive that package, I am advising you that my intention is to retire at the end of this school year (2008-2009).

Thank you for your help in resolving this matter.


Respectfully,



Mary Jo Germain

IX.C.4.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta,  Interim Superintendent of Schools
RE: Staff Recall, Certified
DATE: May 21, 2009

Enclosed is the recommendation to recall thirty-two teachers. The district was able to place these teachers in full or part time positions for a total of 26.6 FTEs. As noted in Mrs. Moyer's memorandum, the district has reduced certified positions by 30.75 FTEs and will have twenty-nine teachers on layoff.

Motion

Moved by:

Supported by:

To recall thirty-two certified staff members (26.6 FTEs) as presented.

Voice vote:

_____ Ayes

_____ Nays



Peggy Moyer
Interim Assistant Superintendent
Human Resources

To: Bonnie Riutta, Superintendent of Schools
From: Peg Moyer, Asst. Supt. Of Human Resources
Concerning: BEA Recalls from Layoff Status
Date: May 19, 2009

Attached is the list of teachers I am recommending we recall back from layoff. As of our May 12, 2009 staffing we were able to place 32 of our laid off teachers into either full time or part time status equaling 26.6 FTEs. This still leaves 29 teachers (22.75 FTEs) on layoff for the 2009-2010 school year.

With the current retirements, resignations and layoffs the 2009-2010 school year will have 30.75 fewer FTEs than the 2008-2009 school year.

