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This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in agenda item "Call to the Public."

Board of Education
Brighton Area Schools
Regular Meeting
Monday, June 8, 2009
7 PM - BECC

Minutes

I. Call to Order

The meeting was called to order by President Anderson at 7:00 p.m.

II. Pledge of Allegiance

III. Roll Call

Members present: William Anderson, Joe Carney, Jay Krause, Cheryl Leach, Beth Minert, Joyce Powers and Greg Rassel.

Also present: Interim Superintendent Bonnie Riutta; Assistant Superintendent Maria Bolen; Interim Assistant Superintendent Peggy Moyer; Executive Director Baiba Jensen; Attorney Frank Mancuso; staff; press; and visitors.

IV. Approval of Agenda

Add Closed Session, Negotiations as item XII.B.

Moved by Carney, supported by Leach to approve the agenda as amended.
Voice vote: 7 ayes. Motion carried.

V. Public Hearing, Breakfast Program

The Public Hearing commenced at 7:02 p.m.

Richard Browder, Director of Student Nutrition, reported that the department is recommending a breakfast program for Brighton High School, Maltby Intermediate School and Scranton Middle School for the 2009/2010 school year.

There were no public comments.

The Hearing was closed at 7:04 p.m.

VI. Recognition/Reports

A. Shining Star

Director of Operations Bill Blanchard received "Shining Star" recognition for his participation in Scranton's Civil War Days. Mr. Blanchard owns a replica of a Civil War cannon which he brings to the re-enactment and fires the cannon at the conclusion of the activities.

B. Community Education, Use of Miller

Mrs. Anne Rennie, Director of Community Education, and members of her staff presented an update to the Board on the programs and services they will be offering at the Miller building—from infant care, preschool, childcare, and activities for the Senior Citizen Center.

C. Moving Committee, Update - This item was deferred until 8:30 p.m.

VII. Call to the Public

Diane Tamblyn addressed the Board concerning restructuring and the sister school concept as well as keeping flexibility to reopen Miller should the district move to sister schools.

Kelly Moustakeas addressed the Board concerning saving efficiencies and the total costs related to transportation, the re-purposing of Miller, and the costs associated with the moving project.

Arnella Park addressed the Board concerning the article that appeared in the *Argus* on June 2, 2009 regarding the percentage of compensation related to the district's budget. She also addressed the Board about why the Leadership Team did not attend the June 1, 2009 special board meeting.

Joyce Powers spoke about the June 1, 2009 meeting related to the "re-opening of labor contracts".

VIII. Old Business

IX. Consent Agenda

- A. Bills of May 15-21, 2009
- B. Minutes of May 26, 2009
- C. Minutes of June 1, 2009
- D. MHSAA Resolution

Moved by Leach, supported by Krause to approve the consent agenda as presented. Voice vote: 7 ayes. Motion carried.

X. New Business

- A. Curriculum**
- B. Finance**

- 1. May Financial Statements - Ms. Bolen discussed the new format for the check register since the older format is no longer available in the report system.

2. 2008/2009 Budget Amendment, First Reading - The amendment is for the 2008/09 General Fund Budget as all other funds do not require amendments. This item will be placed on the June 22, 2009 agenda for Board consideration.
3. Property Tax Levy - The property tax levy was presented for discussion purposes. Currently there are 18 mills levied for non-homestead and 5.52 mills for debt service. The L4029 will be presented at the June 22, 2009 meeting.
4. Cash Flow Borrowing - The application for Cash Flow Borrowing is due to the Treasury by June 26, 2009. This item will be placed on the June 22 agenda for Board consideration.
5. Budget Reduction - Item deferred to the next board meeting.
6. ARRA (Stimulus) Update - Due to the economic climate in Michigan, the state is short \$262.85 per student. The state will take away \$1.8 million of which 90% will be deducted in July and 10% deducted in August. In order to make up the money, the district will have to apply for grant funds through the MEGS system to make up the \$1.8 million. The grant application window opens June 10, 2009 and Ms. Bolen will make application.

C. Human Resources

1. A committee of Dr. Gray, Mrs. Riuttta, Mrs. Minert, Mrs. Moyer, Ms. Bolen, Mr. Goode, and Mr. Stone will interview four external candidates and two internal candidates for the Human Resources position.

D. Other

1. Naming of Maltby School - It was recommended that the name of Maltby Middle School be changed to Maltby Intermediate School and will house students in grades five through six.

Moved by Rassel, supported by Krause to change Maltby's name to Maltby Intermediate School. Voice vote: 7 ayes. Motion carried.
2. Breakfast Program - Moved by Carney, supported by Minert to offer a breakfast program at Brighton High School, Scranton Middle School and Maltby Intermediate School for the 2009/2010 school year. Voice vote: 7 ayes. Motion carried.
3. Call for Special Board Meeting, June 15, 2009 - Moved by Powers, supported by Minert to call for a Special Meeting on June 15, 2009 at 5:00 p.m. in the Board Room at BECC for the purpose of addressing the 2009/2010 budget. Voice vote: 7 ayes. Motion carried.

XI. Communications/Reports

A. From the Superintendent

1. The Adult Education graduation is Saturday, June 6, 2009.
2. Brighton High School graduation is June 13, 2009 at noon at the EMU Convocation Center.

B. From the Board

1. Trustee Carney reported that the weekend editorial in the *Argus* was excellent. The legislators need to know that the 20J money has never been prorated.
2. Trustee Powers thanked the *Argus* for the editorial that recently appeared on equity and school funding.

XII. Moving Committee

Mrs. Riutta updated the Board on Moving Committee's work to date. The material that was distributed is attached to the minutes. The estimated cost of the move is \$94,043.88. The actual moving will take place June 18 through July 2.

XIII. Closed Session

A. Approval of June 1, 2009 Closed Minutes

Moved by Rassel, supported by Krause to enter closed session for the purpose of approving the June 1, 2009 closed minutes. Roll call vote: 7 ayes. Motion carried.

The Board entered closed session at 8:30 p.m.

The meeting was recessed at 8:30 p.m.

The meeting was reconvened at 8:33 p.m.

The Board entered open session at 8:35 p.m.

B. Closed Session, Negotiations - BEA, BESP, BASAA

Moved by Rassel, supported Carney to enter closed session for the purpose of discussing negotiation strategies connected with the BEA, BESP, BASAA inasmuch as the administration requested a closed session. Roll call vote: 7 ayes. Motion carried.

Board entered closed session at 8:35 p.m.

Board entered open session at 9:11 p.m.

Meeting adjourned 9:11 p.m.

June 8, 2009 Minutes
Page 5

Date Approved:

Approved by:

William Anderson, President

Elizabeth Minert, Secretary

(Sheri Lohmiller, Recorder)

**BRIGHTON AREA SCHOOLS
ESTIMATED MOVING BUDGET/EXPENSES
JUNE 8, 2009**

	Ordered	Amount	Cost/item	Cost/cs	Total
Tape	4 cases	36	\$1.50	\$54.00	\$216.00
Boxes	1,340 ea.	1,340	\$0.75		\$1,005.00
Tape	2 cases	36	\$1.50	\$54.00	\$108.00
Labels	13,000 ea.	13,000			\$250.00
Hand Trucks	4 ea.	4	\$84.97		\$339.88
Garbage Bags	20 cases			\$32.75/cs	\$655.00
40 yard Dumpster @ Maltby					\$450.00
					\$3,023.88

CLEANING/MOVING CREWS – ESTIMATED COST

Maltby Intermediate School –

- 4 Custodians/2 subs/cleaning (Regular Summer Staff) all summer
- 5 BESPAs/cleaning (St. Nu., Bus Dr's,.../\$10/hr.) 10 days
- 8 LESA/cleaning & moving (Summer Labor/\$0 cost) all summer
- 8 LESA/moving only (Summer Labor/\$0 cost) all summer

Scranton Middle School –

- 4 Custodians/2 subs/cleaning (Regular Summer Staff) all summer
- 4 BESPAs/cleaning/moving (St. Nu., Bus Drivers,\$10/hr.) 10 days
- 8 LESA/moving only (Summer Labor/\$0 cost) all summer

Three (3) Elementary Schools

- 1 BESPAs/cleaning (St. Nu., Bus Drivers,.../\$10/hr.) 30 days
50 days/cost

Additional Estimated Cost to District for Labor-

- 10 BESPAs Workers @ \$12.43/hr (FICA/Retire) x 8 hrs. = \$994.40/day
- \$994.40/day x 50 days = **\$49,720**

DONATED/DISCOUNTED ITEMS TO DISTRICT

Boxes	200 ea.	Savings (\$150)	Corrigan Moving
Boxes	50 ea. (on going)	Savings (\$37.50)	Meijer
Tape	18 rolls	Savings (\$27)	Corrigan Moving
24 Workers	\$10/hr.40 days	Savings (\$76,800)	LESA
Moving Trucks	\$500/week (1/2 price)	Savings(\$8,000)	Budget (Cost \$8,000)
	(2 trucks/week - \$1,000/week...8 weeks of actual moving)		

Total Estimated Savings to District...\$85,000

TEACHERS ELIGIBLE FOR STIPEND/PROJECT MANAGER STIPEND

Miller (16 teachers/\$3,200), Elementaries (79/\$15,800), Scranton (25/\$5,000),
Maltby (34/\$6,800) = ... Teachers x \$200.00 = \$30,800 + \$2,500 (Pro.Ma.JY)=**\$33,300**

ESTIMATED COST OF MOVE = \$94,043.88

Board of Education
Brighton Area Schools
Special Meeting, Work Session
Monday, June 15, 2009
7 PM - BECC

Minutes

I. Call to Order

The meeting was called to order by Vice President Rassel at 5:01 p.m.

II. Pledge of Allegiance

III. Roll Call

Members present: Joe Carney, Cheryl Leach, Beth Minert, Joyce Powers, and Greg Rassel.

William Anderson arrived at 5:03 p.m. Jay Krause arrived at 5:05 p.m.

Also present: Interim Superintendent Riutta, Assistant Superintendent Bolen, Interim Assistant Superintendent Moyer, Executive Director Jensen, Dr. Greg Gray incoming Superintendent, staff, press, and visitors.

IV. Approval of Agenda

Moved by Minert, supported by Leach to approve the agenda as presented. Voice vote: 5 ayes, 2 absent-Anderson, Krause. Motion carried.

V. Call to the Public

Cheryl Skogen, Becky Duffy, and Linda Yaple addressed the Board about outsourcing the lunchroom/playground positions. They were willing to give up the two snow days and the two leave days.

VI. Closed Session

Moved by Rassel, supported by Carney to enter closed session for the purpose of discussing negotiation strategies connected with BEA, BESP, and BASAA inasmuch as the administration has requested a closed session. Roll call vote: 7 ayes. Motion carried.

Board entered closed session at 5:10 p.m.

Meeting recessed at 5:10 p.m.

Meeting reconvened at 5:11 p.m.

Board entered open session at 6:25 p.m.

Meeting recessed at 6:25 p.m.

Meeting reconvened at 6:27 p.m.

VII. Deficit Reduction Plan

A. Status of Identified Items

Mrs. Riutta shared the status of the 42 items on the list for possible reduction. The Board identified 17 items that they would like to receive more information on for the 2009/2010 school year and 4 items that were for 2010/2011.

- An RFP was issued to out source grounds and are due on June 19th with a recommendation to the Board June 22.
- An impact statement from the High School administration was shared concerning the reduction of 1.0 FTE secretarial position. Over the years the High School has received reductions of 2.5 FTE's in secretarial positions.
- An impact statement from Mr. Liu was presented concerning the reduction of 1.0 FTE from the BECC secretarial staff. The position would be the combined reception/technology position.
- Reducing supply budgets by \$250,000 would be approximately \$37/per student and would have an impact on curriculum consumable materials.
- Letters were sent to BEA, BESPAA, and BASAA regarding re-opening agreements concerning compensation. More information will be shared on June 22.
- Can out sources transportation for athletic events however, the current BEA contract prevents third party contracting for coaching positions. Reduction of general fund support to the athletic fund To transfer additional general fund support to the athletic fund, the district would need to reduce athletic offerings to accomplish this.
- Dr. Bolen has left a message with a company for advertising inside district buses. She is waiting for a return call.
- PESG is willing to take on third party contracts for lunchroom/playground positions and crossing guards.
- Currently looking at municipal code concerning the City of Brighton providing crossing guards.
- Non-affiliated staff reductions--there are 50 employees in Group A and 5 employees in Group B which is the skilled trades employees.
- Any change to the school calendar is an item that must be negotiated.

- Reduce paraprofessional staff by 4 employees. The campus security staff will be reduced by 3 positions and with the location of the 2 CI programs to one building, there is the possibility of more reductions to the parapro staff. Reduction in this area requires a 21 day notice to staff which would be around August 18, 2009.

Trustee Rassel asked that the Athletic Department provide the number of participants in each sport, the number and identification of programs offered, the amount of dollars raised through fund raising by the various groups, and a prioritized list of teams to reduce.

Moved by Rassel, supported by Krause to seek RFPs (Requests for Proposals) for items Green 1 - out source custodians, Green 3 - out source maintenance, Yellow 3 - out source transportation services, Yellow 5 - out source food service, Yellow 9 - out source para-professionals and further, that staff contact LESA to secure information about consolidating payroll services. Voice vote: 7 ayes. Motion carried.

Obtaining the above information provides an opportunity for the district to benchmark savings for these positions.

Items to pursue for reduction will be deferred to the June 22, 2009 board meeting.

Dr. Bolen will develop the 2009/2010 budget which will be presented at the June 22, 2009 meeting for consideration.

Meeting adjourned at 6:45 p.m.

Date Approved:

Approved by:

William Anderson, President

Elizabeth Minert, Secretary

(Sheri Lohmiller, Recorder)

V.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, Interim Superintendent of Schools
RE: Recognition/Reports
DATE: June 15, 2009

Shining Stars, Athletic

Boys Golf - 3rd Plate in State Competition

Derek Barribeau
Thomas Conway
Cole Haupt
Derek Leek
Thomas Masterson
Brian Peck

Coach: Jonathan Wendrick

Girls Track & Field

4 x 800 Meter Relay - Brandi Corkins, Amanda Curtis, Ellory Green, Amanda Halonen

3200 Meter Run - Elizabeth Kingshott

100 Meter High Hurdles - Megan Clifford

Coaches: Gary Meehan and John Morrison

Boys Track & Field

4 x 800 Meter Relay - Matt Imhof, Lawrence Moss, Ryan Paxson, Alex Vitkuske

200 & 400 Meter Runs - Ryan Paxson

800 Meter Run - John Childers

3200 Meter Run - Josh Partridge

Coach: Otha Hill

Girls Tennis

Carly Cooper
Alexis Ely
Elizabeth Gautsche
Chelsea Lafferty
Kathryn Michels
Kelsey, Moellmann
Kelsey Mulka
Caitlin Mumaw

Taylor Parrish
Julia Peterson
Aubry Russell
Suzannah Tanner
Hilary Urban
Alison VanHouten
Emily VanNorman
Mary Wojtala

Coach: Jeff Miner


David DeVries Award

Attached is a memo from Baiba Jensen regarding the 2008/09 recipients of the David DeVries Award. We are pleased to announce that Dr. William Bradfield and Dr. Robert and Mrs. Sally Springstead were nominated and selected as this year's recipients for making significant contributions in student health areas.



June 16, 2009

Baiba Jensen
Executive Director for Curriculum Services

TO: Bonnie Riutta
FROM: Baiba Jensen 
RE: 2008-2009 David DeVries Award

The David DeVries Outstanding Citizen-Educator Award was first established in 1987 and named after Trooper David DeVries. The award is intended to recognize and honor an individual who has contributed to the education of the students of the Brighton Area Schools. The recipient volunteers countless hours enriching the curriculum and providing an outstanding role model for students, K-12. The person exemplifies model citizenship under all circumstances.

Each year buildings and departments have the opportunity to submit a recommendation for this award. These nominations are forwarded to Curriculum Council for their review and selection. It has been past practice to also invite past recipients of this award to attend. Past recipients include:

Tpr. David DeVries (Ret.)
Doug and Donna Constance
Shirley Einfeldt
Bob Herbst
Debbie Monstrola
Les Clairmont
Cpt. Kriste Etue
Yvonne Lewis
Becky Adams
Cathy Dedakis
Amie Konieczny

Chris Goodell
Dr. Verne Hoshal
Tpr. Kevin Mark
Randy Rudisill
Deb Kirk
Julie Harris
Rachel and Ray Progar
Trish Petrat
Elizabeth Walker
Randy Swain


For the 2008-09 school year Curriculum Council selected co-recipients: Dr. William Bradfield and Dr. Robert and Sally Springstead. These nominees have made significant contributions in health related areas and, therefore, co-recipients were chosen. Normally this recognition has occurred in the fall, but Dr. Bradfield is relocating to Maine this summer necessitating earlier recognition.

It is my privilege to award Dr. and Mrs. Springstead and Dr. William Bradfield the David DeVries Outstanding Citizen-Educator Award. I would like to do the annual celebration which includes a plaque and Board recognition at the June 22, 2009 Board meeting.

If I can provide further information, please let me know.

VI.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta,  Interim Superintendent of Schools
RE: Public Hearing, 2009/2010 Budgets
DATE: June 15, 2009

Each year the Board must provide a notice to the public of a Budget Hearing and the Intent to Levy Taxes. The notice was published in the *Livingston County Press and Argus* on June 15, 2009. The Budget hearing will be held at the beginning of the June 22 Board meeting and the purpose is to seek public comment regarding the proposed budgets for 2009/2010.

VIII.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, *B. Riutta* Interim Superintendent of Schools
RE: Consent Agenda
DATE: June 15, 2009

The following items are presented for approval under the consent agenda:

- Bills of May 22 - June 11, 2009
- Minutes of June 8, 2009 (all Trustees present)
- Minutes of June 15, 2009 Special Meeting (all Trustees present)

Motion

Moved by:

Supported by:

To approve the consent agenda as presented.

Voice vote:

_____ Ayes

_____ Nays

Check Register

May 22 through Jun 11, 2009

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
05/22/09 THROUGH 06/11/09

CHECK NUMBER	VENDOR NAME	P O #	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	INVOICE DESCRIPTION
203189	CXTEC	114694	2730.85	4-1-456-6415-000-007-0000	TECH BOND 2007 EQUIP	TECHBOND 07/CISCO SW
ACCT TOTAL			2730.85			
203301	YOUNG SUPPLY CO	2	105.60	2-1-297-4120-000-000-0000	REP/MAINT EQUIP FS	FS EQ REPR/PARTS
203301	YOUNG SUPPLY CO	2	42.50			FS EQ REPR/PARTS
203289	GCS SERVICE INC	2	226.75			FS EQREPR/FREEZR/SCR
203279	BEVERAGE SERVICE LTD	2	75.00			FS EQ REPR/ULTRA MCH
203286	DOWNRIVER REFRIGERAT-	2	137.34			FS EQ REPR/PARTS/HS
ACCT TOTAL			587.19			
203280	BIG APPLE BAGELS	2	441.60	2-1-297-5610-000-000-0000	FOOD	FOOD
203288	FONTANA BROTHERS INC	2	56.70			FOOD
203290	HAV-A-BAR INC	2	91.44			FOOD
203290	HAV-A-BAR INC	2	87.04			FOOD
203290	HAV-A-BAR INC	2	117.52			FOOD
203290	HAV-A-BAR INC	2	124.00			FOOD
203290	HAV-A-BAR INC	2	453.72			FOOD
203290	HAV-A-BAR INC	2	106.68			FOOD
203290	HAV-A-BAR INC	2	164.32			FOOD
203290	HAV-A-BAR INC	2	103.72			FOOD
203280	BIG APPLE BAGELS	2	1229.58			FOOD
203283	COCA-COLA BTLG CO OF	2	858.60			FOOD
203283	COCA-COLA BTLG CO OF	2	252.00			FOOD
203278	AUNT MILLIE'S BAKERIES	2	2566.27			FOOD
203290	HAV-A-BAR INC	2	36.96			FOOD
ACCT TOTAL			6690.15			FOOD-3 ACCTS-5/30
203296	SMITH DAIRY PRODUCTS	2	2510.38	2-1-297-5611-000-000-0000	MILK	MILK 5/2
203296	SMITH DAIRY PRODUCTS	2	2405.70			MILK 5/9
203296	SMITH DAIRY PRODUCTS	2	2564.72			MILK 5/16
203296	SMITH DAIRY PRODUCTS	2	2630.01			MILK 5/23
203296	SMITH DAIRY PRODUCTS	2	2038.09			MILK 5/30
ACCT TOTAL			12148.90			
203282	CLARK PRODUCTS INC	2	829.16	2-1-297-5640-000-000-0000	DISPOSABLES FS	DISPOSABLES FS
203282	CLARK PRODUCTS INC	2	798.98			DISPOSABLES FS
203282	CLARK PRODUCTS INC	2	889.93			DISPOSABLES FS
ACCT TOTAL			2518.07			
203255	DENNIS A ZABOROWSKI	2	118.80	2-1-293-4120-000-000-0000	REP/MAINT EQUIP	ATHL-WEB HOST 5/9/11
ACCT TOTAL			118.80			
203264	MISC EXP	2	376.00	2-1-293-5992-000-200-0000	SUP STATE MEET EXP	JONATHON WENDRICK
ACCT TOTAL			376.00			

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
05/22/09 THROUGH 06/11/09

CHECK NUMBER	VENDOR NAME	P O #	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	INVOICE DESCRIPTION
203211	JOHNNY MAC'S SPORTING	113722	143.20	2-1-293-5992-000-300-0000	SUP ATHL MISC	ATHL MISC/MAT TAPE
ACCT TOTAL			143.20			
203209	DON HORNER	101811	120.00	1-1-111-4120-005-000-0000	HRNG CONT SV EQ REPR	HRNG/TUNE2PIANO/APR
ACCT TOTAL			120.00			
203209	DON HORNER	107801	60.00	1-1-111-4120-006-000-0000	HILT CONT SV EQ REPR	HILT/TUNE PIANO/MAY
ACCT TOTAL			60.00			
203300	TOSHIBA BUSINESS SOLUT	1	2633.33	1-1-111-4220-005-000-0000	EQUIP RENTAL HRNG	HRN RISO PAYOFF-6/15
ACCT TOTAL			2633.33			
203224	OFFICE DEPOT INC	114631	61.32	1-1-111-5110-001-000-0000	HAWKINS TCH SUP	HAWK TCH SUP/TR FILM
203240	SCHOOL SPECIALTY INC	105461	126.40			HAWKINS TCH SUP
203240	SCHOOL SPECIALTY INC	114641	58.76			HAWKINS TCH SUP
203240	SCHOOL SPECIALTY INC	105461	185.25			HAWKINS TCH SUP
ACCT TOTAL			61.23			
203239	SAX ARTS & CRAFTS	113881	368.72	1-1-111-5110-001-010-0000	HAWKINS ART TCH SUP	HAWKINS ART TCH SUP
203239	SAX ARTS & CRAFTS	113861	173.81			HAWKINS ART TCH SUP
203196	CRIZMAC	113871	105.78			HAWKINS ART TCH SUP
ACCT TOTAL			648.31			
203240	SCHOOL SPECIALTY INC	105771	240.38	1-1-111-5110-003-000-0000	LINDBOM TCH SUP	LIND TCHSUP/PAPER CR
ACCT TOTAL			240.38			
203240	SCHOOL SPECIALTY INC	113491	111.48	1-1-111-5110-004-000-0000	SPENCER TCH SUP	SPENCER TCH SUP
203240	SCHOOL SPECIALTY INC	114391	24.84			SPENCER TCH SUP
203240	SCHOOL SPECIALTY INC	114391	109.20			SPENCER TCH SUP
ACCT TOTAL			245.52			
203226	PALOS SPORTS INC	114401	40.00	1-1-111-5110-004-042-0000	SPENC PHY ED TCH SUP	SPENC PHY ED TCH SUP
ACCT TOTAL			40.00			
203224	OFFICE DEPOT INC	114341	61.32	1-1-111-5110-005-000-0000	HORNUNG TCH SUP	HRNG TCH SUP/TR FILM
ACCT TOTAL			61.32			
203303	PARENT REIMBURSEMENT	1	50.00	1-1-111-5110-006-000-0000	HILTON TCH SUP	CHRISTINE TERLECKI
ACCT TOTAL			50.00			

BRIGHTON AREA SCHOOLS
ACCTS PAYABLE CHECK REGISTER FOR
05/22/09 THROUGH 06/11/09

06/15/09

CHECK NUMBER	VENDOR NAME	P O #	AMOUNT	ACCOUNT NUMBER	DESCRIPTION	INVOICE DESCRIPTION
203228	PEPPER OF DETROIT	104491	110.70	1-1-112-5110-021-040-0000	SCRANT VOCAL MUS SUP	SCRANT VOCAL MUS SUP
203228	PEPPER OF DETROIT	104491	216.45		SCRANT VOCAL MUS SUP	SCRANT VOCAL MUS SUP
203228	PEPPER OF DETROIT	104491	38.98		SCRANT VOCAL MUS SUP	SCRANT VOCAL MUS SUP
203228	PEPPER OF DETROIT	104491	194.35		SCRANT VOCAL MUS SUP	SCRANT VOCAL MUS SUP
203228	PEPPER OF DETROIT	104491	133.48		SCRANT VOCAL MUS SUP	SCRANT VOCAL MUS SUP
ACCT TOTAL			693.96			
203241	SCIENCE KIT LLC	114101	263.50	1-1-112-5110-021-046-0000	SCRANTON SCIENCE SUP	SCRN SCI/BEAM BAL
ACCT TOTAL			263.50			
203204	FREY SCIENTIFIC	114281	18.32	1-1-112-5110-121-000-0000	MALTBY TCH SUP	MALTBY TCH SUP
203204	FREY SCIENTIFIC	114281	32.60		MALTBY TCH SUP	MALTBY TCH SUP
ACCT TOTAL			50.92			
203227	PAXTON/PATTERSON LLC	114041	600.00	1-1-112-5110-121-030-0000	MALTBY IND ARTS SUP	MALTBY IND ARTS SUP
203227	PAXTON/PATTERSON LLC	114041	447.50		MALTBY IND ARTS SUP	MALTBY IND ARTS SUP
203229	PITSCO INC	114051	583.00		MALTBY IND ARTS SUP	MALTBY IND ARTS SUP
ACCT TOTAL			1630.50			
203232	QUICK STITCH EMBROID-	1	306.00	1-1-112-5110-121-040-0000	MALTBY MUSIC SUPPLY	MALT/CHOIR T-SHIRTS
ACCT TOTAL			306.00			
203202	EDUCATIONAL INNOVATION	114271	45.30	1-1-112-5110-121-046-0000	MALTBY SCIENCE SUP	MALTBY SCIENCE SUP
ACCT TOTAL			45.30			
203242	SEHI COMPUTER PRODUCTS	113951	836.00	1-1-112-6420-021-000-0000	SCRAN CAP OUTLAY EQ	SCRN C/O-PTO TO PAY
ACCT TOTAL			836.00			
203212	KONICA MINOLTA DANKA	1	4007.25	1-1-113-4120-031-000-0000	HS CONTR SV EQ REPR	HS 3COPIER 1/30-4/29
ACCT TOTAL			4007.25			
203243	SKYLINE ENGINEERING	114291	647.96	1-1-113-4120-031-020-0000	HS COMP REP/MAINT	HS COMP/MOTHERBDS
ACCT TOTAL			647.96			
203240	SCHOOL SPECIALTY INC	114181	565.77	1-1-113-5110-031-000-0000	HS TCH SUP	HS TCH SUP
203240	SCHOOL SPECIALTY INC	114181	37.40		HS TCH SUP	HS TCH SUP
203224	OFFICE DEPOT INC	114191	533.80		HS TCH SUP	HS TCH SUP
203224	OFFICE DEPOT INC	114191	23.10		HS TCH SUP	HS TCH SUP
ACCT TOTAL			1160.07			
203252	UNITED ART & ED SUPPLY	114481	25.29	1-1-113-5110-031-010-0000	HS ART TCH SUP	HS ART TCH SUP

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203236	ROLISON PRO HARDWARE	108401	1.90	1-1-113-5110-031-010-0000	HS ART TCH SUP	HS ART TCH SUP
203238	RUNYAN POTTERY SUPPLY	114311	756.08			HS ART TCH SUP
203236	ROLISON PRO HARDWARE	108401	10.50			HS ART TCH SUP
ACCT TOTAL			793.77			
203230	PRECISION DATA PRODUCT	114781	639.03	1-1-113-5110-031-014-0000	HS BUS ED TCH SUP	HS BUS ED SUP/TONER
ACCT TOTAL			639.03			
203228	PEPPER OF DETROIT	108461	75.00	1-1-113-5110-031-038-0000	HS BAND TCH SUP	HS BAND TCH SUP
203228	PEPPER OF DETROIT	108461	50.00			HS BAND TCH SUP
203228	PEPPER OF DETROIT	108461	75.85			HS BAND TCH SUP
ACCT TOTAL			200.85			
203191	CAROLINA BIOLOGICAL	114171	30.81	1-1-113-5110-031-046-0000	HS SCIENCE TCH SUP	HS SCIENCE TCH SUP
203253	VERNIER SOFTWARE &	114571	1732.00			HS SCI/SPECTROMETER
203254	WARD'S NATURAL SCIENCE	114151	159.78			HS SCIENCE TCH SUP
203203	FLINN SCIENTIFIC INC	114561	398.19			HS SCIENCE TCH SUP
203221	NASCO	114161	55.23			HS SCIENCE TCH SUP
203241	SCIENCE KIT LLC	113961	23.59			HS SCIENCE TCH SUP
203248	TEACHER'S DISCOVERY	114141	198.96			HS SCIENCE TCH SUP
203241	SCIENCE KIT LLC	113961	115.36			HS SCIENCE TCH SUP
203241	SCIENCE KIT LLC	113961	460.62			HS SCIENCE TCH SUP
203241	SCIENCE KIT LLC	114131	28.88			HS SCIENCE TCH SUP
203241	SCIENCE KIT LLC	114131	130.37			HS SCIENCE TCH SUP
203241	SCIENCE KIT LLC	114131	228.48			HS SCIENCE TCH SUP
203241	SCIENCE KIT LLC	114131	3562.27			HS SCIENCE TCH SUP
ACCT TOTAL						
203242	SEHI COMPUTER PRODUCTS	114091	883.61	1-1-113-6420-031-000-0000	H S CAP OUTLAY EQ	HS C/O-MEDIA-PRINTER
ACCT TOTAL			883.61			
203207	HERFF JONES INC	113971	404.44	1-1-113-7911-031-000-1000	BHS MISC EXP RESTR	HS/BKOM WHITE CORDS
ACCT TOTAL			404.44			
203188	CDW GOVERNMENT INC	113531	42.01	1-1-122-6420-031-180-0000	BHS CAP OUTLAY OHI	HS C/O POHI-OFF 2007
ACCT TOTAL			42.01			
203200	DELL MARKETING L P	114021	258.66	1-1-127-5110-031-510-0000	SUPPLIES MARKETING	HS MARKETING/COMP
203224	OFFICE DEPOT INC	114001	37.06			SUPPLIES MARKETING
203224	OFFICE DEPOT INC	114001	376.20			SUPPLIES MARKETING
203200	DELL MARKETING L P	114021	868.59			HS MARKETING/COMP
203200	DELL MARKETING L P	114021	868.59			HS MARKETING/COMP
203200	DELL MARKETING L P	114021	901.19			HS MARKETING/COMP
203200	DELL MARKETING L P	114021	1573.11			HS MARKETING/COMP
ACCT TOTAL						

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203182	AUTO VALUE BRIGHTON	107701	3.89	1-1-127-5110-031-550-0000	SUPPLIES AUTO SHOP	SUPPLIES AUTO SHOP
203185	BRIGHTON FORD-MERCURY	1	36.19			SUPPLIES AUTO SHOP
203185	BRIGHTON FORD-MERCURY	1	26.25			SUPPLIES AUTO SHOP
203185	BRIGHTON FORD-MERCURY	1	56.28			SUPPLIES AUTO SHOP
203182	AUTO VALUE BRIGHTON	107701	36.06			SUPPLIES AUTO SHOP
203182	AUTO VALUE BRIGHTON	107701	14.98			SUPPLIES AUTO SHOP
203182	AUTO VALUE BRIGHTON	107701	53.35			SUPPLIES AUTO SHOP
203182	AUTO VALUE BRIGHTON	107701	22.98			SUPPLIES AUTO SHOP
203182	AUTO VALUE BRIGHTON	107701	83.27			SUPPLIES AUTO SHOP
203182	AUTO VALUE BRIGHTON	107701	27.69			SUPPLIES AUTO SHOP
203182	AUTO VALUE BRIGHTON	107701	7.79			SUPPLIES AUTO SHOP
203182	AUTO VALUE BRIGHTON	107701	10.40			SUPPLIES AUTO SHOP
203182	AUTO VALUE BRIGHTON	107701	46.78			SUPPLIES AUTO SHOP
203182	AUTO VALUE BRIGHTON	107701	425.91			SUPPLIES AUTO SHOP
ACCT TOTAL						
203201	DESMOND PROCESS SUPPLY	107661	62.18	1-1-127-5110-031-562-0000	SUPPLIES GRAPHICS	SUPPLIES GRAPHICS
203201	DESMOND PROCESS SUPPLY	107661	81.25			SUPPLIES GRAPHICS
ACCT TOTAL			143.43			
203218	MEIJER INC	112631	47.37	1-1-127-5111-031-520-0000	FOOD CONSUMABLE	FOOD CONSUMABLE
203218	MEIJER INC	113101	16.68			FOOD CONSUMABLE
203218	MEIJER INC	113111	14.04			FOOD CONSUMABLE
203218	MEIJER INC	113121	29.55			FOOD CONSUMABLE
203218	MEIJER INC	113131	27.42			FOOD CONSUMABLE
203218	MEIJER INC	113091	52.24			FOOD CONSUMABLE
ACCT TOTAL			187.30			
203186	BRIGHTON INSTIT OF COS	1	473.00	1-1-132-3110-031-000-3310	HSC CONTR SERV	HSC C S/DENKHAUS/APR
203225	OKLAHOMA SCORING SERV-	1	66.80			HSC 4/30 SCORE TESTS
ACCT TOTAL			539.80			
203208	KATHRYN E HORAL	1	3000.00	1-1-221-3120-000-000-7620	PROF DEV TITLE 2	MATHCONSULT-1/18-MID
ACCT TOTAL			3000.00			
203183	BRIDGES AUDIO-VISUAL	110301	253.50	1-1-222-4121-001-000-0000	HAW AV REP/MAINT	HAW AV REP/MAINT
ACCT TOTAL			253.50			
203183	BRIDGES AUDIO-VISUAL	1	38.50	1-1-222-4121-003-000-0000	LIN AV REP/MAINT	LIN AV REP/MAINT
203183	BRIDGES AUDIO-VISUAL	1	51.00			LIN AV REP/MAINT
ACCT TOTAL			89.50			
203183	BRIDGES AUDIO-VISUAL	105681	63.50	1-1-222-4121-006-000-0000	HIL AV REP/MAINT	HIL AV REP/MAINT
203183	BRIDGES AUDIO-VISUAL	105681	51.00			HIL AV REP/MAINT
203183	BRIDGES AUDIO-VISUAL	105681	46.00			HIL AV REP/MAINT

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203183 ACCT TOTAL	BRIDGES AUDIO-VISUAL	105681	38.50 199.00	1-1-222-4121-006-000-0000	HIL AV REP/MAINT	HIL AV REP/MAINT
203294 ACCT TOTAL	NEOLA INC	1	990.47 990.47	1-1-231-3150-000-000-0000	BD MANAGEMENT SVCS	POL UPDATE/JAN-JUN+
203219 203219 ACCT TOTAL	MI LEADERSHIP INSTITUT MI LEADERSHIP INSTITUT	1 1	2245.31 2380.57 4625.88	1-1-231-3151-000-000-0000	BD-SUPT SEARCH EXP	SUPTSEARCH/PMT3/FINL SUPT SEARCH/PMT #2
203250 203250 203250 203250 203250 203250 203250 203216 ACCT TOTAL	THRUN LAW FIRM P C THRUN LAW FIRM P C THRUN LAW FIRM P C THRUN LAW FIRM P C THRUN LAW FIRM P C THRUN LAW FIRM P C THRUN LAW FIRM P C MCCRIRIE & CAMERON	1 1 1 1 1 1 1 1	201.56 3427.11 132.00 5845.74 88.00 6446.00 891.91 12.00 17044.32	1-1-231-3170-000-000-0000	BD-LEGAL SERVICES	LEGAL SERV/GENERAL LEGAL/JUST CAUSE ARB LEGAL/TS DISCHRG ARB LEGAL/BESPA CIM TERM LEGAL/UNFAIR LABOR 4/09 CASH FLOW LOAN LEGAL/PRP PERIOD GR LEGAL SERV/MISC/APR
203299 ACCT TOTAL	TOBO EDUCATIONAL	1	9500.00 9500.00	1-1-232-3150-000-000-0000	SUPT OFC- PROF SVC	SUPT INTERIM/MAY
203300 ACCT TOTAL	TOSHIBA BUSINESS SOLUT	1	2852.91 2852.91	1-1-241-4120-001-000-0000	HAWKINS EQ R/M PRIN	HAW RISO PAYOFF-6/15
203300 ACCT TOTAL	TOSHIBA BUSINESS SOLUT	1	1656.16 1656.16	1-1-241-4120-006-000-0000	HILTON EQ R/M PRIN	HIL RISO PAYOFF-6/15
203235 203235 ACCT TOTAL	RELIABLE OFFICE SUP- RELIABLE OFFICE SUP-	1 1	111.46 6.31- 105.15	1-1-241-5910-003-000-0000	LINDBOM OFFICE SUP	LINDBOM OFFICE SUP LESS SALES TAX
203270 ACCT TOTAL	PARENT REIMBURSEMENT	1	222.92 222.92	1-1-241-7910-031-000-0000	HS MISC EXP	HEIDI DAMBROSEO
203181 203181 203181 203181 ACCT TOTAL	ARAMARK FACILITY SERV ARAMARK FACILITY SERV ARAMARK FACILITY SERV ARAMARK FACILITY SERV	1 1 1 1	51092.79 51092.79 55676.79 51092.79 208955.16	1-1-261-3150-000-000-0000	PROF SERVICES	FACIL MANAGEMENT/FEB FACIL MANAGEMENT/MAR FACIL MANAGEMENT/APR FACIL MANAGEMENT/JAN

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203277	AT&T	1	224.00	1-1-261-3410-000-000-1000	TELEPHONE-TECHNOLOGY	T1 LINE/JUNE
203277	AT&T	1	1195.00			WCRESA/JUN
ACCT TOTAL			1419.00			
203281	CITY OF BRIGHTON	1	693.38	1-1-261-3830-000-000-0000	WATER & SEWAGE	850 SPENCER RD/MILLR
203281	CITY OF BRIGHTON	1	485.87			125 S CHURCH/BECC
203281	CITY OF BRIGHTON	1	32.04			125 S CHURCH/SLOAN
203281	CITY OF BRIGHTON	1	848.63			1010 STATE ST/LIND
203281	CITY OF BRIGHTON	1	131.58			HS CONCESSION STAND
203281	CITY OF BRIGHTON	1	2129.51			620 S 7TH ST/HS/MAY
ACCT TOTAL			4321.01			
203281	CITY OF BRIGHTON	1	150.21	1-1-261-3831-000-000-0000	BUS UTILITIES	5800 BORDERLINE/BUS
ACCT TOTAL			150.21			
203293	MI SCHOOLS ENERGY COOP	1	17724.20	1-1-261-5510-000-000-0000	HEATING FUEL	MAY NATURAL GAS
ACCT TOTAL			17724.20			
203293	MI SCHOOLS ENERGY COOP	1	87083.05	1-1-261-5520-000-000-0000	ELECTRICITY	ELECT/11 METERS/APR
203198	DTE ENERGY	1	195.13			750 E MAIN/LITE
203198	DTE ENERGY	1	114.23			7775 DON LEITH DR
203284	DTE ENERGY	1	466.32			7878 BRIGHTON RD/EST
ACCT TOTAL			87858.73			
203291	HONORA J LYNCH	1	250.00	1-1-283-3190-000-000-0000	HR CONTR SERV	ARBIT 6/5 FAZEKAS
203295	ANNE T PATON	1	450.00			ARBIT 3/10 PLANGPREP
203291	HONORA J LYNCH	1	500.00			ARBIT 4/24 CIMINELLI
ACCT TOTAL			1200.00			
203205	GRACON SERVICES INC	114371	100.00	1-1-284-5910-000-000-0000	SUPPLY - TECHNOLOGY	TECH SUP/HOT PLUG
ACCT TOTAL			100.00			
203247	TARGET NATIONAL BANK	1	211.28	1-2-451-0500-000-000-0000	GARNISHMENT	GARNISH W/H 06/05
203190	CAPITAL ONE BANK	1	44.36			GARNISH W/H 06/05
203192	KRISPEN S CARROLL	1	439.48			CHAPTER 13 W/H 06/05
203193	CHAPTER 13 TRUSTEE	1	80.00			CHAPTER 13 W/H 06/05
ACCT TOTAL			775.12			
203285	DELTA DENTAL OF MI	1	1951.18	1-2-451-0800-000-000-0000	MESSA INS-PR	DELTA DENTAL/JUN
203222	NATL INSURANCE SERVICE	1	300.00			LIFE INS/JUNE
ACCT TOTAL			2251.18			

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203213 ACCT TOTAL	LIVINGSTON CTY UNITED	1	889.08 889.08	1-2-451-0850-000-0000-0000	UNITED WAY	MAY UNITED WAY
203297 203298 ACCT TOTAL	SPIRIT RISING YOGA & KENNETH L STEVENS	2 2	383.40 56.00 439.40	2-1-137-3110-000-000-0000-0000	CONTR SERV ENRICH	YOGA&BACKS 4/18-5/18 ENR/MAGICSQUARES12/3
203194 ACCT TOTAL	CINTAS CORP	2	31.75 31.75	2-1-311-7910-000-000-0000-0000	C S MISC EXPENSE	CE FLOOR MATS/MAY
203287 ACCT TOTAL	EXPANDING HORIZONS	2	252.00 252.00	2-1-321-3110-000-000-0000-0000	SWIM CONTR SERV	CE SWIM/KAYAK/FEB
203180 ACCT TOTAL	ANN ARBOR AUDIO	2	40.00 40.00	2-1-331-4220-000-000-0000-0000	EQUIP RENTAL PA CNTR	BCPA EQ RENT 5/14
203194 ACCT TOTAL	CINTAS CORP	2	62.81 62.81	2-1-331-7910-000-000-0000-0000	MISC EXP PAC	BCPA FLOOR MATS/MAY
203214 ACCT TOTAL	LIVINGSTON SUNRISE	2	2233.95 2233.95	2-1-331-7913-000-000-0000-0000	FNDRAISR 3RD PARTY	BCPA/3RD PRY/TICKET
203292 ACCT TOTAL	MICHIGAN 4C ASSN	2	98.84 98.84	2-1-351-7911-000-000-0000-0000	TOT SPOT STAFF DEVL	TS/10% WCC/M ALLAN
203249 ACCT TOTAL	THEATREWORKS USA	2	480.00 480.00	2-2-192-0000-000-300-0000-0000	PREPAID EXP COMM ED	CE 2/20 MAX&RUBY/PP
203276 ACCT TOTAL	AP EXAMINATIONS	6	35992.00 35992.00	6-2-431-1270-031-000-0000-0000	BHS AP TESTING	HS AP TESTING
203237 ACCT TOTAL	ROVIN CERAMICS	114086	152.76 152.76	6-2-431-1300-021-000-0000-0000	SCR ART	SCR ART
203265 203262 ACCT TOTAL	MISC EXP MISC EXP	6 6	50.00 50.00 100.00	6-2-431-1301-031-000-0000-0000	BHS ART I	YEWON YOUN HAILEY LYNAE STUTZ
203239 ACCT TOTAL	SAX ARTS & CRAFTS	114536	437.23 437.23	6-2-431-1815-001-000-0000-0000	HAW CAMP HAWKINS	HAW CAMP HAWKINS