BRIGHTON AREA SCHOOLS BEA RECALLS 2009-10

Last Name	First Name	2008-09 Assignment	2009-10 Change	FTE	BUILDING	Certificate Endorsements	Hire Date	Seniority Date	Tenure	Comments	EOS	DEGREE
Goodhue	Margaret	0.8 Business Ed 0.2 Marketing	Recall	0.2	BHS	GRS 6-12 BUS ED --- VOC ED BUSINESS SERVICES	8/31/1998	8/24/2000	T			
Kelly	Bonnie	0.6 Tech Ed 0.4 Special Ed	Recall	0.4	Scranton	K-8 ALL; GR 9 TECH ED; K-12 VISUALLY IMPAIRED	6/19/2002	7/8/2002	T			
Cowher	Julee	Jr. Kinder	Recall	0.5	Lindbom	K-5 ALL SUBJ; K-8 SELF CC; GRS 6-8 Science -- SOC Science; EARLY CHILDHOOD SPEC	8/26/1996	11/6/2003	T	adj for 0.4 FTE		
Costa	Michelle	0.2 T&I - Graphics	Partial Recall	0.2	BHS	GRS 6-12 BUSINESS EDUCATION	6/18/2004	8/30/2004	T			MA
Benedict	Craig	Phys Ed	Recall	1	Lindbom	K-12 PHYS ED; GRS 6-12 BUS ED	8/11/2005	1/22/2006	T09		1	MA
Walter	Aaron	Psychology	Partial Recall	0.5	BHS	K-12 PHYSICAL EDUCATION; GRS 6-12 PSYCHOLOGY	8/25/2005	1/22/2006	T09		0	MA
Schmidt	Annelle	Special Ed	Recall	1	Lindbom	K-5 ALL SUBJ; K-8 SELF CC; K-8 COGNITIVE (MNTL) IMPAIRMENT EMOTIONAL IMPAIRMENT	#####	5/4/2006	T		6	BA
Witte	Jody	0.5 Science 7 0.5 Lang Arts 7	Recall	1	Scranton	K-5 ALL SUBJ; K-8 SELF CC; GRS 6-8 LANG ARTS--- Science	6/25/2002	7/8/2006	T	adj for 2008-09		
Hillebrand	Debbie	Grade 3	Recall	1	Lindbom	K-8 ALL SUBJ; GRS. K-12 MUSIC ED; GR 9 SOC Science	8/28/2006	8/31/2006	T			
Stanis	Renee	Grade 4	Recall	1	Hilton	ELEM; K-5 ALL SUBJ; K-8 SELF CC; EARLY CHILDHOOD ED PRE KK; GRS 6-8 Science	8/15/2006	8/31/2006	T			
Emmorey	Barbara	Social Studies 7	Recall	1	Scranton	K-8 ALL; GRADE 9 CX, DX, OX	10/3/2006	10/3/2006	T			
Stolberg	Mary Ann	Grade 4	Recall	1	Hornung	K-5 ALL SUBJ; K-8 SELF CC	8/24/2005	11/16/2005	T 12-09	11/7/08-1/26/09 Unpaid	8	BA
Maxey	Brittany	Science 8	Recall	1	Scranton	K-5 ALL SUBJ; K-8 SELF CC; GRS 6-8 Science--- MATHEMATICS	1/7/2005	11/30/2005	T 12-09		0	BA
Campbell	Diane	Grade 3	Recall	1	Spencer	K-5 ALL SUBJ (K-8 SELF CC); K-12 COGNITIVE (MNTL) IMPAIRMENT	1/30/2006	1/30/2006	T10		0.5	MA+30
Moon	Janel	Grade 6	Recall	1	Maltby	K-5 ALL SUBJ; K-8 SELF CC; K-12 COGNITIVE IMPAIRMENT	12/8/2005	1/31/2006	T10	4/24/08-6/13/08 Unpaid	0	BA
Holowicki	Michelle	Social Studies	Recall	1	BHS	GRS 6-12 HISTORY -- SOCIAL STUDIES	2/13/2006	2/13/2006	T10		0	BA
MacMullen	Kristina	0.8 Vocal	Partial Recall	0.8	BHS	K-12 MUSIC ED	7/1/2006	8/31/2006	T10		5	BA
Deren	Jeanne	Counselor	Recall	1	BHS	SECONDARY- GRS 6-12 ENGLISH-SPEECH; COUNSELING	8/15/2006	8/31/2006	T10		4	MA
Griffhorst	Benjamin	Math	Recall	1	BHS	GRS 6-12 ECONOMICS -- MATHEMATICS	7/12/2006	8/31/2006	T10		3	BA
Tuckey	Deborah	Grade 3	Recall	1	Hawkins	K-8 ALL SUBJ; EARLY CHILDHOOD ED PREK-K; GR 9 HUMANITIES; K-12 LEARNING DISABILITIES	7/18/2006	8/31/2006	T		9	MA
Wilke-Fair	Kimberly	Magnet	Recall	1	Spencer	K-5 ALL SUBJ; K-8 SELF CC; GRS 6-8 Science	7/11/2006	8/31/2006	T10		2	BA
Giannandrea	Arin	Grade 6	Recall	1	Maltby	K-5 ALL SUBJ; K-8 SELF CC	8/28/2006	8/31/2006	T10		0.33	BA
Shah	Cory	Grade 6	Recall	1	Maltby	K-5 ALL SUBJ; K-8 SELF CC	7/11/2006	8/31/2006	T10		0	BA
Steckler	Hallie	0.8 Lang Arts 8 0.2 Special Ed	Recall	1	Scranton	K-5 ALL SUBJ; K-8 SELF CC; GRS 6-8 LANG ARTS; GRS K-12 LEARNING DISABILITIES	7/12/2006	8/31/2006	T10		0	BA