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203218	MEIJER INC	114426	55.12	6-2-431-1950-031-000-0000	BHS CHILD CARE	BHS CHILD CARE
203218	MEIJER INC	114446	58.57		BHS CHILD CARE	BHS CHILD CARE
203218	MEIJER INC	113266	70.90		BHS CHILD CARE	BHS CHILD CARE
203218	MEIJER INC	113276	135.00		BHS CHILD CARE	BHS CHILD CARE
203218	MEIJER INC	113286	91.04		BHS CHILD CARE	BHS CHILD CARE
203218	MEIJER INC	113296	71.82		BHS CHILD CARE	BHS CHILD CARE
203218	MEIJER INC	113306	146.46		BHS CHILD CARE	BHS CHILD CARE
203218	MEIJER INC	113316	78.15		BHS CHILD CARE	BHS CHILD CARE
203218	MEIJER INC	114416	38.99		BHS CHILD CARE	BHS CHILD CARE
ACCT TOTAL			746.05			
203273	PARENT REIMBURSEMENT	6	269.00	6-2-431-1962-031-000-0000	BHS CHOIR BOOSTERS	MICHELLE KRAUSE
ACCT TOTAL			269.00			
203244	FRANK C SMITH	6	4910.00	6-2-431-2009-031-000-0000	BHS CLASS OF 2009	HS SENIOR DVD/BAL
ACCT TOTAL			4910.00			
203246	STUMPS	113546	1737.60	6-2-431-2010-031-000-0000	BHS CLASS OF 2010	BHS CLASS OF 2010
203266	PARENT REIMBURSEMENT	6	117.65			CATHY RIESTERER
ACCT TOTAL			1855.25			
203257	DAMAGE DEPOSIT REF	6	8.25	6-2-431-2210-021-000-0000	SCR DAMAGE BOOKS	REBECCA ZEPTEP
203302	DAMAGE DEPOSIT REF	6	77.60			JUSTIN HARTZLER
ACCT TOTAL			85.85			
203256	DAMAGE DEPOSIT REF	6	15.00	6-2-431-2210-031-000-0000	BHS DAMAGE DEP-BOOKS	BETH FESKORN
ACCT TOTAL			15.00			
203267	PARENT REIMBURSEMENT	6	394.74	6-2-431-2525-031-000-0000	BHS DRAMA/PLAY	CATHY TAYLOR
203272	PARENT REIMBURSEMENT	6	437.10			MATT RIESTERER
ACCT TOTAL			831.84			
203184	BRIGHTON AREA HISTOR-	6	288.00	6-2-431-3103-005-000-0000	HOR FIELD TRIPS-3RD	HRN FLDTRPS 5/12-15
ACCT TOTAL			288.00			
203271	PARENT REIMBURSEMENT	6	236.43	6-2-431-4025-031-000-0000	BHS HONORS BANQUET	MARGARET SCHRODER
ACCT TOTAL			236.43			
203223	NATL SCHOOL PRODUCTS	114246	26.99	6-2-431-6010-004-000-0000	SPE MSU INTERNAL	SPN MSU INTERN/CHART
ACCT TOTAL			26.99			

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203274	PARENT REIMBURSEMENT	6	62.85	6-2-431-6250-031-000-0000	BHS NAT'L HON SOC	PATRICIA BUTTS
203268	PARENT REIMBURSEMENT	6	136.34			CHRISTINE KELLY
203269	PARENT REIMBURSEMENT	6	120.00			DEBRA OBERPEUL
203263	MISC EXP	6	109.83			JACOB SHULER
ACCT TOTAL			429.02			
203259	MISC EXP	6	9.13	6-2-431-6251-121-000-0000	MAL NAT'L JR HON SOC	BAILEY MOHRENWEISER
203275	PARENT REIMBURSEMENT	6	63.22			TARA GILBERT
ACCT TOTAL			72.35			
203206	HARCOURT OUTLINES INC	6	78.60	6-2-431-6710-003-000-0000	LIN OFFICE	LIN/PENCILS
ACCT TOTAL			78.60			
203210	HUNGRY HOWIE'S PIZZA	114306	27.50	6-2-431-7130-006-000-0000	HIL PICTURES	HIL PIZZAS 4/28
ACCT TOTAL			27.50			
203231	PRESIDENT'S CHALLENGE	113736	70.00	6-2-431-7130-021-000-0000	SCR PHY ED	SCR PHY ED/CERTIF
ACCT TOTAL			70.00			
203234	RAYMOND GEDDES & CO	6	154.46	6-2-431-7850-121-000-0000	MAL SCHOOL STORE	MAL SCHOOL STORE
203245	STUDENT SUPPLY	6	88.82			MAL SCHOOL STORE
ACCT TOTAL			243.28			
203218	MEIJER INC	113066	38.22	6-2-431-8080-031-000-0000	BHS SPECIAL ED	HS SPEC ED 5/4
ACCT TOTAL			38.22			
203251	U S SCHOOL SUPPLY INC	114336	51.90	6-2-431-8083-004-000-0000	SPE SPEC ED-HI	SPE SPEC ED-HI
ACCT TOTAL			51.90			
203211	JOHNNY MAC'S SPORTING	113686	465.56	6-2-431-8700-000-000-0000	ATH BASEBALL	ATH BASEBALL
ACCT TOTAL			465.56			
203258	MISC EXP	6	700.00	6-2-431-8706-000-000-0000	ATH BSKTBALL-GIRLS	ATHLETICA EDGE
203260	MISC EXP	6	560.00			CANTON GIRLS BSKTBAL
203261	MISC EXP	6	600.00			CENTRAL MI UNIV
ACCT TOTAL			1860.00			
203215	LUCKY'S DISCOUNT	6	756.00	6-2-431-8716-000-000-0000	ATH XCNTRY-GIRLS	ATH XCNTRY-GIRLS
203220	MOOSE RIDGE GOLF	6	1500.00			ATH G XCTY 5/3 GOLF
ACCT TOTAL			2256.00			

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203187	BUICK OPEN	6	3600.00	6-2-431-8730-000-000-0000	ATH GOLF-BOYS	ATH B GOLF/180 TKTS
ACCT TOTAL			3600.00			
203199	DASH POINT FINANCIAL	6	2623.47	6-2-431-8775-000-000-0000	ATH SOFTBALL	ATH SOFTBL/FDRAISER
ACCT TOTAL			2623.47			
203197	CUSTOM INK COM	113906	881.28	6-2-431-8786-000-000-0000	ATH TENNIS-GIRLS	ATH TENNIS-GIRLS
203197	CUSTOM INK COM	113906	506.92			ATH TENNIS-GIRLS
203197	CUSTOM INK COM	113906	340.40			ATH TENNIS-GIRLS
203197	CUSTOM INK COM	113906	443.80			ATH TENNIS-GIRLS
ACCT TOTAL			2172.40			
203215	LUCKY'S DISCOUNT	6	230.00	6-2-431-8790-000-000-0000	ATH TRACK-BOYS	ATH TRACK-BOYS
203215	LUCKY'S DISCOUNT	6	354.00			ATH TRACK-BOYS
ACCT TOTAL			584.00			
203215	LUCKY'S DISCOUNT	6	2218.60	6-2-431-8791-000-000-0000	ATH TRACK-GIRLS	ATH TRACK-GIRLS
ACCT TOTAL			2218.60			
203195	COCA-COLA BOTLG CO OF	6	495.70	6-2-431-8860-000-000-0000	ATHL CONCESSIONS	ATH CONCESSIONS 4/30
ACCT TOTAL			495.70			
203233	QUILL & SCROLL	114626	259.25	6-2-431-9900-031-000-0000	BHS YEARBOOK	BHS YEARBOOK
ACCT TOTAL			259.25			
GRAND TOTALS			481343.98			

IX.B.1.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, *[Signature]* Interim Superintendent of Schools
RE: 2008/2009 Budget Amendment
DATE: June 15, 2009

Attached for your consideration is the General Appropriate Resolution amending the 2008/2009 budget. It is recommended that the Board amend the 2008/2009 General Fund as presented.

Motion

Moved by:

Supported by:

To adopt the Amendment to the General Appropriation Resolution as presented.

Voice vote:

___ Ayes

___ Nays

Amendment to General Appropriation Resolution

RESOLVED, that this resolution shall be the general appropriations act of the Brighton Area Schools for the fiscal year beginning July 1, 2008 and ending June 30, 2009: A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Brighton Area Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the General Fund of the Brighton Area Schools for the fiscal year beginning July 1, 2008 and ending June 30, 2009 which includes 18 mills of ad valorem taxes to be levied on "Non-PRE Property" (property that is not primary residence, qualified agricultural, industrial personal, or commercial personal) and 6 mills of ad valorem taxes to be levied on "commercial personal property" is as follows:

Revenue:	Original Budget	Revised Budget	Final Budget
Local	\$11,556,694	\$11,867,570	\$11,692,979
State	40,240,019	40,309,681	37,839,154
Federal	448,512	447,784	3,137,068
Interdistrict Sources	1,386,063	1,386,063	1,410,115
Operating Transfers	1,011,920	1,111,920	1,129,770
Total Revenue	<u>\$54,643,208</u>	<u>\$55,123,018</u>	<u>\$55,209,086</u>

Fund Balance:

Fund Balance, July 1, 2008	118,068	180,152	180,152
Less Appropriated Fund Balance	<u>0</u>	<u>-237,971</u>	<u>0</u>
Fund Balance Available to Appropriate	<u>118,068</u>	<u>-57,819</u>	<u>180,152</u>

Total Available to Appropriate	<u>\$54,761,276</u>	<u>\$55,065,199</u>	<u>\$55,389,238</u>
---------------------------------------	----------------------------	----------------------------	----------------------------

BE IT FURTHER RESOLVED, that \$58,348,109 is hereby appropriated in the amounts and for the purposes set forth below. Such appropriation shall result in a deficit fund balance of \$2,959,297, which will require the submission of a plan to the Michigan Department of Education to eliminate the deficit not later than the end of the second school fiscal year after the deficit was incurred:

Expenditures:	Original	Revised	Final
Instruction:			
Basic Programs	29,381,735	29,593,930	29,695,571
Added Needs	8,071,738	8,483,427	8,643,427
Adult Education	190,043	225,141	263,201
Support Services:			
Pupil Support	2,337,924	2,218,086	2,256,256
Instructional Staff Support	1,598,363	1,617,354	1,363,826
General Administration	473,895	394,758	485,483
School Administration	3,320,330	3,447,442	3,439,404
Business Services	907,027	863,594	684,881
Operations & Maintenance	6,862,713	7,016,010	7,146,326
Transportation	2,479,570	2,326,223	2,117,695
Other Central Support	790,062	797,739	797,319
Community Services	0	0	0
Intergovernmental Transfers	72,697	72,697	72,697
Debt Service	748,530	748,530	749,031
Outgoing Transfers	593,412	575,000	575,000
Capital Outlay	147,408	119,178	58,418
"Markers"	-3,334,646	0	0
Total Appropriated	<u>54,640,801</u>	<u>58,499,109</u>	<u>58,348,535</u>

IX.B.2.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, *B. Riutta* Interim Superintendent of Schools
RE: Resolutions, 2009/2010 Budgets
DATE: June 15, 2009

I am recommending approval of the 2009/2010 General Fund, Athletic Fund, Community Education Fund, Food Service Fund and the Debt Retirement Fund budgets as presented.

Enclosed are Budget Adoption Resolutions for each of the funds for which a budget must be adopted.

Motions

Moved by:

Supported by:

To adopt the 2009/2010 General Fund Appropriations Resolution as presented.

Voice vote:

____ Ayes ____ Nays

Moved by:

Supported by:

To adopt the 2009/2010 Athletic Fund Appropriations Resolution as presented.

Voice vote:

____ Ayes ____ Nays

Moved by:

Supported by:

To adopt the 2009/2010 Food Service Fund Appropriations Resolution as presented.

Voice vote:

____ Ayes ____ Nays

2009/2010 Budget Resolutions
Page 2

Moved by:
Supported by:

To adopt the 2009/2010 Community Education Fund Appropriations Resolution as presented.

Voice vote:
____ Ayes ____ Nays

Moved by:
Supported by:

To adopt the 2009/2010 Capital Projects Fund Appropriations Resolution as presented.

Voice vote:
____ Ayes ____ Nays

Moved by:
Supported by:

To adopt the 2009/2010 Debt Fund Appropriations Resolution as presented.

Voice vote:
____ Ayes ____ Nays



To: Brighton Area Schools
Board of Education

From: Maria A. Bolen *MAB*

Date: June 17, 2009

Re: Budget Hearing and Recommended Budget for the 2009-10
Fiscal Year

Please find attached the resolutions for the 2009-10 fiscal year for the following funds:

- General Fund
- Athletic Fund
- Food Service Fund
- Community Education Fund
- Capital Projects Fund
- Debt Service Fund

Each year the Board must provide notice to the public of the Budget Hearing and the Intent to Levy Taxes. The notice was published in the Press and Argus on Monday, June 15, 2009. A copy of the notice is attached. Additionally enclosed is the 2009-10 original budget summary and related information that provides additional information related to the various funds.

As previously communicated, there is a great deal of uncertainty related to the assumptions that were utilized to develop this document. Some of those uncertainties are as follows: The status of the State Aid Fund and the ability to continue to fund school districts at the current level, the amount of subsequent per-pupil foundation allowance reduction that could be forthcoming, the number of pupils that will be enrolled in Brighton Area Schools in the upcoming year, the status of the ARRA Stabilization Funding and how that will affect subsequent years, and further budget reductions that are currently being discussed.

The budget will be subject to subsequent amendments once these items have become certain. Should you require any additional information, please feel free to contact me.

**Resolution for Adoption by the Board of Education
Brighton Area Schools**

RESOLVED, that this resolution shall be the **GENERAL** appropriations for Brighton Area Schools for the 2009-2010 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Brighton Area Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the general fund of the school district for fiscal year 2009-2010 which includes 18.0000 mills of ad valorem taxes to be levied on non-homestead and non-qualified agricultural property and 6.0000 mills of ad valorem taxes to be levied on commercial personal property to be used for operating purposes is as follows:

Revenue:

1 xx Local	\$11,991,581
3 xx State	39,510,346
4 xx Federal	363,500
5 xx-6xx Other Financing Sources	1,987,999
	<u>\$53,853,426</u>
 Projected 2008-09 Ending Fund Balance	 <u>-2,959,297</u>
Total Available to Appropriate	<u><u>\$50,894,129</u></u>

Be it further resolved, that \$50,894,129 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

1 xx – Instruction

11x – Basic Programs	\$29,759,444
12x – Added Needs	7,202,882
13x – Adult Education	248,914

2xx- Support Services

21x – Pupil Support	2,190,706
22x – Instructional Staff Support	1,340,292
23x – General Administration	518,410
24x – School Administration	3,266,099
25x – Business Services	968,445
26x – Operations and Maintenance	7,238,209
27x – Transportation	2,254,375
28x – Other Central Support	1,126,164

4xx-6xx Other Financing Uses

	<u>1,372,796</u>
Total Appropriated	<u><u>\$57,486,736</u></u>

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

This resolution shall take immediate effect.

**Resolution for Adoption by the Board of Education
Brighton Area Schools**

RESOLVED, that this resolution shall be the **ATHLETIC FUND** appropriations for Brighton Area Schools for the 2009-2010 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Brighton Area Schools.

Revenue:

1 xx Local	\$469,750
5 xx-6xx Other Financing Sources	<u>540,000</u>
	<u>\$1,009,750</u>
 Projected 2008-09 Ending Fund Balance	 <u>16,575</u>
Total Available to Appropriate	<u><u>\$1,026,325</u></u>

Be it further resolved, that \$1,026,325 of the total available to appropriate in the athletic fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

293 – Athletic Activities

Salaries	\$361,035
Benefits	125,133
Contracted Coaches & Officials	267,921
Mileage & Postage	6,250
Equipment Repair, Maintenance & Rental	34,000
Transportation Fee	85,000
Supplies	57,600
Capital Outlay	8,000
Entry Fees & Other Fees	<u>27,150</u>
Total Appropriated	<u><u>\$972,089</u></u>

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

This resolution shall take immediate effect.

**Resolution for Adoption by the Board of Education
Brighton Area Schools**

RESOLVED, that this resolution shall be the **FOOD SERVICE FUND** appropriations for Brighton Area Schools for the 2009-2010 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Brighton Area Schools.

Revenue:

1 xx Local	\$1,627,000
3 xx State	80,000
4 xx Federal	346,500
	<u>\$2,053,500</u>
 Projected 2008-2009 Ending Fund Balance	 <u>156,814</u>
Total Available to Appropriate	<u><u>\$2,210,314</u></u>

Be it further resolved, that \$2,210,314 of the total available to appropriate in the food service fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

297 – Food Services

Salaries	\$588,235
Benefits	286,550
Contracted Services	7,100
Repair & Maintenance	6,500
Food Purchases	976,000
Capital Outlay	51,000
Miscellaneous	3,050
Total Appropriated	<u><u>\$1,918,435</u></u>

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

This resolution shall take immediate effect.

**Resolution for Adoption by the Board of Education
Brighton Area Schools**

RESOLVED, that this resolution shall be the **COMMUNITY EDUCATION FUND** appropriations for Brighton Area Schools for the 2009-2010 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Brighton Area Schools.

Revenue:

Fees	\$2,188,340
Event Income	10,000
Rentals	178,000
Senior Center	120,000
Interest Income	19,000
Miscellaneous	13,000
	<u>\$2,528,340</u>
Projected 2008-2009 Ending Fund Balance	<u>484,254</u>
Total Available to Appropriate	<u><u>\$3,012,594</u></u>

Be it further resolved, that \$3,012,594 of the total available to appropriate in the Community Education fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

297 – Community Educations

Salaries	\$1,412,385
Benefits	559,618
Contracted Services	197,130
Repair & Maintenance	54,550
Supplies	221,330
Equipment	7,000
Miscellaneous	55,880
Transfers & Indirect	81,700
Total Appropriated	<u><u>\$2,589,593</u></u>

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

This resolution shall take immediate effect.

**Resolution for Adoption by the Board of Education
Brighton Area Schools**

RESOLVED, that this resolution shall be the **CAPITAL PROJECTS FUND** appropriations for Brighton Area Schools for the 2009-10 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Brighton Area Schools.

Revenue:

1 xx Local	<u>\$4,800</u>
	<u>4,800</u>
 Projected 2008-09 Ending Fund Balance	 <u>3,278,673</u>
Total Available to Appropriate	<u><u>\$3,283,473</u></u>

Be if further resolved, that \$3,283,473 of the total available to appropriate in the capital projects fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

452 – Site Improvements	\$769,087
605 - Transfers to Other Funds	<u>512,782</u>
Total Appropriated	<u><u>\$1,281,869</u></u>

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

This resolution shall take immediate effect.

**Resolution for Adoption by the Board of Education
Brighton Area Schools**

RESOLVED, that this resolution shall be the debt fund appropriations for Brighton Area Schools for the 2009-2010 fiscal year; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all revenue received by the Brighton Area Schools.

Be it further resolved, that the total revenues and unappropriated fund balance estimated to be available for appropriation in the debt fund of the school district for fiscal year 2009-2010 which includes a maximum of 5.2000 mills of ad valorem taxes to be levied on homestead, non-homestead and non-qualified agricultural property to be used for operating purposes is as follows:

Revenue:

1 xx Local	\$11,590,172
1 xx Interest	78,500
	<u>\$11,668,672</u>
 Projected 2008-09 Ending Fund Balance	 4,829,352
Total Available to Appropriate	<u><u>\$16,419,524</u></u>

Be if further resolved, that \$16,419,524 of the total available to appropriate in the debt fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures:

510 - Debt Service	\$12,099,007
Total Appropriated	<u><u>\$12,099,007</u></u>

Further Resolved, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval of the board.

This resolution shall take immediate effect.

NOTICE OF PUBLIC HEARING

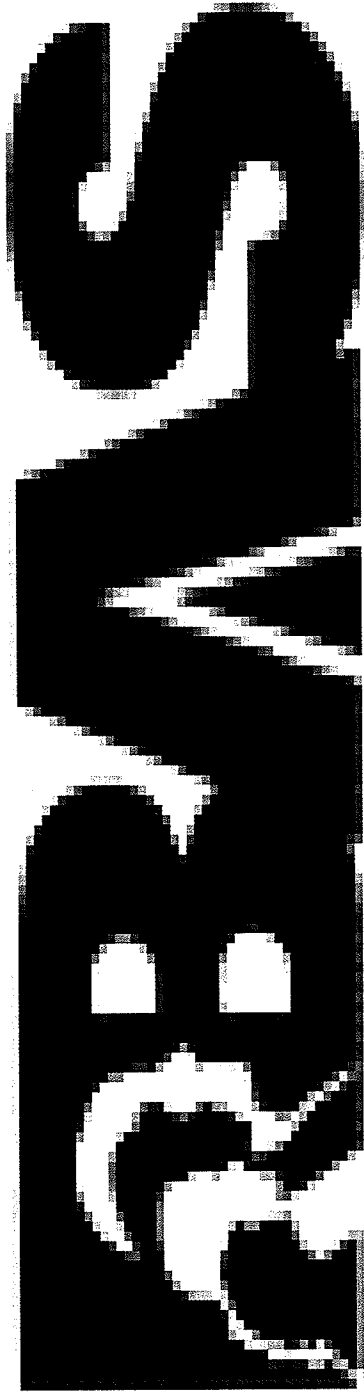
As provided by Act 43, 1963 (2nd Ex. Sess.) Paragraphs 141.412 and 141.413 and in conformity with the Uniform Budget Act (P.A. 621 of 1978) and other Acts, a Public Hearing will be held on Monday, June 22, 2009, relative to the 2009/10 budget for the Brighton Area Schools of Livingston County.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

The Hearing will be conducted during the regular Board of Education Meeting on June 22, 2009, in the Board Room, 125 S. Church Street, Brighton, Michigan. The Board Meeting will begin at 7 p.m.

Copies of the proposed budget will be available for public inspection after 9 a.m., Monday, June 22, 2009, at the Administration & Services Center, 125 S. Church Street, Brighton, Michigan, 48116 between the hours of 9:00 a.m. and 3:00 p.m.

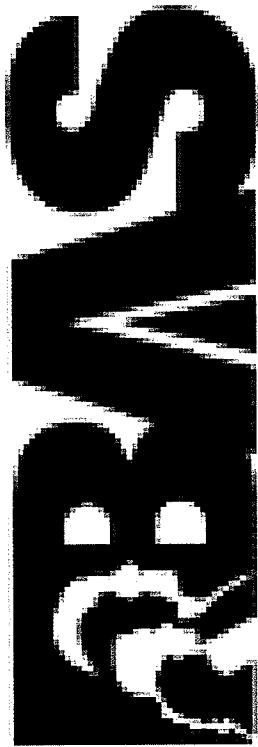
Elizabeth Minert, Secretary
Brighton Area Schools Board of Education



2009-2010 ORIGINAL BUDGET SUMMARY
AND RELATED INFORMATION

Brighton Area Schools

PRESENTED JUNE 22, 2009



Brighton Area Schools
125 S. Church Street
Brighton, MI 48116

2009-2010 BOARD OF EDUCATION

Mr. Bill Anderson.....	President
Mr. Greg Russell.....	Vice President
Mrs. Beth Minert.....	Secretary
Mrs. Cheryl Leach.....	Treasurer
Mr. Joe Carney.....	Trustee
Mr. Jay Krause.....	Trustee
Mrs. Joyce Powers.....	Trustee

ADMINISTRATION

Mrs. Bonnie Riutta.....	Superintendent
Dr. Maria Bolen.....	Assistant Superintendent of Finance
Mrs. Peggy Moyer.....	Assistant Superintendent of Human Resources
Mrs. Baiba Jensen.....	Executive Director of Curriculum
Mr. Elson Liu.....	Executive Director of Technology

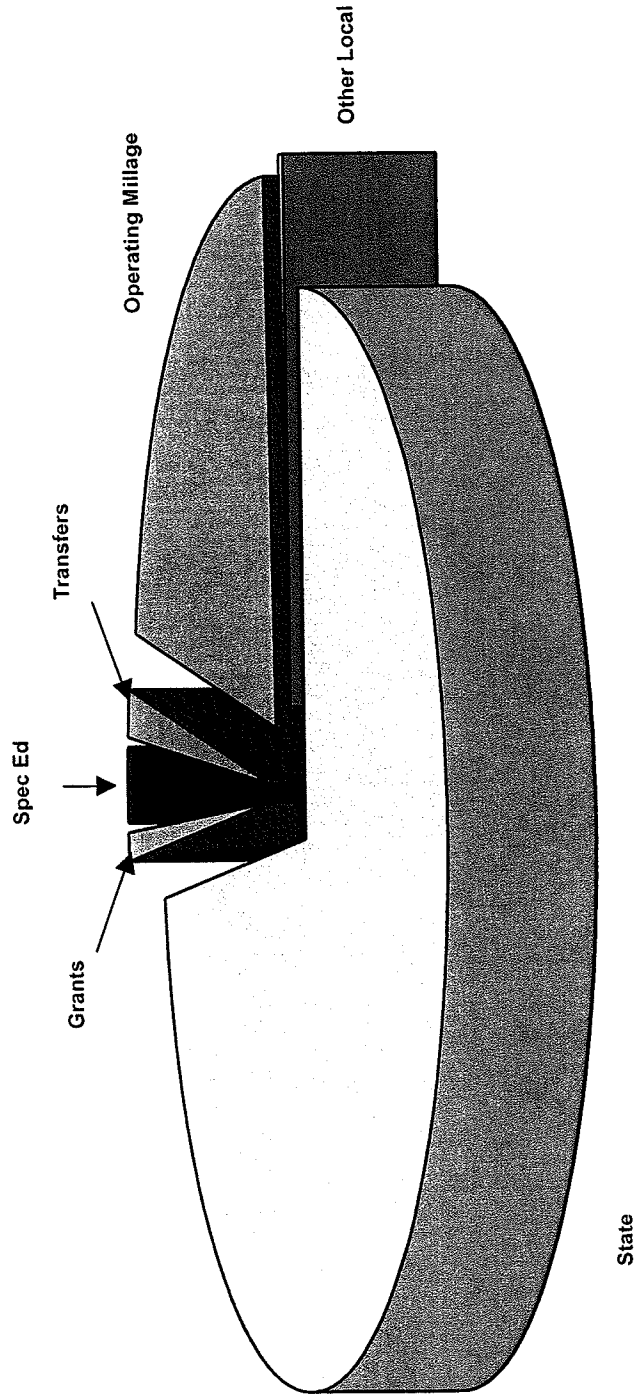
BRIGHTON A \ SCHOOLS

2009-10 Combined Statement of Revenues, Expenditures and Changes in Fund Balances

Original Budget

	OPERATING		SPECIAL REVENUE FUNDS			DEBT SERVICE FUND		CAPITAL PROJECTS		TOTAL
	General Fund		Athletics	Food Service	Community Education	Debt Service Fund		Sinking Fund	Energy Bond	
REVENUES:										
Local:										
Property Taxes	11,742,331					11,590,172		1,500		23,334,003
Building Use	10,000									10,000
Interest on Investments	75,000					78,500		45,000	1,500	200,000
Tuition	70,000				2,528,340					2,598,340
Food Sales and Catering Revenues				1,627,000						1,627,000
Athletic Admissions and Fees			489,750							489,750
Other	94,250									94,250
State	39,510,346			80,000						39,590,346
Federal	363,500			346,500						710,000
County Special Education and Misc. via LESA	1,230,517									1,230,517
Total Revenues	53,095,944		489,750	2,053,500	2,528,340	11,668,672		46,500	1,500	69,864,206
EXPENDITURES:										
Instruction:										
Basic Programs	29,759,444									29,759,444
Added Needs	7,202,882									7,202,882
Adult/Continuing Education	248,914				2,509,593					2,758,507
Instructional Support Services:										
Pupil	2,190,706									2,190,706
Instructional Staff	1,340,292									1,340,292
School Administration	3,266,099									3,266,099
Non-Instructional Support Services:										
General Administration	518,410									518,410
Business	968,445									968,445
Operations and Maintenance	7,238,209									7,238,209
Pupil Transportation	2,254,375									2,254,375
Central	1,126,164									1,126,164
Athletics			972,089							972,089
Food Service				1,918,435	0					1,918,435
Community	71,857									71,857
Custody and Care of Children	760,939							500,000	269,087	760,939
Capital Outlay										
Debt Services:										
Principal										
Interest										
Agent Fees										
Total Expenditures	56,946,736		972,089	1,918,435	2,509,593	12,099,007		500,000	269,087	75,214,947
Excess of Revenues over Expenditures	(3,850,792)		(502,339)	135,065	18,747	(430,335)		(453,500)	(267,587)	(5,350,741)
OTHER FINANCING SOURCES/(USES):										
Bond Proceeds										0
Operating Transfers In	757,482		540,000							1,297,482
Other	0									0
Operating Transfers Out	(540,000)			(164,700)	(80,000)			(512,782)		(1,297,482)
Total Other Financing Sources/(Uses)	217,482		540,000	(164,700)	(80,000)	0		(512,782)	0	0
Excess of Revenues and OFS/(OFU) over Expenditures	(3,633,310)		37,661	(29,635)	(61,253)	(430,335)		(966,282)	(267,587)	(5,350,741)
Fund Balance - Beginning of Year	(2,959,297)		16,575	156,814	484,254	4,829,352		3,011,086	267,587	5,806,371
Fund Balance - End of Year	(6,592,607)		54,236	127,179	423,001	4,399,017		2,044,804	0	455,630

BRIGHTON A SCHOOLS
2009-10 General Fund Revenues and Other Financing Sources
Original Budget



2008-2009		2009-2010		% Change from 2007-08
Final Revision	% of Total	Original Budget	% of Total	
11,346,443	20.6%	11,742,331	21.8%	3.5%
346,536	0.6%	249,250	0.5%	-28.1%
37,839,154	68.5%	39,510,346	73.4%	4.4%
3,137,068	5.7%	363,500	0.7%	-88.4%
1,410,115	2.6%	1,230,517	2.3%	-12.7%
1,129,770	2.0%	757,482	1.4%	-33.0%
55,209,086	100.0%	53,853,426	100.1%	-2.5%

REVENUES and OFS:

Operating Millage	395,888
Other Local	(97,286)
State	1,671,192
Grants	(2,773,568)
Spec Ed	(179,598)
Transfers	(372,288)
Total	(1,355,660)

BRIGHTON AREA SCHOOLS

2009-10 General Fund Revenue Detail

Original Budget

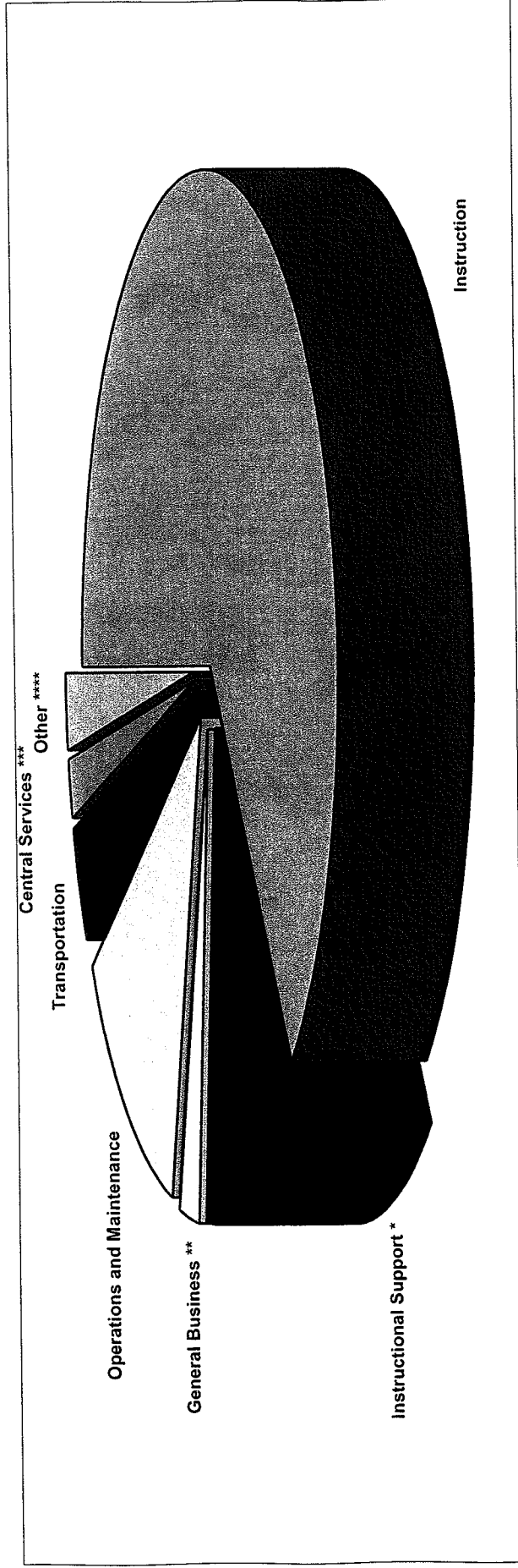
Homestead Taxable Value:	1,517,345,929	Non-Homestead Property Tax Revenue	11,327,861
Non-Homestead Taxable Value:	629,325,624	Commerical Personal Property Tax Revenue	<u>238,985</u>
Commercial Personal Property Value:	<u>39,830,787</u>		
Total Taxable Value:	<u>2,146,671,553</u>	Total Property Tax Revenue	<u>11,566,846</u>

2009 Non-Homestead Millage:	18.0000	State Aid Membership blended FTE:	6,701
2009 Commerical Personal Property Millage:	6.0000	Per Pupil Foundation	7,316

2007-08 ACTUAL		2008-09 FINAL BUDGET	2009-10 ORIGINAL BUDGET	\$ Change Original vs. Final Revision
	LOCAL REVENUE:			
12,422,150	Property Taxes	11,346,443	11,742,331	395,888
12,994	Building Use	12,000	10,000	(2,000)
260,374	Interest on Investments	112,999	75,000	(37,999)
82,519	Tuition	60,869	70,000	9,131
88,123	Student Fees	47,868	34,250	(13,618)
278,795	Other Local	112,800	60,000	(52,800)
<u>13,144,955</u>	TOTAL LOCAL SOURCES	<u>11,692,979</u>	<u>11,991,581</u>	<u>298,602</u>
	STATE REVENUE:			
25,015,682	Proposal A	22,711,663	24,259,537	1,547,874
2,224,338	Special Ed. Headlee	2,281,540	2,281,540	0
11,884,385	Discretionary	12,399,923	12,571,526	171,603
71,476	Declining Enrollment	68,549	70,000	1,451
12,631	Renaissance Zone	5,449	5,500	51
80,416	Durant Payment	56,473	0	(56,473)
42,870	Adult Education	82,791	82,791	0
213,739	At Risk - 31A	232,766	239,452	6,686
<u>39,545,537</u>	TOTAL STATE SOURCES	<u>37,839,154</u>	<u>39,510,346</u>	<u>1,671,192</u>
	FEDERAL REVENUE:			
0	ARRA - Stabilization Grant	2,547,736	0	(2,547,736)
305,706	Title Grants	475,543	319,600	(155,943)
2,171	Transitional Grants	22,300	0	(22,300)
0	IDEA	50,000	0	(50,000)
16,554	Drug Free	14,100	16,500	2,400
41,645	Carl Perkins	27,389	27,400	11
<u>366,076</u>	TOTAL FEDERAL SOURCES	<u>3,137,068</u>	<u>363,500</u>	<u>(2,773,568)</u>
<u>1,578,842</u>	INTERMEDIATE SOURCES:	<u>1,410,115</u>	<u>1,230,517</u>	<u>(179,598)</u>
	OPERATING TRANSFERS IN AND OTHER FINANCING SOURCES:			
165,102	Food Service	209,375	164,700	(44,675)
337,394	Community Education	405,045	80,000	(325,045)
512,585	Building & Site	515,350	512,782	(2,568)
650	Sale of Fixed Assets	0	0	0
<u>1,015,731</u>	TOTAL INCOMING TRANSFERS and OTHER FINANCING SOURCES	<u>1,129,770</u>	<u>757,482</u>	<u>(372,288)</u>
<u>55,651,141</u>	TOTAL REVENUES and OTHER FINANCING SOURCES	<u>55,209,086</u>	<u>53,853,426</u>	<u>(1,355,660)</u>
<u>57,225,060</u>	TOTAL EXPENDITURES and OTHER FINANCING USES	<u>58,348,535</u>	<u>57,486,736</u>	<u>(861,799)</u>
<u>(1,573,919)</u>	Increase (Decrease) in Fund Balance	<u>(3,139,449)</u>	<u>(3,633,310)</u>	<u>(493,861)</u>
<u>1,754,071</u>	Fund Balance - Beginning of Year	<u>180,152</u>	<u>(2,959,297)</u>	<u>(3,139,449)</u>
<u>180,152</u>	Fund Balance - End of Year	<u>(2,959,297)</u>	<u>(6,592,607)</u>	<u>(3,633,310)</u>

BRIGHTON AREA SCHOOLS

2009-10 General Fund Expenditures by Function
Original Budget



	2008-09		2009-10		% Change from 2008-09
	Final Revision	% of Total	Original Budget	Increase / (Decrease)	
EXPENDITURES:					
Instruction	38,637,617	66.1%	37,211,240	(1,426,377)	-3.7%
Instructional Support *	7,066,486	12.1%	6,797,097	(269,389)	-3.8%
General Business **	1,170,364	2.0%	1,486,855	316,491	27.0%
Operations and Maintenance	7,146,326	12.2%	7,238,209	91,883	1.3%
Transportation	2,133,695	3.7%	2,254,375	120,680	5.7%
Central Services ***	797,319	1.4%	1,126,164	328,845	41.2%
Other ****	1,396,728	2.4%	1,372,796	(23,932)	-1.7%
Total	58,348,535	100%	57,486,736	(861,799)	-1.5%

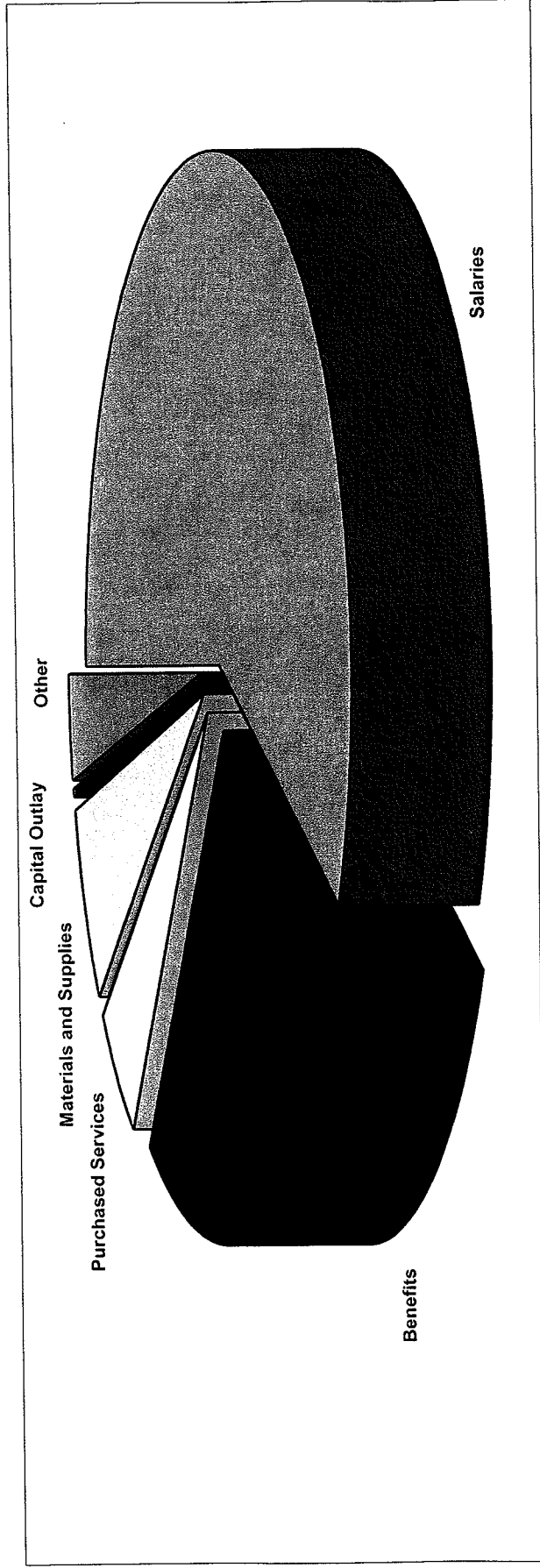
* Includes Pupil Support, Instructional Staff Services, and School Administration

** Includes Board of Education, Executive Administration, and Business Services

*** Personnel, Data Service, and Pupil Accounting

**** Includes Community Services, Payments to Other Non-Public Schools, and Operating Transfers Out

BRIGHTON A SCHOOLS
 2009-10 General Fund Expenditures by Object Code
 Original Budget



2008-09		2009-10		% Change from 2008-09
Final Revision	% of Total	Original Budget	% of Total	
Salaries	33,764,125	33,260,724	57.9%	-1.5%
Benefits	16,170,329	15,621,698	27.2%	-3.4%
Purchased Services	2,776,296	2,836,363	4.9%	2.2%
Materials and Supplies	3,407,882	3,618,995	6.3%	6.2%
Capital Outlay	59,518	247,355	0.4%	315.6%
Other	2,170,385	1,901,601	3.3%	-12.4%
Total	58,348,535	57,486,736	100%	-1.5%

BF ITON AREA SCHOOLS

2009-10 General Fund Expenditures and
Other Financing Uses Summary

2007-08 ACTUAL	Function	2008-09 FINAL REVISION	2009-10 Original Budget						
			Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other
12,822,867	111 Elementary	13,228,005	10,987,046	7,160,000	3,365,491	224,600	218,100	18,855	0
7,055,307	112 Middle School	7,400,364	9,465,807	6,250,040	2,888,867	173,150	123,750	30,000	0
8,928,105	113 High School	9,075,236	9,282,647	6,061,273	2,746,524	172,850	259,500	42,500	0
25,967	119 Summer School	27,384	23,944	19,218	4,726	0	0	0	0
28,832,246	Total Basic Programs	29,730,989	29,759,444	19,490,531	9,005,608	570,600	601,350	91,355	0
6,813,341	122 Special Education	7,086,165	6,531,109	4,370,509	2,034,000	104,000	20,000	2,600	0
278,642	125 Compensatory Education	381,213	113,076	86,921	14,155	3,000	9,000	0	0
1,193,101	127 Career & Technical Education	1,176,049	558,697	303,347	157,100	7,500	64,800	0	25,950
8,285,084	Total Added Needs	8,643,427	7,202,882	4,760,777	2,205,255	114,500	93,800	2,600	25,950
248,430	132 Adult Education	263,201	248,914	167,112	46,619	17,350	17,833	0	0
248,430	Total Adult/Continuing Educ	263,201	248,914	167,112	46,619	17,350	17,833	0	0
37,365,760	Total Instruction	38,637,617	37,211,240	24,418,420	11,257,482	702,450	712,983	93,955	25,950
1,076,823	212 Guidance	1,121,038	1,154,224	805,369	344,355	2,500	2,000	0	0
83,560	213 Health	88,581	113,908	82,564	29,344	500	1,500	0	0
0	214 Psychology	500	3,500	800	200	2,500	0	0	0
303,507	218 Teacher Consultant	206,088	229,545	147,000	82,545	0	0	0	0
840,439	219 Other Pupil Support	840,049	689,529	536,649	152,880	0	0	0	0
2,304,329	Total Pupil Support Services	2,256,256	2,190,706	1,572,382	609,324	5,500	3,500	0	0
138,334	221 Improvement of Instruction	171,715	280,921	130,575	33,157	107,189	10,000	0	0
792,922	222 Library	718,003	665,981	399,800	195,431	22,500	48,250	0	0
0	225 Instructional Related Technology	2,000	13,500	0	0	13,500	0	0	0
427,442	226 Supervision of Instructional Staff	451,942	351,829	199,385	94,189	200	4,000	0	54,055
16,159	227 Academic Student Assessment	18,263	28,061	19,988	5,931	2,142	0	0	0
121,840	229 Other Instructional Staff Services	8,903	0	0	0	0	0	0	0
1,496,697	Total Instructional Staff Services	1,370,826	1,340,292	749,748	328,708	145,531	62,250	0	54,055
100,138	231 Board of Education	253,315	201,500	0	0	191,000	500	0	10,000
295,978	232 Executive Administration	232,168	316,910	195,000	81,410	26,500	11,000	0	3,000
396,116	Total General Administration	485,483	518,410	195,000	81,410	217,500	11,500	0	13,000
3,104,201	241 Office of the Principal	3,173,062	3,036,900	2,000,000	940,750	68,300	11,800	0	16,050
277,026	249 Other School Administration	266,342	229,199	148,015	58,784	13,000	6,000	3,400	0
3,381,227	Total School Administration	3,439,404	3,266,099	2,148,015	999,534	81,300	17,800	3,400	16,050