BRIGHTON AREA SCHOOLS BEA RECALLS 2009-10

	First Name	2008-09 Assignment	2009-10 Change	FTE	BUILDING	Certificate Endorsements	Hire Date	Seniority Date	Tenure	Comments	EOS	DEGREE
	Peter	0.4 Biology	Partial Recall	0.4	BHS	GRS 6-12 BIOLOGY -- INDUSTRIAL TECHNOLOGY	9/11/2006	8/31/2006	T10		0	BA
	Danyelle	Math 7	Recall	1	Scranton	K-5 ALL; K-8 SELF CC; GRS 6-8 MATH, LANG ARTS	8/28/2006	8/31/2006	T10		0	BA
	Jeffrey	0.4 Math	Partial Recall	0.4	BHS	GRS 6-12 MATHEMATICS -- PHYSICAL Science	7/12/2006	10/6/2006	T10		0	BA
	Ashley	Fam Cons Science	Recall	1	BHS	SECONDARY: GRS. K-12 HEALTH; GRS 6-12 PHYS ED	8/29/2006	11/11/2006	T10		0	BA
	Kelsey	Fam Cons Science	Recall	1	BHS	GRS 6-12 ALL; GRS 6-12 HISTORY/ FAM CONS Science/VOC	8/30/2007	9/4/2007	T11		0	BA
	Rebecca	Social Stud	Partial Recall	0.2	BHS	GRS 6-12 ALL; GRS 6-12 HISTORY/PSYCH/SOCIAL STUDIES	9/4/2007	9/4/2007	T11		4.5	MA
	Tracie	Special Ed	Recall	1.0	BHS	K-5 ALL SUBJ; K-8 SELF CC; GRS K-12 LEARNING DISABILITIES (SM)	#####	11/12/2007	T11		7	BA
	Cynthia	Media	Recall	1	Scranton	K-5 ALL SUBJ; K-8 SELF CC; GRS 6-8 ENGLISH, Science, ND - Library Media	9/24/2008	10/6/2008	T12		4.5	MA

26.6

IX.D.1.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, *[Signature]* Interim Superintendent of Schools
RE: Moving Project Manager
DATE: May 21, 2009

I am requesting that the Board consider the recommendation to hire Jack Yates as the Project Manager in charge of the staff moves that will occur during the summer months. Mr. Yates is uniquely qualified to oversee this massive undertaking.

Attached is the job description for this position which has been reviewed by the Board Finance Committee. It is further recommended that Mr. Yates receive a \$2500 stipend for serving in this capacity.

Motion

Moved by:

Supported by:

To approve the recommendation to appoint Jack Yates as the Project Manager and further, Mr. Yates be compensated with a \$2500 stipend for serving in this capacity.

Voice Vote:

_____ Ayes

_____ Nays

JOB DESCRIPTION FOR 2009 SUMMER PROJECT MANAGER

- ✓ Oversee moving project until completed (approximately May 2009 through September 2009)
- ✓ Communicate w/building administration (Scranton, Maltby, Hawkins, Hilton, Hornung, Spencer, Miller and Community Ed.) and staff as needed throughout the entire move.
- ✓ Oversee each building items identified to be moved to the “staging area” located at their school. Estimated timeframe for moving (average of 10 work days allotted for each move):
 - ✓ * June 10th - 17th ...All teachers packed for move
 - * June 18th – July 2nd ...Maltby to Scranton & vice versa
 - * July 6th – July 17th...Elementary 5th Grade to Maltby
 - * July 20th – July 31st...Miller to Elementaries *
 - August 3rd – August 14th...Community Education to Miller
- ✓ Visit moving sites and give direction to personnel directly involved. Establish “Guidelines for Movers” for employees and volunteers.
- ✓ Be involved with specific moves throughout the summer (i.e. Maltby/Scranton, Elementary 5th Grade to Maltby, Miller Kindergarten to Elementary Schools, Com. Ed. to Miller).
- ✓ Coordinate with each building administrator the classrooms (teachers) that are being moved on a building map to determine all locations of each move. Discuss with Director of Operations the locations of each move.
- ✓ Coordinate with Director of Operations employee dispersing over summer months to support moves
- ✓ Communicate with Director of Community Education about summer programs and their locations
- ✓ Communicate with *Budget* to rent vehicles for the move

Finance Committee Meeting
Board of Education
BECC Special Education Office
6:30 pm
Thursday, May 7, 2009

I. Call to Order: 6:35 pm by Cheryl Leach

Present:

Board Committee Members: Bill Anderson, Joe Carney and Cheryl Leach

District Employees: Bonnie Riutta, Arnella Park, Ellen Lafferty and Maria Bolen, Chris Stone and Baiba Jensen (arrived at 7pm)

Others: Jim Totten

II. Call to the public:

Arnella Park spoke regarding the VALIC 403B annuity. Maria Bolen suggested that Barry Goode contact the finance department to discuss the annuity. Arnella Park also brought up the contract language that talks about budget development. Apparently there is some confusion between what the expectations of the union were and what is transpiring. Maria will speak with Barry to clarify.

III. Approval of minutes: March 30, 2009

Moved by Joe Carney and supported by Bill Anderson. The motion was approved by unanimous vote.

IV. Approval of agenda: March 30, 2009

Moved by Bill Anderson and Joe Carney. The motion was approved by unanimous vote.

V. Agenda Items

- a. Bonnie Riutta discussed the curriculum review cycle with the committee. A four-year plan was presented to plan for curriculum activity in the future. The plan met with approval by the committee.
- b. Maria Bolen presented the draft April 2009 financial statements. Maria noted that the big change from last month was that the grant dollars have now been requested and will continue to be requested on a monthly basis. Bonnie Riutta mentioned that we haven't paid the Aramark bill for several months due to staffing issues.
- c. Maria Bolen presented the updated check register and reported that the old Wayne RESA system will not support the old check register system much longer. The committee agreed to bring the check register changes to the entire board and will move to the new system upon board approval.

- d. Bonnie Riutta spoke to the committee regarding the moves in the district. She mentioned that about 2/3rd of the district is moving. Bonnie reviewed the moving timeline with the committee and also stated that the moves will be concluded by August 14th. Bonnie proposed that we hire a summer project manager to coordinate the moves and would like to offer the temporary position to Jack Yates. Jack has had a number of years of experience in the district and has been through several moves. Bonnie proposed a \$2,500 stipend for coordinating the move. Cheryl Leach asked if there was contract language that would require a posting for the position. Baiba Jensen, who is a BASAA member, said that she didn't think there was a conflict. It was determined that this item will be placed on the May 26th agenda. It was also determined that the \$200 moving stipend for teachers will not be a board action item but will be a reimbursement item coming to the board when requested by each individual teacher.
- e. Maria Bolen presented the options for resolving the Miller playground equipment issue. The playground equipment was never approved for purchase by the board of education. The debt was incurred directly with Miller PTO parents. Cheryl Leach mentioned that the equipment is installed on our property and we could use the equipment for Tot Spot and suggested that we pay for the equipment with sinking fund. Bonnie mentioned that the PAC parents expressed dissatisfaction that the district was considering purchasing the equipment out of the sinking fund. It was determined that Maria Bolen would go back and try to re-negotiate a 20% discount with both companies. This item will be brought to the board of education as an action item on the May 26th agenda if a 20% discount can be secured.
- f. Maria Bolen presented the 2009-2010 budget projections and the reductions that have been enacted to date. There is still a \$4.2 million dollar operating deficit going into next year. Cheryl Leach stated that it was time to conduct a budget meeting and go line item by line item through the budget looking for reductions to balance the budget. Arnella Park asked if any superintendent candidates had viable ideas for budget reductions. It was determined that we will attempt to schedule a budget meeting on June 1st at 5pm in the boardroom. This will be brought to the board meeting on May 11th.
- g. Cheryl Leach noted that the chairpersons from the three board committees would meet to decide the superintendent's compensation package. Bonnie passed out comparable district data for the superintendent's contracts. Cheryl Leach suggested a range of \$125,000 to \$140,000 for the incoming superintendent candidate.

Next meeting, June 1, 2009 at 5pm in the boardroom.

Motion made by Joe Carney, supported by Cheryl Leach to adjourn. Meeting adjourned at 8:21.