BF ITON AREA SCHOOLS

2009-10 General Fund Expenditures and
Other Financing Uses Summary

2007-08 ACTUAL	Function	2008-09 FINAL REVISION	2009-10 Original Budget						
			Total	Salaries	Employee Benefits	Purchased Services	Supplies & Materials	Capital Outlay	Other
492,477	252 Fiscal Services	462,050	603,600	392,500	197,100	9,000	5,000	0	0
113,766	257 Internal Services	103,288	68,345	53,405	14,940	0	0	0	0
114,147	259 Other Business Services	119,543	296,500	0	0	35,000	0	0	261,500
720,390	Total Business Services	684,881	968,445	445,905	212,040	44,000	5,000	0	261,500
7,022,339	261 Operating Buildings Services	7,146,326	7,228,341	2,042,444	1,237,078	1,509,557	2,439,262	0	0
0	266 Security	0	9,868	7,920	1,948	0	0	0	0
7,022,339	Total Operations and Maintenance	7,146,326	7,238,209	2,050,364	1,239,026	1,509,557	2,439,262	0	0
2,304,435	271 Pupil Transportation	2,133,695	2,254,375	1,205,000	649,000	51,675	348,700	0	0
2,304,435	Total Pupil Transportation	2,133,695	2,254,375	1,205,000	649,000	51,675	348,700	0	0
38,517	282 Communication Services	34,758	31,641	8,500	3,141	10,000	10,000	0	0
280,233	283 Personnel	283,659	263,684	164,850	74,734	2,850	3,000	0	18,250
494,719	284 Technology Services	478,902	830,839	302,540	167,299	66,000	5,000	150,000	140,000
813,469	Total Central Support Services	797,319	1,126,164	475,890	245,174	78,850	18,000	150,000	158,250
64,349	459 Other Facility Acquisition	72,697	71,857	0	0	0	0	0	71,857
64,349	Total Community Services	72,697	71,857	0	0	0	0	0	71,857
745,529	511 Debt Service	749,031	760,939	0	0	0	0	0	760,939
745,529	Total Custody & Care of Children	749,031	760,939	0	0	0	0	0	760,939
610,420	621 Athletics Operating Transfer	575,000	540,000	0	0	0	0	0	540,000
610,420	Total Operating Transfers	575,000	540,000	0	0	0	0	0	540,000
57,225,060	Total General Fund	58,348,535	57,486,736	33,260,724	15,621,698	2,836,363	3,618,995	247,355	1,901,601
Percent of Total Expenditures			100.0%	57.9%	27.3%	4.9%	6.3%	0.4%	3.3%
Salaries & Benefits to Total Expenditures			85.1%						
Salaries & Benefits to Total Revenue			90.8%						

BRIGHAM AREA SCHOOLS

2009-10 Athletic Fund Revenues and Expenditures

Original Budget

2007-08 ACTUAL	2008-09 FINAL REVISION	2009-10 ORIGINAL BUDGET	\$ Change Original vs. Final Revision
Revenues:			
Local:			
	135,461	130,750	(4,711)
Athletic Admissions			
Transportation Reimbursement	82,174	85,000	2,826
Participation Fee	240,000	254,000	14,000
Total Revenues	457,635	469,750	12,115
Expenditures:			
Salaries:			
	581,534	361,035	(220,499)
Athletic Director, Coaches & Auxiliary Labor			
Employee Benefits	156,943	125,133	(31,810)
Contracted Coaches & Officials	65,416	67,921	202,505
Mileage and Postage	2,000	6,250	4,250
Equipment Repair, Maintenance & Rental	30,000	34,000	4,000
Transportation Fee	84,518	85,000	482
Supplies	53,600	57,600	4,000
Capital Outlay	8,000	8,000	0
Entry Fees & Other Fees	26,650	27,150	500
Total Expenditures	1,008,661	972,089	(36,572)
	(551,026)	(502,339)	48,687
Excess (Deficit) of Revenues over (under) Expenditures			
610,420	575,000	540,000	(35,000)
Other Financing Sources - Operating Transfer from General Fund			
0	16,575	37,661	13,687
Increase (Decrease) in Fund Balance			
0	0	16,575	16,575
Fund Balance - Beginning of Year			
0	16,575	54,236	54,236
Fund Balance - End of Year			

BRIGHTON / FA SCHOOLS

2009-10 Food Service Fund Revenues and Expenditures Original Budget

2007-08 ACTUAL	2008-09 FINAL REVISION	2009-10 ORIGINAL BUDGET	\$ Change Original vs. Final Revision
Revenues:			
Local:			
Food Sales	1,685,000	1,539,000	(146,000)
Vending and Catered Events	97,000	86,000	(11,000)
Interest	8,000	2,000	(6,000)
State:			
School Lunch	69,200	80,000	10,800
Federal:			
Lunch & USDA Commodity	321,375	346,500	25,125
Total Revenues	2,180,575	2,053,500	(127,075)
Expenditures:			
Salaries:			
Food Service Director & Staff	606,400	588,235	(18,165)
Employee Benefits	295,661	286,550	(9,111)
Contracted Services	5,050	7,100	2,050
Repair & Maintenance	11,200	6,500	(4,700)
Food Purchases	1,090,189	976,000	(114,189)
Capital Outlay	10,000	51,000	41,000
Misc.	2,700	3,050	350
Total Expenditures	2,021,200	1,918,435	(102,765)
51,091	159,375	135,065	(24,310)
Excess (Deficit) of Revenues over (under) Expenditures	(159,375)	(164,700)	(5,325)
Other Financing Uses - Operating Transfer to General Fund			
Increase (Decrease) in Fund Balance	0	(29,635)	(29,635)
Fund Balance - Beginning of Year	156,814	156,814	127,179
Fund Balance - End of Year	156,814	127,179	97,544

BRIGHTON AREA SCHOOLS

2009-10 Community Education Fund Revenues and Expenditures

Original Budget

2007-08 ACTUAL	2008-09 FINAL REVISION	2009-10 ORIGINAL BUDGET	\$ Change Original vs. Final Revision
Revenues:			
2,374,093	2,339,314	2,188,340	(150,974)
0	0	10,000	10,000
217,906	177,000	178,000	1,000
158,942	153,800	120,000	(33,800)
25,590	40,000	19,000	(21,000)
2,406	8,000	13,000	5,000
2,778,937	2,718,114	2,528,340	(189,774)
Expenditures:			
1,463,036	1,418,396	1,412,385	(6,011)
509,584	500,633	559,618	58,985
248,875	234,180	197,130	(37,050)
116,118	26,400	54,550	28,150
123,614	115,000	221,330	106,330
15,132	10,000	7,000	(3,000)
110,336	62,456	55,880	(6,576)
343,549	355,045	81,700	(273,345)
2,930,244	2,722,110	2,589,593	(132,517)
(151,307)	(3,996)	(61,253)	(57,257)
639,557	488,250	484,254	(3,996)
488,250	484,254	423,001	(61,253)

BRIGHTON AREA SCHOOL

2009-10 Debt Retirement Funds Revenues and Expenditures
Original Budget

2008 Taxable Valuation on all Property	2,209,495,105	1,372,540	7,730,417	88,798	633,195	14,444,451
2008 Millage	5.2000	5.1972	5.1950	5.1807	3.0700	0.9000
Estimated Property Tax Revenue	11,489,375	7,133	40,160	460	1,944	13,000
2007-08 ACTUAL		2008-09 FINAL REVISION	2009-10 ORIGINAL BUDGET	\$ Change Original vs. Final Revision		
Revenues:						
Current Property Taxes	12,030,000		11,590,172	(439,828)		
Interest on Investments	200,000		78,500	(121,500)		
Total Revenues	12,230,000		11,668,672	(561,328)		
Expenditures:						
Principal	10,520,000	5,558,950	5,365,204	(193,746)		
Interest	1,087,407	6,174,832	6,715,553	540,721		
Tax Charge Backs & Agent Fees	108,479	20,000	18,250	(1,750)		
Total Expenditures	11,715,886	11,753,782	12,099,007	345,225		
Excess of Revenues over Expenditures	550,748	476,218	(430,335)	(906,553)		
Fund Balance - Beginning of Year	3,802,386	4,353,134	4,829,352	476,218		
Projected Fund Balance - End of Year	4,353,134	4,829,352	4,399,017	(430,335)		

BRIGHTON AREA SCHOOLS

2009-10 Capital Project Funds Revenues and Expenditures
Original Budget

	SINKING	ENERGY BONDS	TOTAL
	2009-10 Original	2009-10 Original	2009-10 Original
Revenues:			
Current Property Taxes	1,500		1,500
Interest on Investments	45,000	1,500	46,500
Total Revenues	46,500	1,500	48,000
Expenditures:			
Repair of Facilities	500,000	269,087	769,087
Transfers to other funds	512,782	0	512,782
Total Expenditures	1,012,782	269,087	1,281,869
Excess of Revenues over Expenditures	(966,282)	(267,587)	(1,233,869)
Projected Fund Balance - Beginning of Year	3,011,086	267,587	3,278,673
Projected Fund Balance - End of Year	2,044,804	0	2,044,804

MICHIGAN DEPARTMENT OF EDUCATION FINED EXPENDITURE FUNCTION CODES

Per Michigan Public School Accounting Manual - Bulletin 1022

Function Code	Function Name	Description
111	Elementary	Learning experiences concerned with knowledge, skills, appreciations, attitudes, and behavioral characteristics considered to be needed by all pupils in terms of their awareness of life within our culture and the world of work and which normally may be achieved during the elementary school years.
112	Middle/Junior High	Learning experiences concerned with knowledge, skills, appreciations, attitudes and behavioral characteristics considered to be needed by all pupils in terms of understanding themselves and their relationships with society and various career clusters, and which normally may be achieved during the middle and/or junior high school years.
113	High School	Learning experiences concerned with knowledge, skills, appreciations, attitudes, and behavioral characteristics considered to be needed by all pupils in terms of understanding themselves and their relationships with society and various occupations and/or professions which normally may be achieved in the high school years.
119	Summer School	Any basic program activity offered in summer.
122	Special Education	Instructional activities designed primarily to deal with pupils having impairments requiring special accommodation. The special education programs area includes Preprimary, Elementary, Middle/Junior High, and High School services for pupils with mental, emotional, hearing, visual, speech, language, physical and other impairments and learning disabilities. Homebound and hospitalized programs for pupils who are not classified as special education pupils should not be included in this account.
125	Compensatory Education	Instructional activities designed to improve the achievement in basic cognitive skills of pupils who have extraordinary need for assistance to improve their competence in such basic skills as State At Risk, NCLB Title I and Bilingual.
127	Career and Technical Education	Instructional activities which provide laboratory, simulations or instruction offered at the secondary level, based upon individually designed learning experiences in a vocational subject preparing the pupil for competencies required in a recognized occupation coded in accordance with recognized and approved Classification of Instructional Programs (CIP) codes. See the identifications found in the State Code for approved CIP codes.
132	Adult Continuing Education - Secondary	Learning experiences designed to develop the knowledge, skills, appreciation, attitudes, and behavioral characteristics considered to be needed by adults who have interrupted formal schooling. It is generally considered to include grade levels nine through twelve.
212	Guidance Services	Consist of those activities of counseling with pupils and parents, providing consultation with other staff members on learning problems, evaluating the abilities of pupils, assisting pupils to make their own educational and career plans and choices, assisting pupils in personal and social development, providing referral assistance, and working with other staff members in planning and conducting guidance programs for pupils.

213	Health Services	Consist of physical and medical health services. Included are activities involved with providing pupils with appropriate medical, dental, nursing or other health services.
214	Psychological Services	Consist of those activities of administering psychological tests, interpreting the results of psychological tests, working with other staff members in planning school programs to meet the special needs of pupils as indicated by psychological tests, and planning and managing a program of psychological services including psychological counseling for the school or school system.
218	Teacher Consultant	Consists of those activities for special education programs and services.
219	Other Pupil Support Services	This function is assigned to expenditures involving monitoring activities, such as, lunchroom monitors, hall monitors, playground monitors and crossing guards. Bus monitors are assigned to the transportation function, 271.
221	Improvement of Instruction	Consists of those activities that are designed primarily for assisting instructional staff in planning, developing, and evaluating the process of providing challenging and natural learning experiences for pupils. These activities include curriculum development, techniques of instruction, child development and understanding, in-service training for instructional staff.
222	Educational Media Services	Consist of those activities such as selecting, acquiring, preparing, cataloging, and circulating books and other printed materials; planning the use of educational media by teachers and other members of the instructional staff; and guiding instructional staff members in their use of educational media. Included here are the activities for planning the use of the educational media by pupils and instructing pupils in their use of media materials.
225	Instruction Related Technology	Consists of all technology activities and services for the purpose of supporting instruction. Specifically costs associated with the operation and support of computer learning labs, media center computer labs, instructional technology centers, instructional networks, and establishing technology for distance learning programs.
226	Supervision and Direction of Instructional Staff	Directing and managing instructional services. Includes the activities of program coordination and program compliance monitoring. Examples: Special Education, Career Technical and Title I directors.
227	Academic Student Assessment	Services rendered for the academic assessment of pupils. Examples: Purchased academic testing services, purchased grading services, academic testing supplies.
229	Other Instructional Staff Services	Consist of activities other than those defined above to assist instructional staff.
231	Board of Education	Activities performed by the elected body that has been created according to state law and vested with responsibilities for educational activities in a school district. Includes legal, audit and election costs or fees.

232	Executive Administration	Those activities associated with the district-wide general or executive responsibilities, including the development and execution of school district policies through staff at all levels. Titles may include superintendent, associate or assistant superintendent but may not be limited to such designations. These activities may be distinguished from the supervision or direction of a specific function, program or supporting service that may appropriately be charged to another specific instructional or supporting function. When the same individual directs two or more functions, the services of that individual's office may be prorated between the functions concerned. Include community relations services (district wide activities and programs designed to improve school/community relations.)
241	Office of the Principal	Activities performed by the principal, assistant principal and other assistants in the general supervision of all operations of the school building; evaluation of staff members of the school; supervision and maintenance of the school records are included under this function, along with clerical staff for these activities.
249	Other School Administration	Other activities of school administration not defined above.
252	Fiscal Services	Activities concerned with the fiscal operations of the school system. This function includes budgeting, receiving and disbursing, financial accounting, payroll, purchasing, inventory control, and internal auditing.
257	Internal Services	Activities concerned with the storing and distributing supplies, furniture and equipment. Also include duplicating and printing services, central mail services, and costs associated with the operation of a central switchboard of receptionist.
259	Other Business Services	This function is assigned to those kinds of transactions that should not be identified to any of the business activities defined above. Examples: short term interest on notes, judgments, taxes abated and written off.
261	Operating Buildings Services	Activities concerned with keeping the physical plant open, clean, and ready for daily use. They include operating the heating, lighting, and ventilation systems, and repairing facilities/equipment. Also included are operating building leases, property and liability insurance, janitorial and ground maintenance costs. May be used in a Capital Projects fund only to extent allowed by law.
266	Security Services	Activities concerned with maintaining order and safety in school buildings, on the grounds and in the vicinity of schools at all times. Included are police activities for school functions, traffic control on grounds and in the vicinity of schools, building alarm systems, and security guards.
271	Pupil Transportation Services	Activities concerned with the conveyance of pupils to and from school, as provided by state law. It includes trips between home and school or trips to school activities. All other direct costs related to pupil transportation should be included under this function, i.e., physical exams, uniforms, school bus driver licenses, awards, bus monitors, etc. May be used in Capital Projects Funds only to extent allowed by law.
282	Communication Services	Activities concerned with writing, editing, and other preparation necessary to disseminate educational and administrative information to pupils, staff, managers or to the general public through direct mailing, the various news media, or personal contact.

283	Staff/Personnel Services	Activities concerned with maintaining an efficient staff for the school system. It includes such activities as recruiting and placement, staff transfers, in-service training, health services, staff accounting, and staff relations and negotiations. In-service training and professional development for non-instructional support staff should be recorded here.
284	Support Service Technology	Activities concerned with preparing data for storage, storing data, and retrieving them for reproduction as information for management and reporting when these services are provided by the district in its own facilities. Also include district wide activities associated with technology support.
293	Athletic Activities	Consist of those activities concerned with financing the interscholastic athletic programs that are under the supervision of the school.
297	Food Services	Consist of those activities concerned with providing food to pupils and staff in a school or school system. This service includes the preparation and serving of regular and incidental meals, lunches, or snacks in connection with school activities and the delivery of food.
459	Other Facilities Acquisition	Other facilities acquisition and construction services that cannot be classified above.
511	Debt Service - Long Term Only	Principal on short-term notes/loans will be recorded in offsetting balance sheet accounts rather than as an "other financing use." Interest on short-term notes/loans will be coded in Function 259.
601-699	Fund Modifications (Other Operating Transfers Out)	Use "6" in the first position of the fund code, then two position fund code of fund the dollars are going. Also accounts for indirect cost rate recovery.

IX.B.3.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta *B. Riutta* Interim Superintendent of Schools
RE: Property Tax Levy, L4029
DATE: June 15, 2009

The 2009 Tax Rate Request form, L-4029, is attached for your consideration. This form defines the tax rates that will be authorized for levy on the 2009 tax rolls. Please see the attached information from Dr. Bolen regarding the L-4029.

Motion

Moved by:

Supported by:

To approve the 2009 Tax Rate Request, form L-4029, as presented.

Voice vote:

___ Ayes

___ Nays



TO: Brighton Area Schools
Board of Education

FROM: Maria Bolen *MAB*
Assistant Superintendent for Finance

RE: 2009 Tax Rate Request

DATE: June 10, 2009

Please find attached the L-4029, 2009 tax rate request form, which defines the tax rates that will be authorized for levy on the 2009 tax rolls. These tax rates will also be discussed at the truth in taxation hearing that is scheduled for June 22, 2009.

The district is currently levying 18.0000 mills on non-homestead property taxes, which is reduced to 6.0000 mills for commercial personal property, and a maximum of 5.2000 mills for debt service.

The L-4029 needs to be signed by the Board President and Secretary. Once the documents have been signed, I will forward them to the appropriate taxing authorities.

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 659,819,862 BRIGHTON TWP
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.2000	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag. Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 877,275 BRIGHTON TWP HO TR '80
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

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(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.1972	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

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Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag. Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

L-4029

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 247,715 BRIGHTON TWP HO TR '85
Local Government Unit BRIGHTON AREA SCHOOLS	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.1950	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

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Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 5,780,044 BRIGHTON TWP HO TR '87
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

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(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.1950	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

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Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 1,361,369 BRIGHTON TWP HO TR '88
Local Government Unit BRIGHTON AREA SCHOOLS	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.1950	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

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Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 118,333 BRIGHTON TWP HO TR '93
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

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(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		0.9000	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

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Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

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County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 102,000 BRIGHTON TWP HO TR '96
Local Government Unit BRIGHTON AREA SCHOOLS	
For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.	

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VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		0.9000	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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☐ Clerk

☐ Secretary

☐ Chairperson

☐ President

Signature	Print Name	Date
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Signature	Print Name	Date
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Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
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2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

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MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

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County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 441,167,981 GENOA TWP
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

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VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.2000	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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☐ Clerk
☐ Secretary
☐ Chairperson
☐ President

Signature	Print Name	Date
Signature	Print Name	Date

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Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
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For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

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MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

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County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 341,289 GENOA TWP HO TR '82
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

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VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.1950	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag. Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

Carefully read the instructions on page 2.

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 88,798 GENOA TWP HO TR '89
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.1807	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag. Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 633,195 GENOA TWP HO TR '91
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		3.0700	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag. Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 100,421 GENOA TWP HO TR '96
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		0.9000	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 545,541 GENOA TWP PI TR '97
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		0.9000	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

- ☐ Clerk
☐ Secretary
☐ Chairperson
☐ President

Signature	Print Name	Date
Signature	Print Name	Date

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 526,631,276 GREEN OAK TWP
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.2000	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☐ Clerk

☐ Secretary

☐ Chairperson

☐ President

Signature	Print Name	Date
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Signature	Print Name	Date
-----------	------------	------

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.		
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal		0.00
For Commercial Personal		6.00
For all Other		18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

Carefully read the instructions on page 2.

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 437,964,160 BRIGHTON CITY
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.2000	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

L-4029

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 143,911,826 HAMBURG TWP
Local Government Unit BRIGHTON AREA SCHOOLS	
For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.	

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.2000	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

- ☐ Clerk
☐ Secretary
☐ Chairperson
☐ President

Signature	Print Name	Date
Signature	Print Name	Date

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

L-4029

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

Carefully read the instructions on page 2.

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 80,560 HAMBURG TWP PI TR '80
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.1972	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☐ Clerk

☐ Secretary

☐ Chairperson

☐ President

Signature	Print Name	Date
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Signature	Print Name	Date
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* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

L-4029

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

Carefully read the instructions on page 2.

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 414,705 HAMBURG TWP PI TR '79
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		5.1972	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

2009 Tax Rate Request (This form must be completed and submitted on or before September 30, 2009)

Carefully read the instructions on page 2.

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County LIVINGSTON	2009 Taxable Value of ALL Properties in the Unit as of 5-26-09 13,578,156 HAMBURG TWP PI TR '02
Local Government Unit BRIGHTON AREA SCHOOLS	For LOCAL School Districts: 2009 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties if a millage is levied against them.

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2009 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2008 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2009 Current Year "Headlee" Millage Reduction Fraction	(7) 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth In Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPER.	6/94	18.0	15.9453	1.000	15.9453		15.9453	15.9453		2013
VOTED	OPER.	6/99	3.00	2.7477	1.000	2.7477		2.7477	2.0547		2013
VOTED	DEBT	Various	Unl.	NA	NA	NA		Unl.		0.9000	NA

Prepared by Maria A. Bolen	Telephone Number 810-299-4031	Title of Preparer Asst. Supt of Finance	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			

<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	
Total School District Operating Rates to be Levied (H/H/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.00
For all Other	18.00

IX.B.4.



TO: Trustees, Board of Education

FROM: Bonnie P. Riutta *B. Riutta* Interim Superintendent of Schools

RE: Resolution, Cash Flow Borrowing

DATE: June 15, 2009

Attached is information concerning the Resolution Authorizing Issuance of Notes in Anticipation of Loan Borrowing for school operations beginning August 2009 from the Michigan Municipal Bond Authority. It has been determined that the cash flow borrowing should not exceed the amount of \$8.710 million.

Motion

Moved by:

Supported by:

To authorize the district to Issue Notes in Anticipation of Loan Borrowing for cash flow purposes as presented.

Voice vote:

_____ Ayes

_____ Nays



TO: Brighton Board of Education

FROM: Maria A. Bolen *MAB*

DATE: June 17, 2009

RE: August 2009 State Aid Note

Please find attached a resolution for the August 2009 State Aid Note borrowing as well as the cash flow projections for the borrowing. According to the timelines outlined by the Michigan Department of Treasury, the resolution and application are due to the Michigan Municipal Bond Authority by June 26, 2009. Pricing the bonds will occur on August 4, 2009. When we borrowed in the spring of 2009 we received an interest rate of .60%. This current borrowing will close on August 17, 2009 and the proceeds will be wired to the district on August 20, 2009. This is the due date of the previous loan and the authority designs the borrowing schedule so that districts can pay their previous loans with the new proceeds.

Due to the uncertainty of next year's operating budget, the worse case scenario was projected, which included the \$149 per pupil reduction that the State of Michigan is practically assuring at this point. We are only as good as the information that is currently available.

The resolution is to borrow \$8,710,000, but we have are in a position to require an additional borrowing in the spring. The reason for the additional borrowing is because we have to spent 90% of what we borrow within six months of borrowing. With a 100% summer tax collection, we begin the year with a large cash balance, which creates the largest deficit in our cash flow in July. However, because of the 90% borrowing rule we can't borrow enough to last through July. We can discuss this at the board meeting as well.

Projected Monthly Cash Flow

Date 6/9/2009

Include Beginning Balance for first entry.
Amounts must be in multiples of \$1,000.

School District	Amount of August 2009 Note	Amount of FY 2009-2010 State Aid
	9,000,000	43,102,200

	July 2009	August 2009	September 2009	October 2009	November 2009	December 2009	January 2010
Beginning Balances (Including Investments)	5,060,556	1,540,241	4,301,518	8,382,062	7,491,478	6,190,058	5,810,252
Estimated Receipts							
Taxes	85,000	1,085,000	8,195,000	385,000	95,000	145,000	220,000
Total State Aid	1,386,965	3,414,978	0	3,591,850	3,591,850	3,591,850	3,591,850
Other Grants				40,389	40,389	40,389	40,389
Note Proceeds		8,710,000					
Other Revenue	30,000	30,000	527,000	30,000	30,000	527,000	30,000
Total Available Funds	6,562,521	14,780,219	13,023,518	12,429,301	11,248,717	10,494,297	9,692,491
Less Estimated Expenditures:							
Payrolls	4,729,280	2,547,430	3,866,456	4,162,823	4,283,659	3,909,045	5,429,651
Other Expenditures	293,000	575,000	775,000	775,000	775,000	775,000	775,000
Note Repayment / Set Asides		7,356,271					0
Other Liens/Loans (Totals)							
Estimated Ending Balance	\$1,540,241	\$4,301,518	\$8,382,062	\$7,491,478	\$6,190,058	\$5,810,252	\$3,487,840
Balance Without Note Proceeds	\$1,540,241	(\$4,408,482)	(\$327,938)	(\$1,218,522)	(\$2,519,942)	(\$2,899,748)	(\$5,222,160)

	February 2010	March 2010	April 2010	May 2010	June 2010	July 2010	August 2010
Beginning Balances (Including Investments)	3,487,840	2,434,855	2,042,569	989,652	88,668	184,310	-586,455
Estimated Receipts							
Taxes	10,000	100,000	12,000	110,000	975,000	85,000	1,085,000
Total State Aid	3,591,850	3,591,850	3,591,850	3,591,850	3,591,850	3,591,850	3,591,850
Other Grants	40,389	40,389	40,389	40,389	40,389		
Note Proceeds							
Other Revenue	30,000	527,000	30,000	30,000	527,000	30,000	30,000
Total Available Funds	7,160,079	6,694,094	5,716,808	4,761,891	5,222,907	3,891,160	4,120,395
Less Estimated Expenditures:							
Payrolls	3,950,224	3,876,525	3,952,156	3,898,223	4,286,597	4,202,615	2,234,567
Other Expenditures	775,000	775,000	775,000	775,000	752,000	275,000	600,000
Note Repayment / Set Asides	0	0	0	0	0	0	9,090,000
Other Liens/Loans (Totals)							
Estimated Ending Balance	\$2,434,855	\$2,042,569	\$989,652	\$88,668	\$184,310	(\$586,455)	(\$7,804,172)
Balance Without Note Proceeds	(\$6,275,145)	(\$6,667,431)	(\$7,720,348)	(\$8,621,332)	(\$9,525,690)	(\$9,296,455)	(\$7,424,172)

Note Repayment

Set-Aside Borrowing (P&I)

No Set-Aside Borrowing (P&I)

Total Set Aside and August Payments

\$0 Must match "Total Principal and Interest" with set-asides from Cash Flow Instructions page

\$9,090,000 Must match "Total Principal and Interest" without set-asides from Cash Flow Instructions page

\$9,090,000

Michigan Municipal Bond Authority State Aid Note Loan Program -- August 2009

Series 2009C Application Due: June 26, 2009

If additional information is needed for this financing, the Authority will contact you.		Date:	
1. Name of Borrower (Applicant) BRIGHTON AREA SCHOOLS		School Code 47010	2. County(ies) LIVINGSTON
3. Total Amount of Borrowing (a. + b.) \$ \$8,710,000			
a. Amount of Set-Aside Borrowing \$		<input type="checkbox"/> Five Set-Asides <input type="checkbox"/> Seven Set-Asides	
b. Amount of No Set-Aside Borrowing \$			
You may borrow in one or both pools, but, you are <u>strongly encouraged to have at least some set-aside payments.</u> Reflect each borrowing amount separately. <i>(Copies of both a monthly and weekly cash flow (weekly for month with largest deficit) must be attached to this application)</i>			
4. Name of Primary Contact Person MARIA A. BOLEN		5. Title ASST. SUPT OF FINANCE	
6. E-mail Address BOLENM@GWISE.BAS.K12.MI.US		7. Telephone Number 810-299-4031 Fax Number 810-299-4039	
8. Name of Alternate Contact Person GREG GRAY		9. Title SUPERINTENDENT	
10. E-mail Address GRAYG@GWISE.BAS.K12.MI.US		11. Telephone Number 810-299-4040 Fax Number 810-299-4039	
12. Street Address and P.O. Box No. 125 S. CHURCH STREET		City BRIGHTON	State MI ZIP Code 48116
13. Name and Address of Note Counsel Firm and Attorney THRUN LAW FIRM, PO BOX 2575, EAST LANSING, MI 48826 - CHRIS IAMARINO E-mail Address CIAMARINO@THRUNLAW.COM			
14. Telephone Number 517-374-8862		Fax Number 517-484-0041	
15. Financial Advisor (optional)		UMBAUGH - MIKE GIVLER	
16. Total Operating Expenses Fiscal Year 2008-09 \$ 58,348,535 PROJECTED			
17. Estimated Total Operating Expenses Fiscal Year 2009-10 (July 1, 2009 to June 30, 2010) \$ 57,486,736			
18. Enrollment: 2008-2009 6836.94		2009-2010 (Estimated*) 6,687	
*If this represents a percentage decrease/increase of 10% or more compared to your school district's previous enrollment, submit an explanation.			
19. Did Applicant have an operating deficit (not cash flow deficit) at end of fiscal year 2007-2008? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
If Yes, does Applicant have a deficit elimination plan approved by the Department of Education? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			

Answer the following questions which will help to determine if Applicant's note will qualify for rebate exemption under federal tax law.

20. Since **January 1, 2009**, has the Applicant:

Borrowed money or refinanced any debt?

Yes ☒ No ☐

a. If Yes: Amount.....\$ 7,340,000

Purpose: CASH FLOW

b. Is any portion of the above attributable to financing the construction of public school facilities?

Yes ☐ No ☒

c. Is any portion of the above attributable to purchasing any property or equipment on an installment basis or with a lease with option to purchase?

Yes ☐ No ☒

21. Other than this State Aid Note or what is listed in #20 above, does the Applicant plan to borrow money or refinance any other debt this calendar year (through December 31, 2009) such as bonds, notes, installment purchase agreements, leases or other obligations, including any refunding bonds or notes?

Yes ☐ No ☒

If Yes, complete items (a) through (c) below:

a. What is the anticipated amount of borrowing?

\$ _____

b. For what purpose?

c. Is any portion of the above attributable to financing the construction of public school facilities?

Yes ☐ No ☐

22. Has Applicant ever defaulted in the payment of any debt or security, including State Aid Notes or Tax Anticipation Notes?

Yes ☐ No ☒

If Yes, attach an explanation of the circumstances of default.

23. Is there any pending litigation or tax appeals that are material to this State Aid Note or could have an adverse impact on the financial condition of Applicant?

Yes ☐ No ☒

If Yes, attach an explanation.

24. Are there any outstanding State Aid Notes and/or debt with state aid pledges **that were not issued through the Authority:**

Yes ☐ No ☒

If Yes: \$ _____

a. Who is the debt holder of the state aid pledged debt? _____

b. What is the loan maturity date? _____

Answer the following questions which will help to determine if Applicant's note will qualify for rebate exemption under federal tax law.

25. Will any proceeds of this note be used to loan money to a private entity or to finance a project, 10% or more of which will be used by a private business or businesses? Yes ☐ No ☒

If Yes, describe here.

26. Has any private entity given any security for the repayment of 10% or more of this note issue or agreed to repay 10% or more of this note issue? Yes ☐ No ☒

If Yes, describe here.

27. Will 95% or more of the proceeds of this note be used by the applicant for its local government (school) purposes? Yes ☒ No ☐

If No, describe here.

28. Do any entities issue obligations on Applicant's behalf? Yes ☐ No ☒

If Yes, describe here.

Amount: \$ _____

Date: _____

Purpose: _____

CERTIFICATION: I, the undersigned, certify that this application and the attachments were authorized by the governing body of the Applicant and are complete and accurate in all respects and do not fail to make any statements necessary to make the information contained in this application not misleading. I understand that information provided in this application, including the attachments thereto, may be used in the Authority's Preliminary Official Statement and/or its Official Statement with respect to its Revenue Notes, all or part of which the proceeds will be used to purchase the note(s) of the Applicant, and I hereby consent, on behalf of the Applicant, to such use of any such information. I further certify that with respect to all obligations subject to the requirements of Act 451, Public Acts of Michigan, 1976, as amended or Act 34, Public Acts of Michigan, 2001, the Revised Municipal Finance Act, as amended, the Applicant has complied with all such requirements.

Print Name and Title	Signature	Date
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Important!!!

For your school district to participate, all of the following information must be submitted to the Michigan Municipal Bond Authority on or before June 26, 2009:

1. **Application:** An originally signed and completed copy.
2. **Cash Flow:** Both monthly and weekly (weekly cash flow for month in which largest deficit is anticipated).
3. **Borrowing Resolution:** Approved by the school board.
4. **Fiscal Year 2009-2010 Budget :** Most recently amended board-approved budget for this fiscal year.
5. **Wiring Instructions:** Complete the attached form.

Submit all information to:

Thomas Letavis, Executive Director
Michigan Municipal Bond Authority
Richard H. Austin Building, 1st Floor
430 West Allegan Street
Lansing, Michigan 48922
Telephone : (517) 335-0994
Fax: (517) 241-9509

Note: Please contact your note counsel as you should also forward a copy of your application materials to him/her.

**Michigan Municipal Bond Authority
State Aid Note Program, Series 2009C
Wiring Instructions**

Wiring Instructions - for receipt of note proceeds.

This form will allow us to deposit the loan proceeds in your account at your bank.
Complete this form with your application

State Aid Note	2009C
Name of Program	Series

Name of School District: BRIGHTON AREA SCHOOL DISTRICT

Address: 125 S. CHURCH STREET, BRIGHTON, MI 48116

Name and Title : MARIA A. BOLEN

(Area Code) Telephone Number: ASST. SUPERINTENDENT OF FINANCE

Bank Name: 5TH 3RD BANK

Address:

38 FOUNTAIN SQUARE PLAZA CINCINNATI, OH 45263

Bank Contact Person: MEGAN ULRICH

(Area Code) Telephone Number: 717-231-6254

Bank ABA Number: 42000314

(Available from your Bank)

This is a 9 digit routing number and must include the leading "0".

Confirm with your bank that this is the correct ABA number to use for incoming wires.

Account Number: 7166383831

Account Name (if applicable) MILAF

Special Instructions FURTHER CREDIT TO BRIGHTON AREA SCHOOLS ACCT #221210

**RESOLUTION AUTHORIZING ISSUANCE OF NOTES
IN ANTICIPATION OF STATE SCHOOL AID
(AUGUST 2009 BORROWING THROUGH THE
MICHIGAN MUNICIPAL BOND AUTHORITY)**

Brighton Area Schools, Livingston County, Michigan (the "School District").

A regular meeting of the Board of Education of the School District was held in the _____, in the School District, on the 22nd day of June, 2009, at _____ o'clock in the _____.

The meeting was called to order at _____ o'clock in the _____ by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, under the terms of Section 1225 of Act 451, Public Acts of Michigan, 1976, as amended (the "Act"), the School District is authorized to borrow money for school operations and issue its notes therefor, in one or more series, pledging for the payment thereof monies to be received by it pursuant to the State School Aid Act of 1979, Act 94, Public Acts of Michigan, 1979, as amended (the "State Aid Act"), which notes shall be the full faith and credit obligation of the School District; and

WHEREAS, the estimated amount of the state school aid appropriations allocated or to be allocated to the School District for the fiscal year ending June 30, 2010 (the "2009/2010 State Aid"), is shown in paragraph 1 of Exhibit A; and

WHEREAS, the estimated amount of 2009/2010 State Aid allocated or to be allocated to the School District pursuant to Section 20 of the State Aid Act and expected to be received by the School District from January 2010 through August 2010 is shown in paragraph 2 of Exhibit A (the "Pledged State Aid"); and

WHEREAS, the School District has the need to borrow the sum of not to exceed the amount shown in paragraph 4 of Exhibit A to pay operating expenses for the fiscal year beginning July 1, 2009, which amount is estimated to be not more than 70% of the difference between the total state school aid funds apportioned or to be apportioned to the School District for 2009/2010 State Aid and that portion of the 2009/2010 State Aid already received or pledged; and

WHEREAS, the School District plans to issue or has issued tax-exempt notes, bonds or other obligations, not including this borrowing, during calendar year 2009 in the aggregate amount shown in paragraph 3 of Exhibit A; and

WHEREAS, the School District determines that it is in its best interest to borrow the sum of not to exceed the amount shown in paragraph 4 of Exhibit A and issue the general obligation notes in one or more series (the "Note" or "Notes") of the School District therefor to the Michigan Municipal Bond Authority (the "Authority").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District, pursuant to Section 1225 of the Act, shall issue its Notes in one or more series in order to borrow for the above purpose a sum not to exceed the amount shown in paragraph 4 of Exhibit A, the final amount and series designation to be determined by an officer designated in paragraph 5 of Exhibit A, or a designee who shall be a member of the administrative staff or board of education of the School District (the "Authorized Officer"), prior to the sale of the Notes, or such portion thereof as the Michigan Department of Treasury (the "Treasury") may approve, if prior approval is necessary, and issue the general obligation Notes of the School District therefor in anticipation of the distribution of the Pledged State Aid.

2. The Notes shall be issued in one or more series, bear interest at the rate or rates determined on the sale thereof, but not to exceed the maximum rate permitted by law at the time of sale, be dated as set forth in paragraph 6 of Exhibit A, or as of the date of delivery, and be due and payable on the date shown in paragraph 6 of Exhibit A. The Notes shall be payable in lawful money of the United States of America at a bank or trust company qualified to act as paying agent in the State of Michigan, as shall be designated by the Authority. The Notes shall be in the denomination of \$1,000 or multiples or combinations thereof, or \$5,000 or multiples or combinations thereof. The Notes shall not be subject to redemption prior to maturity.

3. The School District hereby appropriates a sufficient amount of the Pledged State Aid to repay the principal of and interest on the Notes. In addition, the full faith and credit of the School District is hereby irrevocably pledged for payment of the principal of and interest on the Notes and, in case of the insufficiency of the Pledged State Aid, the School District shall pay the Notes from any funds legally available therefor, and, if necessary, levy sufficient taxes on all taxable property in the School District for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

4. In the event the Authorized Officer determines that it is in the best interest of the School District to choose to pay the principal and interest on the Notes with set aside installments, the following provisions in this paragraph 4 shall apply:

Monies to pay the principal and interest on the Notes when due shall be set aside in a separate fund with the depository designated in the Purchase Contract described below (the "Depository") in five (5) or seven (7) equal installments (the "Installment" or "Installments"), commencing on January 20, 2010, and thereafter on the 20th day of each month (or in the case of February and March, the 22nd, and in the case of June, the 21st) through May 20, 2010 (if payable in five Installments) or July 20, 2009 (if payable in seven Installments) or such other state school aid payment date as may be provided for under state law (each a "Payment Date"). If a Payment Date falls on a Saturday, Sunday, or legal holiday, the Payment Date shall be the next regular business day. The payment to the Depository shall be made first from the Pledged State Aid received during the month of the Installment. If, for any reason, the Pledged

State Aid received during the month of the Installment is insufficient to pay the Installment, then in that event the School District pledges to use any and all other available funds to meet the set aside Installment obligation. If the School District fails to set aside all or any portion of an Installment (the "Installment Shortfall") on the Payment Date, the Authority is authorized, pursuant to Section 17a(3) of the State Aid Act, to intercept 100% of the Pledged State Aid to be distributed to the School District beginning with the month following the School District's failure to meet the Installment obligation and all months thereafter, in accordance with the terms and conditions of the Purchase Contract (the "Purchase Contract") between the Authority and the School District. Beginning with the month following the Installment Shortfall, the Authority shall intercept 100% of the Pledged State Aid to be distributed to the School District and apply the intercepted amount on the following priority basis: (A) the Installment Shortfall; (B) the current month's Installment; and (C) any amounts remaining to be immediately distributed to the School District. The intercept process set forth above shall continue each month following the Installment Shortfall until sufficient funds are deposited with the Depository to pay the total principal and interest on the Notes. The Pledged State Aid due to the School District during each of the months of June, July and August (if a five (5) Installment schedule is applicable) or during the month of August (if a seven (7) Installment schedule is applicable) shall under no circumstances be less than the amount of one Installment.

If the School District has failed to deposit all or a portion of an Installment by the last regular business day of the month of the Installment, the Depository is authorized and directed to give written notice to the Authority, the State Treasurer and the School District on the first regular business day following the last regular business day of the month of the failure to deposit all or a portion of the Installment. Upon receipt of written notice from the Depository, the Authority shall promptly notify the School District that it will immediately commence to intercept 100% of the Pledged State Aid.

If the five (5) Installment schedule is applicable and if on May 31, 2010, the funds with the Depository, together with moneys to be received during June 2010 under the State Aid Act, are insufficient to pay the principal of and interest on the Notes when due, the School District, pursuant to Section 17a(3) of the State Aid Act, to the extent necessary to meet the remaining payment obligation, assigns to the Authority and authorizes and directs the State Treasurer to advance all or part of any state school aid payment which is dedicated for distribution or for which the appropriation authorizing the payment has been made under the State Aid Act.

If the seven (7) Installment schedule is applicable and if on July 31, 2010, the funds with the Depository, together with moneys to be received during August 2010 under the State Aid Act, are insufficient to pay the principal of and interest on the Notes when due, the School District, pursuant to Section 17a(3) of the State Aid Act, to the extent necessary to meet the remaining payment obligation, assigns to the Authority and authorizes and directs the State Treasurer to advance all or part of any state school aid payment which is dedicated for distribution or for which the appropriation authorizing the payment has been made under the State Aid Act.

5. The Authorized Officer is authorized to sell all or a portion of the Notes to the Authority without an Installment payment schedule pursuant to the provisions of this resolution. In that event: (a) the Authorized Officer is further authorized to agree, if required by the Authority, to assign to the Authority and authorize and direct the State Treasurer to intercept or advance all or part of any state

school aid payment which is dedicated for distribution or for which the appropriation authorizing the state school aid payment has been made pursuant to Section 17a(3) of the State Aid Act; (b) the School District acknowledges that payment of the principal and interest on the Notes may be secured by a direct-pay letter of credit issued for the account of the Authority and the School District by JPMorgan Chase Bank, N.A., or another provider or providers selected by the Authority (the "Letter of Credit"); (c) it shall not be deemed a default by the School District under the provisions of the Purchase Contract or the Notes if the principal and interest on the Notes shall have been paid in full when due to the Authority from proceeds of a drawing on the Letter of Credit and the drawing on the Letter of Credit is reimbursed by the School District on the designated date set forth in the reimbursement agreement relating to the Letter of Credit; and (d) the School District appoints the Authority as its agent to enter into the reimbursement agreement for and on behalf of the School District, if required by the Authority, as well as on the Authority's own behalf, and the School District agrees to be referred to as an account party in the Letter of Credit obtained by the Authority to secure payment of the Notes and the Authority's notes.

6. The President and Secretary of the Board of Education shall execute the Notes on behalf of the School District, and the executed Notes shall be delivered to the Authority upon the receipt of the purchase price therefor. The Vice-President, Treasurer or Superintendent may execute the Notes instead of either the President or Secretary. The foregoing officials are hereby authorized to execute and deliver a temporary Note or Notes and exchange, when available, final printed Notes therefor at the request of the Authority.

7. Unless the Notes are issued as federally taxable, the School District hereby covenants for the benefit of all holders of the Notes to comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code"), that must be satisfied subsequent to the issuance of the Notes in order that the interest thereon be or continue to be excluded from gross income for federal income taxation purposes, including, but not limited to, requirements relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Note proceeds and moneys deemed to be Note proceeds.

8. If necessary, the Authorized Officer or designee is hereby authorized to make application to Treasury for and on behalf of the School District for an order approving the issuance of the Notes and to pay any applicable fee therefor, or a post-issuance filing fee, as applicable.

9. The President, Vice-President, Secretary, Treasurer, Superintendent or designee and the Authorized Officer are further authorized to execute any documents or certificates necessary to complete the transaction including, but not limited to, any certificates relating to federal or state securities laws, rules or regulations.

10. The Notes shall be sold to the Authority and the following provisions shall apply:

(a) The Authorized Officer or designee is hereby authorized to execute and deliver one or more Purchase Contracts with the Authority (which shall be determined by whether one or more series of Notes are issued hereunder) in substantially the form attached hereto as Exhibit B reflecting the terms and conditions of the borrowing with such additions, deletions or substitutions as the

Authorized Officer or designee shall deem necessary and appropriate and not inconsistent with the provisions of this resolution. The choice of whether to make set aside Installments for the Notes shall be conclusively evidenced by the Purchase Contract. The Purchase Contract shall include the School District's agreement with respect to any Installment not received by the Depository from the School District on the Payment Date, to pay the Authority an amount as invoiced by the Authority to recover its administrative costs and lost investment earnings attributable to that late payment.

(b) The Authorized Officer or designee is further authorized to approve the specific interest rate(s) to be borne by the Notes, not exceeding the maximum rate permitted by law, the purchase price of the Notes, not less than the price specified in paragraph 7 of Exhibit A, a guaranteed investment agreement or other permitted investment in accordance with state law for funds paid to the Depository, if applicable, direct payments of Pledged State Aid to and if required by the Authority, the number of set aside installments (other than five or seven) authorized by the Authority, and other terms and conditions relating to the Notes and the sale thereof.

(c) The form of the Notes shall contain the following language in substantially the form set forth below as applicable:

Series C-1 (with set asides)

To the extent permitted by law, the principal of and interest on this Note which remains unpaid after this Note has matured shall bear interest until paid at an interest rate per annum based upon a 360-day year for the actual number of days elapsed equal to two percent (2%) above the stated interest rate on the Authority's State Aid Revenue Notes, Series 2009C-1.

Series C-2 (with no set asides)

To the extent permitted by law, the principal of and interest on this Note which remains unpaid after this Note has matured shall bear interest until paid at an interest rate per annum based upon a 365/366 day year for the actual number of days elapsed equal to the Reimbursement Rate as defined in Schedule I to the Purchase Contract.

11. The School District hereby determines that it is in the best interest of the School District to issue its Notes to the Authority rather than sell the Notes at a competitive sale based upon the historical performance of the Authority's note pool program whereby competitive interest rates and reduced costs of issuance are obtained by pooling several participating school districts in one or more series of notes.

12. The Authority has named Thrun Law Firm, P.C. as its co-Note counsel for the August state aid note program. The School District consents to the Thrun Law Firm representing this School District and acting as co-Note counsel for the August state aid note program.

13. The series of Notes issued hereunder are of equal standing as to the Pledged State Aid. The School District reserves the right to issue additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid. The School District further resolves that the amount payable as

to principal and interest on the Notes plus the amount payable as to principal and interest on or prior to the maturity date of the Notes on any additional notes or other obligations of equal standing with the Notes as to payment from Pledged State Aid will not exceed 75% of the amount of Pledged State Aid.

14. Within fifteen (15) business days after issuance of the Notes, the Board hereby authorizes and directs the Superintendent to cause to be filed with the Department of Treasury and all documentation required subsequent to the issuance of the Notes, along with any statutorily required fee.

15. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Brighton Area Schools, Livingston County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on June 22, 2009, the original of which is a part of the Board's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

CJI:kae

EXHIBIT A

1. Estimated 2009/2010 State Aid allocated or to be allocated for fiscal year ending June 30, 2010: \$ _____ (total amount estimated to be received from October 1, 2009 through August 31, 2010).
2. Estimated Pledged State Aid allocated for fiscal year ending June 30, 2010: \$ _____ (total amount estimated to be received from January 1, 2010 through August 31, 2010).
3. Amount of tax-exempt notes, bonds or other obligations, not including this borrowing, issued or to be issued during the 2009 calendar year: \$ _____ (include plans for tax-exempt voted or non-voted bonds, refunding bonds, additional state aid notes, tax anticipation notes, installment purchase agreements, and lease-purchase agreements).
4. Amount of borrowing not to exceed: \$8,710,000
5. Authorized Officer: Superintendent, President or Vice President of the Board of Education, Assistant Superintendent or individual acting in the capacity of the school business official.
6. The Notes shall be dated August 20, 2009 and shall mature on August 20, 2010, or such other date as determined by the Authorized Officer.
7. Purchase price: Not less than 97% of the principal amount of the Notes.
8. Five percent (5%) of estimated fiscal year 2008/2009 operating expenses: \$ _____.

EXHIBIT B

FORM OF PURCHASE CONTRACT

[Insert Name of School District Here]

The Michigan Municipal Bond Authority (the "Authority"), a public body corporate, separate and distinct from the State of Michigan, hereby offers to enter into this Purchase Contract with the Issuer named below (the "Issuer") which, upon the acceptance of this offer by the Issuer, will be binding upon the Authority and the Issuer. This offer is made subject to acceptance on or before the date set forth below. The Issuer accepts the electronic signature of the Authority's Executive Director (or other authorized officer of the Authority) if set forth below and acknowledges that it has the same legal effect and enforceability as a manual signature.

Upon the terms and conditions and upon the basis of the representations, warranties and agreements set forth herein, including those set forth on Schedule I hereto, the Authority hereby agrees to purchase from the Issuer, and the Issuer hereby agrees to sell and deliver to the Authority, notes (the "Notes") in the principal amount and with the interest rate as shown on Schedule I. The purchase price for the Notes shall be as set forth on Schedule I.

The Issuer represents and warrants to, and agrees with, the Authority that (A) the Issuer has, and on the Closing Date (specified below) will have, full legal right, power and authority (1) to enter into this Purchase Contract, and (2) to sell and deliver the Notes to the Authority and pledge and assign to the Authority the state school aid payments to be allocated and paid to the Issuer as provided herein and in the resolution authorizing the Notes and the Issuer has duly authorized and approved the execution and delivery of and the performance by the Issuer of its obligations contained in this Purchase Contract including those set forth in Schedule I; and (B) the Issuer shall promptly pay its pro rata share of the Costs of Issuance upon notification by the Authority. The term "Costs of Issuance" shall mean and include underwriter's discount, printing charges, letter of credit fees and related charges of a letter of credit, if any (including, without limitation, all other amounts owing by the Authority under the reimbursement agreement relating to the letter of credit), rating agency charges, trustee fees, bond counsel fees, and other counsel fees and issuance fees of the Authority; provided, however, that the Issuer's pro rata share of such Costs of Issuance shall not exceed the amount shown on Schedule I hereto.

IF FIVE OR SEVEN SET ASIDE INSTALLMENTS ARE APPLICABLE, THE FOLLOWING LANGUAGE SHALL BE INCLUDED IN THE PURCHASE CONTRACT:

[The Issuer pledges to pay the principal and interest on the Notes from its 2009/2010 State School Aid to be allocated to it and to be paid during January 2010 through August 2010 (the "Pledged State Aid"). Monies to pay the principal and interest on the Notes when due shall be set aside in a separate fund with the Depository (as defined in Schedule I hereto) as hereinafter described in 5 or 7 equal installments (the "Installment" or "Installments") specified in Schedule I, commencing on January 20, 2010, and thereafter on the 20th day of each month (or in the case of February and March, the 22nd, and in the case of June, the 21st) through May 20, 2010, if five (5) Installments are specified in Schedule I hereto, or through July 20, 2010, if seven (7) Installments are specified in Schedule I hereto or such

other State School Aid payment date as may be provided for under state law (the "Payment Date"). If a Payment Date falls on a Saturday, Sunday or legal holiday, the Installment shall be due on the next regular business day. The payment to the Depository shall be made first from the Pledged State Aid received during the month of the Installment. Notwithstanding the foregoing, the Issuer hereby irrevocably directs the State of Michigan to directly transfer to the Depository payment of the Issuer's current month's Installment from the Pledged State Aid received during the month of the Installment on the Payment Date. If, for any reason, the Pledged State Aid received during the month of the Installment is insufficient to pay the Installment, then in that event the Issuer pledges to use any and all other available funds to meet the Installment obligation. If the Issuer fails to set aside any portion of an Installment (the "Installment Shortfall"), pursuant to Section 17a(3) of the State School Aid Act of 1979, as amended (the "Act"), the Authority is authorized to intercept 100% of the Pledged State Aid to be distributed to the Issuer. Beginning with the month following the Installment Shortfall, the Authority shall intercept 100% of the Pledged State Aid to be distributed to the Issuer and apply the intercepted amount on the following priority basis: (A) the Installment Shortfall; (B) the current month's Installment; and (C) any amounts remaining to be immediately distributed to the Issuer. The intercept process set forth above shall continue each month following the Installment Shortfall until sufficient funds are deposited with the Depository to pay the principal of and interest on the Notes. The Authority shall promptly notify the Issuer that it will immediately commence to intercept the Pledged State Aid.

If the Issuer has failed to deposit all or a portion of the Installment by the last regular business day of the month of the Installment, the Depository is authorized and directed to give written notice to the Authority, the State Treasurer and the Issuer on the first regular business day following the last regular business day of the month of the failure to deposit all or a portion of the Installment. Upon receipt of written notice from the Depository, the Authority shall promptly notify the Issuer that it will immediately commence to intercept 100% of the Pledged State Aid.

If five (5) Installments are specified in Schedule I hereto and if on May 31, 2010, the funds with the Depository, together with moneys to be received during June 2010 pursuant to the Act, or if seven (7) Installments are specified in Schedule I hereto and if on July 31, 2010, the funds with the Depository, together with moneys to be received during August 2010 pursuant to the Act, are, in either case, insufficient to pay the principal of and interest on the Notes when due, the Issuer, pursuant to Section 17a(3) of the Act, to the extent necessary to meet the payment obligation assigns to the Authority and authorizes and directs the State Treasurer to advance all or part of any payment which is dedicated for distribution or for which the appropriation authorizing payment has been made under the Act.

The Issuer consents to the Authority's pledge and assignment of and grant of a security interest in the Authority's rights and interest (subject to certain rights of indemnification) in the Notes and this Purchase Contract as security for the Authority's State Aid Revenue Notes, Series 2009C-1 (the "Authority's Notes") and a Trust Indenture dated as of August 1, 2009, issued by the Authority pursuant to its Note Authorizing Resolution adopted March 5, 2009.]

IF NO SET ASIDE INSTALLMENTS ARE APPLICABLE, THE FOLLOWING LANGUAGE SHALL BE INCLUDED IN THE PURCHASE CONTRACT:


[The Issuer acknowledges that the Authority will purchase the Notes with proceeds from certain notes to be issued by the Authority, and that the payment of principal and interest on those Authority notes will be secured by a direct-pay letter of credit (the "Letter of Credit") issued by JPMorgan Chase Bank, N.A. [or another provider or providers selected by the Authority] (the "Bank"), pursuant to a reimbursement agreement between the Authority and the Bank (the "Reimbursement Agreement").

The Issuer agrees that it will deposit with the Depository (as defined in Schedule I) payment of the principal of and interest on the Notes in immediately available funds received by the Depository by 11:00 a.m. on the maturity date of the Notes. The Issuer pledges to pay the principal and interest on its Notes from the 2009/2010 State School Aid to be allocated to it and to be paid during January 2010 through August 2010, inclusive (the "Pledged State Aid"). If on the maturity date of the Notes there are insufficient funds on deposit with the Depository to pay the principal of and interest on the Notes when due, the Issuer, pursuant to Section 17a(3) of the Act, to the extent necessary to meet the payment obligation, assigns to the Authority and authorizes and directs the State Treasurer to intercept or advance all or part of any state school aid payment which is dedicated for distribution to the Issuer or for which the appropriation authorizing the payment has been made under the Act. The Issuer acknowledges that a State Aid Agreement will be executed among the Authority, the State Treasurer, the Depository, and the Trustee for the Authority whereby the State Treasurer agrees to intercept and/or advance all or part of any State School Aid as described under this Purchase Contract. Notwithstanding the foregoing:

(A) The Issuer hereby irrevocably directs the State of Michigan to pay to the Depository 100% of the Pledged State Aid to be distributed to the Issuer in August 2010, and the Depository shall apply the August 2010 state school aid payment on the following priority basis: (1) the amount necessary to reimburse the Letter of Credit Bank for the drawing on the Letter of Credit to pay the principal and interest on the Notes on August 20, 2010; and (2) any amount remaining to be immediately distributed to the Issuer; and

(B) if (1) the Issuer's August 2010 state school aid payment will be less than the principal and interest on the Notes and (2) the Issuer will pay any of the remaining amount due from any source other than proceeds from its borrowing in the Authority's August 2010 state aid note pool, the Issuer shall give written notice by August 10, 2010 to the Authority and the Depository specifying each such source and amount (e.g., \$ _____ will be wired to the Depository from [bank name]).

The Issuer consents to the Authority's pledge and assignment of and grant of a security interest in the Authority's rights and interest (subject to certain rights of indemnification) in the Notes and this Purchase Contract as security for the Authority's State Aid Revenue Notes, Series 2009C-2 (the "Authority's Notes") and a Trust Indenture dated as of August 1, 2009, issued by the Authority pursuant to its Note Authorizing Resolution adopted March 5, 2009 and the Authority's obligations under the Reimbursement Agreement.]



THRUN
LAW FIRM, P.C.

The Issuer shall make the Notes and its Closing Documents (defined below) available for inspection by the Authority on August____, 2009, at the offices of the Thrun Law Firm, P.C., East Lansing, Michigan. At 9:00 a.m., prevailing Eastern time, on August 20, 2009 ("Closing Date"), the Issuer shall deliver the Notes to the Authority at the offices of _____, _____, Michigan, together with such other documents, certificates and closing opinions as the Authority shall require (the "Closing Documents") and the Authority shall accept delivery of the Notes and the Closing Documents and pay the purchase price for the Notes.

Michigan Municipal Bond Authority

Accepted and Agreed to this
day of _____, 2009

B-4

Schedule I

[INSTALLMENT PAYMENT SCHEDULE]

1. The Issuer hereby covenants that it will deposit all Installment payments commencing on January 20, 2010, with The Bank of New York Mellon Trust Company, N.A., or its successor (the "Depository") at its designated corporate trust office located in Detroit, Michigan. The Issuer directs the Depository to use the proceeds of the Installment payments to acquire U.S. Treasury Obligations - - state and local government series (SLGS) and/or such other U.S. Treasury notes, bonds, bills and securities as authorized and directed by the Authority and as permitted by law, or, if authorized and directed by the Authority to enter into an Investment Contract with a financial institution on behalf of the Issuer for the investment of the Installment payments. In the event the Depository resigns, or is removed, the Issuer hereby accepts and appoints a successor depository appointed by the Authority as depository for the Notes.

2. The number of equal Installments shall be [five] or [seven]. The Issuer hereby agrees to deposit funds with the Depository in accordance with the Purchase Contract and its resolution authorizing the Notes.

3. The Issuer covenants that it will deliver from time to time such additional information regarding the financial condition of the Issuer as the Authority may reasonably request.

4. The Issuer covenants that the principal amount of the Notes, together with any additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid, will not exceed 75% of the amount of state school aid to be received by the Issuer during the period from January 1, 2010, through August 31, 2010.

5. The principal amount and the interest rate on the Notes shall be \$ _____ and _____ % per annum, respectively.

6. The Issuer's pro rata share of the Costs of Issuance shall not exceed \$ _____.

7. The Notes shall be dated August 20, 2009 and shall mature on August 20, 2010.

8. The purchase price of the Notes shall be \$ (par of \$ _____ [less net discount of \$ _____] [plus net premium of \$ _____]).

9. As long as the Notes are outstanding, the Issuer shall neither pledge nor make any request for an advancement pursuant to Section 17b of the State School Aid Act of 1979, as amended, of any portion of its August 2010 or October 2010 State Aid without the prior written consent of the Authority, by its Executive Director, which consent shall not be unreasonably withheld. The Issuer shall not, at any time prior to the maturity of the Notes, issue any other obligations pledging the Pledged State Aid ("Other Obligations") unless: (i) the Issuer shall have given prior written notice to the Authority of the Issuer's intent to issue any Other Obligations promptly after forming such intent; (ii) any Other Obligations shall mature after August 20, 2010; and (iii) any pledge of the Pledged State Aid as security for the payment of any Other Obligations shall be: (A) expressly subject to the prior right of interception set forth in this Purchase Contract; and (B) expressly subordinate, under written subordination terms satisfactory to the Authority and its counsel, to the Issuer's prior pledge of Pledged State Aid as security for the Notes. Any one or more of the foregoing restrictions set forth in this paragraph 9 may be waived in writing by the Authority, by its Authorized Officer, in his or her sole and absolute discretion.

Schedule I

[NO INSTALLMENTS]

1. The Issuer hereby agrees to deposit or cause to be deposited funds to pay principal and interest on the Notes with The Bank of New York Mellon Trust Company, N.A., or its successor (the "Depository") at its designated corporate trust office located in Detroit, Michigan, in accordance with the Purchase Contract and resolution authorizing the Notes.

2. The Issuer covenants that it will deliver from time to time such additional information regarding the financial condition of the Issuer as the Authority may reasonably request.

3. The Issuer covenants that the principal amount of the Notes, together with any additional notes or other obligations of equal standing with the Notes as to the Pledged State Aid, will not exceed 75% of the amount of state school aid to be received by the Issuer during the period from January 1, 2010, through August 31, 2010.

4. The principal amount and the interest rate on the Notes shall not exceed \$_____ and _____ per annum, respectively.

5. The Issuer's pro rata share of the Costs of Issuance shall not exceed \$_____ plus the Issuer's pro rata share of related charges pursuant to the Reimbursement Agreement between the Authority and JPMorgan Chase Bank, N.A. (the "Bank") (including, without limitation, all other amounts owing by the Authority under the Reimbursement Agreement and the initial fee of the Bank).

6. The Notes shall be dated August 20, 2009 and shall mature on August 20, 2010.

7. The purchase price of the Notes shall be \$_____ (par of \$_____ [less net discount of \$_____] [plus net premium of \$_____]).

8. Drawings on the Letter of Credit shall be reimbursed to the Bank on the same day in immediately available funds and reasonable charges and expenses which the Bank may pay or incur relative to the Letter of Credit shall be reimbursed to the Bank on demand as provided in the Reimbursement Agreement. Interest shall be payable to the Bank at a daily fluctuating interest rate per annum (the "Reimbursement Rate") equal to (i) in the case of any amount drawn under the Letter of Credit and not so reimbursed, (A) for the first 60 days following such drawing, the Base Rate plus 1.0%, and (B) for any period thereafter, the Base Rate plus 4.0%; and (ii) in the case of any aforesaid reasonable charges and expenses which the Bank may pay or incur relative to the Letter of Credit, the Base Rate plus 4.0%.

"Adjusted One Month LIBOR Rate" means an interest rate per annum (rounded upwards, if necessary, to the next 1/16 of 1%) equal to the sum of (i) 2.50% per annum plus (ii) the quotient of (a) the interest rate determined by the Bank by reference to the Reuters Screen LIBOR01 Page (or on any successor or substitute page) to be the rate at approximately 11:00 a.m. London time, on such date or, if such date is not a Business Day, on the immediately preceding Business Day, for dollar deposits with a maturity equal to one (1) month divided by (b) one minus the Reserve Requirement (expressed as a decimal) applicable to dollar deposits in the London interbank market with a maturity equal to one (1) month.

"Base Rate" means, for any day, the highest of (a) the Prime Rate, (b) the Adjusted One Month LIBOR Rate and (c) seven and one-half percent (7 ½%) per annum.

"Business Day" means any day other than (i) a Saturday or Sunday, (ii) a day on which banking institutions in the States of Michigan, Illinois or New York are authorized or required by law or executive order to close or (iii) a day on which the New York Stock Exchange is closed.

"Prime Rate" means, for any day, the greater of:

(i) the rate of interest announced by the Bank from time to time as its prime commercial rate for U.S. dollar loans, or equivalent, as in effect on such day, with any change in the Prime Rate resulting from a change in said prime commercial rate to be effective as of the date of the relevant change in said prime commercial rate; and

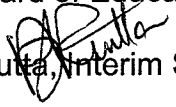
(ii) the sum of (x) the rate determined by the Bank to be the average (rounded upwards, if necessary, to the next higher 1/100 of 1%) of the rates per annum quoted to the Bank at approximately 10:00 a.m. (Chicago time) (or as soon thereafter as is practicable) on such day (or, if such day is not a Business Day, on the immediately preceding Business Day) by two or more Federal funds brokers selected by the Bank for which such rate is being determined, principal amount owed to the Bank for which such rate is being determined, plus (y) 1/2 of 1% (0.50%).

"Reserve Requirement" means a percentage equal to the daily average during the most recently completed interest period of the aggregate maximum reserve requirements (including all basic, supplemental, marginal and other reserves), as specified under Regulation D of the Federal Reserve Board, or any other applicable regulation that prescribes reserve requirements applicable to Eurocurrency liabilities (as presently defined in Regulation D) or applicable to extensions of credit by the Bank the rate of interest on which is determined with regard to rates applicable to Eurocurrency liabilities. Without limiting the generality of the foregoing, the Eurocurrency Reserve Requirement shall reflect any reserves required to be maintained by the Bank against any category of liabilities that includes deposits by reference to which the Adjusted One Month LIBOR Rate is to be determined.

9. So long as the Notes are outstanding, the Issuer shall neither pledge nor make any request for an advancement pursuant to Section 17b of the State School Aid Act of 1979, as amended, of any portion of its August 2010 or October 2010 State Aid without the prior written consent of the Authority, by its Executive Director, which consent shall not be unreasonably withheld. The Issuer shall not, at any time prior to the maturity of the Notes, issue any other obligations pledging the Pledged State Aid ("Other Obligations") unless: (i) the Issuer shall have given prior written notice to the Authority of the Issuer's intent to issue any Other Obligations promptly after forming such intent; (ii) any Other Obligations shall mature after August 20, 2010; and (iii) any pledge of the Pledged State Aid as security for the payment of any Other Obligations shall be: (A) expressly subject to the prior right of interception set forth in this Purchase Contract; and (B) expressly subordinate, under written subordination terms satisfactory to the Authority and its counsel, to the Issuer's prior pledge of Pledged State Aid as security for the Notes. Any one or more of the foregoing restrictions set forth in this paragraph 9 may be waived in writing by the Authority, by its Authorized Officer, in his or her sole and absolute discretion.

IX.B.5.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta,  Interim Superintendent of Schools
RE: RFP - Grounds, Informational
DATE: June 15, 2009

A Request for Proposal to provide grounds service to the district was issued after the June 1, 2009 budget work session and bids were opened on June 17, 2009. A summary of the bids is attached for your review and discussion.

This item is placed on the June 22 agenda for discussion purposes only.



TO: Brighton Board of Education

FROM: Maria A. Bolen *MAB*

DATE: June 17, 2009

RE: Response to RFP for Grounds Services

Sealed bids were opened this afternoon to provide grounds service to the district for the 2009-10 school year. The bids are as follows:

- Davey Sports Turf = \$266,933
- Environmental Creations = \$148,750
- YardMaster = \$192,687.50
- TruGreen = \$177,966

In the budget for next year we currently have staffed for five grounds people. The breakdown of the grounds budget is as follows:

Salaries - \$203,320
Benefits - \$114,813
Supplies - \$ 40,000
Total = \$358,133

The budget doesn't include any appropriations for equipment replacement. The grounds crew does provide ancillary services to the district not covered in the RFP like equipment moving, parking lot, playground and sidewalk repair and cleaning the fields after events. YardMaster currently provides snow removal services for the district.

Bill Blanchard is in the process of reviewing the bids and a recommendation will be forthcoming.

IX.C.1.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, Interim Superintendent of Schools
RE: Resignations
DATE: June 15, 2009

The district has received letters of resignation from Kristina MacMullen and Cheryl Rider. It is recommended that the Board accept the resignations with appreciation for their service to the district.

Motion

Moved by:

Supported by:

To accept the resignation of Kristina MacMullen and the retirement of Cheryl Rider with appreciation.

Voice vote:

_____ Ayes

_____ Nays



Memo

Peggy Moyer
Interim Assistant Superintendent
Human Resources

To: Bonnie Riutta, Interim Superintendent
From: Peggy Moyer, Interim Asst. Supt. Human Resources
Date: June 5, 2009
Re: Personnel Items – Resignations

Resignation:

A letter of resignation has been received from Kristina MacMullen. Kristina is currently the choir teacher for Maltby Middle School and Brighton High School.

I would like to have these items placed on the June 22, 2009 Board Agenda.

Attachments



June 2, 2009

Brighton Area Schools
Attn: Human Resources
125 South Church Street
Brighton, MI 48116

Brighton High School
7878 Brighton Road
Brighton, MI 48116-9681
(810) 229-1489
FAX (810) 229-0155

To Whom It May Concern:

Please accept my formal resignation from employment within the Brighton Area School District. I will be sharing this news with my students on Wednesday 6/3/2009. Please assist me in keeping this information confidential until the afternoon of 6/3/2009.

Thank you for the opportunity to teach in Brighton. I am grateful for the experience.

Respectfully,

Kristina MacMullen



Memo

Peggy Moyer
Interim Assistant Superintendent
Human Resources

To: Bonnie Riutta, Interim Superintendent
From: Peggy Moyer, Interim Asst. Supt. Human Resources
Date: June 16, 2009
Re: Personnel Items – Retirements

The following teacher has submitted a notice of intent to retire, effective June 30, 2009:

Cheryl Rider – Hilton Elementary Grade 3 Teacher

I would like to have this item placed on the June 22, 2009 Board Agenda.

Attachments

June 16, 2009

To: Brighton Area Schools Board of Education
Re: Retirement
From: Cheryl A. Rider

Please accept my voluntary retirement from the Brighton Area School District to become effective at the conclusion of the business day, June 30, 2009.

Sincerely,
Cheryl A. Rider

Cheryl A. Rider

846 Pathway Dr.
Howell, MI. 48843
517-548-2459



IX.C.2.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, *B. Riutta* Interim Superintendent of Schools
RE: Recall
DATE: June 15, 2009

It is recommended that Michelle Costa be recalled .2 FTE, for a total of .4 FTE assignment for the 2009/2010 school year, to teach Introduction to Graphics at Brighton High School.

Motion

Moved by:

Supported by:

To recall Michelle Costa as presented.

Voice vote:

_____ Ayes

_____ Nays



Peggy Moyer
Interim Assistant Superintendent
Human Resources

Memo

TO: Bonnie Riutta, Interim Superintendent

FROM: Peggy Moyer, Interim Asst. Supt. Human Resources

DATE: June 16, 2009

RE: Teacher Recalls

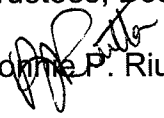
As a result of additional staffing needs, and after further review of retained positions and the qualifications of teachers, it is recommended that the following persons previously given notice of layoff be recalled as follows:

Last Name	First Name	Building	2009-10 Assignment	Recall	2009-10 TOTAL FTE
Costa	Michelle	BHS	Intro to Graphics (Technology & Industry Dept.)	0.2	0.4

I would like this item placed on the June 22, 2009 Board Agenda.

IX.C.3.



TO: Trustees, Board of Education
FROM:  Bonnie P. Riutta, Interim Superintendent of Schools
RE: Human Resources Position
DATE: June 15, 2009

It is anticipated that Dr. Gray may have a recommendation to hire for the position of Assistant Superintendent for Human Resources. Information regarding this recommendation will be presented at Monday night's meeting.

IX.D.1.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta *B. Riutta* Interim Superintendent of Schools
RE: Handbooks, First Reading for 5/6 and 7/8
DATE: June 15, 2009

The handbooks for Maltby Intermediate School and Scranton Middle School are presented for a first reading. Mr. Brenner and Mr. Vecchioni will be present on Monday night to review the handbooks and answer any questions you may have.

Memo

To: Bonnie Riutta
From: Scott Brenner
Date: June 17, 2009
Re: 5-6 Student Handbook

Attached is the final draft of the 2009-2010 Student Handbook for Maltby Intermediate School. It is a hybrid of the elementary and middle school handbooks. The 5-6 Transition Committee worked diligently to compile this document. The template is based on the elementary handbook as the committee felt strongly it was more appropriate to the 5th and 6th grade levels.

The following committee members worked on the handbook:

Christina Mitte..... Hilton Teacher
Kath Palmer..... Lindbom Teacher
Dan Aten..... Spencer Teacher
Mary Morse..... Scranton Teacher
Don Pawloski..... Maltby Teacher
Stacy Kiefer Maltby Teacher
Cindy Adams Maltby Counselor
Dian Kolis..... Maltby Counselor
Scott Brenner..... Maltby Principal

Please feel free to call me with any questions or concerns.

MALTBY INTERMEDIATE SCHOOL

4740 Bauer Rd.
Brighton, MI 48116

Telephone: (810)299-3600
Attendance Line: (810)299-3688

2009-2010 Student Handbook

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Children learn what they live

If children live with criticism,
They learn to condemn.

If children live with hostility,
They learn to fight.

If children live with ridicule,
They learn to be shy.

If children live with shame,
They learn to feel guilty.

If children live with tolerance,
They learn to be patient.

If children live with encouragement,
They learn confidence.

If children live with praise,
They learn to appreciate.

If children live with fairness,
They learn justice.

If children live with security,
They learn to have faith.

If children live with approval,
They learn to like themselves.

If children live with acceptance and friendship,
They learn to love in the world.

Brighton Area Schools

Board of Education Offices.....	299-4000
Superintendent.....	299-4040
Assistant Superintendent Human Resources	299-4090
Assistant Superintendent Finance.....	299-4030
Curriculum Office.....	299-4010
Executive Director Instructional Services	299-4010
Brighton High School.....	299-4100
Scranton Middle School	299-3700
Maltby Middle School	299-3600
Hawkins Elementary School	299-3900
Hilton Elementary School	299-3950
Hornung Elementary School	299-4450
Lindbom Elementary School.....	299-4400
Spencer Elementary School.....	299-4350
Transportation Department	299-3890
Community Education	299-4130
LESA Special Education Department	1-517-540-6861

Introduction

Dear Parents/Guardians of Maltby Intermediate Students:

This handbook contains a wealth of information to assist you in better understanding the policies, procedures and day-to-day operation of our school. Hopefully, any questions you may have will be answered on the following pages.

We are proud of the programs we are building for our 5th and 6th grade students. A school is most successful when both the family and school work together to ensure a quality education for all children. In support of this purpose, the district strives to create a positive educational environment, to employ caring personnel, and to make each school day a rewarding one.

Throughout the course of this student handbook, "parent" will also mean guardian and/or any person who is deemed responsible for the well being of the student.

Please read this handbook carefully and review this information with your child. If you have any questions or concerns, please contact your building principal.

Yours in education,

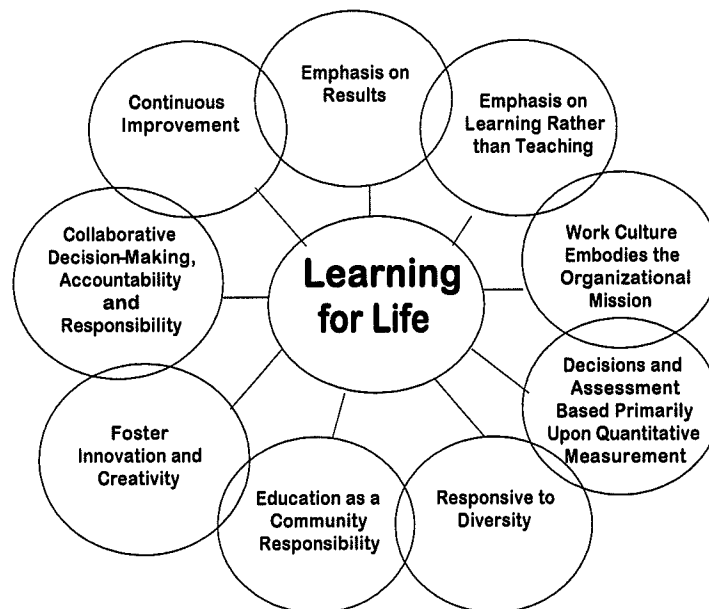
Maltby Intermediate School

Brighton Board of Education Statement of Philosophy and Guiding Principles

The home and parent play a major role in the implementation of a school philosophy. Without question, the home is the dominant influence on every child and, therefore, it is necessary for the home and school to work together.

The school staff is working within the framework of our Board of Education's philosophy and goals. The District's vision statement is Learning for Life. Mission Statement: Each Brighton graduate is prepared as a life-long learner to use academic and life skills to be self-sufficient, resourceful, an effective communicator and a productive citizen who contributes to our democratic society within a global community.

Guiding Principles



The Brighton Area School District supports the State of Michigan in requiring the teaching of core democratic values and constitutional principles. These include, but are not limited to: truth, justice, equality, liberty, diversity, the common good, the rule of law, and individual rights.

We intend that students will learn respect, responsibility and caring for self, others and the environment. Further, we expect all students and adults to practice honesty, fairness and responsible citizenship, which is essential to being good community members.

We recognize that each school has needs unique to the pupils it serves. Our basic goal is to provide students with the foundation that will allow students to acquire skills and attitudes to reach our mission.

Attendance Policy

Attendance in school is required by state law.

In accordance with the Compulsory School Attendance Law (MCL 380.1561), "every parent, guardian or other person in this state having control and charge of a child from the age of six to the child's sixteenth birthday, shall send that child to the public school during the entire school year. The child's attendance shall be continuous and consecutive for the school year fixed by the school district in which the child is enrolled." When a student is absent, the school requires a satisfactory explanation from the parent or guardian for each absence. The school may require a physician's verification of illness when it is deemed necessary to confirm a student's absence.

A student can, and will, be referred to the attendance office at the Livingston Educational Service Agency (LESA) for the following attendance violations:

1. Not properly enrolled in school.
2. Absent ten (10) consecutive days without notification.
3. Habitually truant from school.
4. Five (5) unexcused or twelve (12) excused absences in one semester.
5. Educational neglect/failure of the parent(s) to send the child to school
6. Numerous excused absences where there is reasonable doubt of the truthfulness of the excuses.
7. Continual violations could subject the parent(s)/students(s) to court action and penalties (Juvenile Court).

Absences

School attendance is the responsibility of the student and his/her parents. Punctual and regular attendance is very important. If an absence is necessary for any reason, please call the school attendance line (810-299-3688) during the morning of the absence, preferably before 9:00 a.m. If the parent/guardian fails to contact the school, we will make every effort to contact them.

Absences will be excused for the following reasons:

1. Illness
2. Serious illnesses or death in the immediate family
3. Medical or dental treatment **with doctor's note**
4. Religious holidays
5. Absences due to suspension

Absences will not be excused for the following reasons:

1. Truancy
2. Missing the school bus, if applicable
3. Written or verbal contact from parent/guardian to explain your absence
4. Other reasons not specifically set forth above as excused

Make-Up Work

1. Excused Absences – Students completing work missed during an excused absence may receive credit. To get credit, you will be given the number of school days absent, plus one, to finish work. Make-up work must be turned in within the time limits.
2. Out-School-Suspension – Students should do all assignments missed while suspended. Homework should be completed during the suspension and students will receive “full” credit for all work completed and handed in upon return to school.
3. Vacation – Assignments will be provided upon a student’s return to school and such work must be completed within the number of school days absent, plus one.

School Tardiness

If a student arrives late to school, he/she must bring a note from his/her parent indicating the reason for the tardiness. A parent may elect to call the school in lieu of writing a note. Under no circumstance will student calls be accepted. The student is to report directly to the office.

Tardies will be excused for the following reasons:

1. Announced late school bus, if applicable.
2. Medical/dental appointments.
3. Illness
4. Family emergency
5. Overslept – unexcused.

Classroom Tardiness

Classroom tardiness is defined as not being in your seat when class begins. Work missed must be made up. Tardies are accumulated on a quarterly basis.

Classroom tardiness will receive the following consequences:

First tardy: Verbal warning

Second tardy: Written warning by the teacher

Third tardy: One half-hour detention after school

Fourth tardy: One hour detention after school, referred to the administrator

Fifth and beyond: Considered chronic, referred to the administrator

Student Release During School Hours

In emergency situations where it is necessary for students to leave school during the school day, they will be excused through the principal’s office only, and must be called for at the office. A sign in/out sheet will be located in the office. Students will be released only to the parent and/or guardian unless written verification is given to the person picking up the student and we have proof of their identity.

Student Release for Vacations

Absences from school for purposes of family vacations are discouraged. Students are required to complete a pre-arranged absence form prior to leaving for vacation. The student will accept responsibility for work missed during the vacation. Assignments will

be provided upon a student's return to school and such work must be completed within the number of school days absent, plus one.

School Health Regulations

The school district is charged with keeping current health records for all students. In accordance with state health regulations all students must be immunized from communicable diseases. Proof of immunization must be provided at the time of registration. Additionally, Board of Education Policy requires that all kindergartners have a physical examination prior to beginning school.

Parents are required to complete, each school year, an updated emergency card that contains important health information, in addition to other data. Parents are urged to notify the school of any significant change in health that occurs in a child. If your child has special health needs contact your school principal.

Parents should keep children home when they show symptoms of illness. If symptoms occur while in school, parents (or emergency contacts) will be called to arrange for the child to be taken home. In the event of an accident at school, every effort will be made to reach and notify the parent of the injured child. If medical attention is required and parents or other family cannot be reached, 911 may be called. Information on the emergency cards will be used for these procedures.

At the beginning of each school year, low cost group health insurance is available to parents for their school age children. A flyer from the carrier company stating cost and coverage will be sent home to all parents.

Medication at School

When possible, medications should be scheduled outside of the school day. However, we recognize the need for medication to be administered to students while they attend school. Medications need to be administered in compliance with existing state and federal regulations.

All prescriptions, non-prescription, and homeopathic medications shall be given only with a written order from the physician that shall include:

- Name of student
- Name of medication
- Specific dosage
- Route of administration
- Time(s) medication is to be given
- Special instructions pertinent to the child or medication
- Possible side effects of medication
- Emergency phone number of prescribing physician and parent

Written permission of the parent or guardian must accompany the physician's order.

Medication will only be dispensed from a pharmacist's labeled or over-the-counter manufacturer's container. The instructions and medication strength on a pharmacist's labeled container must match the physician's written instructions. Medication will not be accepted in baggies, envelopes, etc. Medication will be stored in the school office/clinic and dispensed by school personnel.

Any changes in medication, dosage or time(s) will require a new "Medication Prescriber/Parent Authorization Form" from the parent/guardian and new instructions from the physician/licensed prescriber.

Asthma Inhalers

It is not advisable for students to carry their inhalers at school. The building is not so large that a student cannot quickly access their inhaler and it ensures that an inhaler will always be available at the office.

If you feel that your child's asthma is severe enough to warrant an additional inhaler in their backpack, please call the district nurse, Kathy Posly, at 299-4100, extension 436, to make arrangements.

Animals in the Classroom

Students may not bring animals to school with the exception of those for the purpose of assisting students with special needs. If a teacher plans to keep an animal in the classroom for study and observation, parents will be notified of the specific animal(s) in case there is a potential for an allergic reaction or other health related reactions. If animals are brought to the classroom for educational purposes, prior arrangement and approval must be made through the teacher and office.

Services to Students

In addition to regularly scheduled academic and/or enrichment activities, several special services are available to students. These include Speech and Special Education Services. Contact the Building Principal or the Director of Special Education at LESA for further information.

Guidance and Counseling Services

The role of the school guidance counselor is to contribute to the process of quality education by assisting the staff, students and parents in matters relating to student growth and development. The guidance counselor is available for individual and group conferences to assist teachers or parents. You are encouraged to talk with a counselor in the guidance office by making an appointment at any time. The counselor's job is to help in all school related situations. It is recognized that certain situations call for immediate attention; in such cases a counselor will be available. Parents and teachers may also request counseling services for a student.

Field Trips

The Board of Education recognizes that the first hand learning experiences provided by field trips are an effective means of learning. Your child may attend a grade level or classroom field trip sometime during the school year. If for any reason you decide you would prefer your child not attend the trip, please inform the office at least two days in advance and other arrangements will be made.

Bicycles

Students who normally walk to school may ride their bicycles. Parents should discuss with their children the need for safety when riding bicycles: (1) Walkers who ride their bicycles to and from school are encouraged to use sidewalks, if available and need to walk them through any crosswalks; (2) Students are required by law to wear a helmet; (3) Bicycles should be parked in the proper area during school hours; (4) For security reasons, we recommend that bicycles be locked. We cannot assume responsibility for loss or damage. For safety reasons, kindergartners are discouraged from riding bikes.

Holidays and Celebrations

Principals will periodically review with their staffs present Board Policy concerning ceremonies, observances and religion in the schools. (Board Policies 8800 and 2270)

Principals will work with their respective PTO groups and parents to remain sensitive to family and cultural values within their school communities.

At the beginning of the school year, parents will have the opportunity to inform the school community of individual family and cultural needs that might have an impact on their child's participation and involvement in school related programs and activities.

Holiday celebrations and activities will be age appropriate and at the discretion of the teachers and building principals. This includes children's costumes and dress as part of the celebration. Specific costumes that include a theme of violence or weapons shall be prohibited.

Birthday parties are at the discretion of the teacher. Contact the teacher first before sending any treats to school.

Lunchroom Program

Each school provides a hot lunch program for students. Milk can be purchased separately for students who bring their lunch. Student accounts are kept current on a computer system and parents may request an informational account balance (food purchased, etc.) printout at any time by contacting their school's food service manager. Additional money (cash or checks made payable to the Brighton Area Schools) may be placed in the account at any time. Free and/or reduced lunch program application forms may be obtained from the office. Information regarding the school's lunch menu can be found online at bas.k12.mi.us.

Recess

Daily outdoor recesses are a valuable factor in promoting healthy classroom conditions. Children are expected to participate in recess activities. They should wear adequate clothing. Coats, boots, hats and gloves are mandatory during winter months and boots may be necessary when playground areas are muddy.

Our policy is that all students go outside for recess. It is assumed that the students who are too sick to be in school would benefit by staying home. On days when the weather is extremely cold or rainy, recess breaks are shortened or held indoors.

If the temperature and/or wind chill is 0° (F) or below, the children will stay inside.

A doctor's note is necessary if a child is to stay in for recess for a specified period of time after an illness.

Money and Other Valuables

If money is being sent to school, parents should realize the responsibility the child will have. It would be wise to:

1. Place the money in an envelope;
2. Include a note inside, stating reason for the money being sent;
3. Place the teacher's name and the child's name on the outside of the envelope.

We discourage parents from allowing children to bring large amounts of money to school. Valuable equipment such as radios, computer games, calculators, etc. are not permitted unless there is a special occasion, and prior permission of the teacher and the parent is granted. In keeping with the authority vested in the Board of Education by Public Act 132 and Board Policy 5136, the Board will permit students to carry pocket pagers, cell phones and other personal communication devices subject to the following considerations and restrictions:

- Students who bring any of these devices recognize that they incur a risk of such equipment being lost or stolen.
- All devices must be turned off during regular school hours unless given authorization by an administrator or teacher.
- Any violation of the rules, expectations or considerations set by the building administration will result in its revocation for the balance of the school year.

Parents Moving

Please contact the school by phone or by note prior to moving from the area. The teacher and school secretary need to be notified of your new address, the school to be attending and date of departure so our records will be more accurate.

School Closings

Information on school closings will be provided to the following sources however, the district does not guarantee that announcements will be made.

WHMI Radio	93.5 FM
WJR Radio	760 AM
FOX TV	Channel 2
WDIV TV	Channel 4
WXYZ TV	Channel 7
www. Cancellations.com	
Brighton Area Schools – 810-299-4000, option 2	

Please remember to discuss with your child the procedures they should follow should school be dismissed early.

Emergency Cards

We need to be prepared for emergencies. Therefore, emergency cards need to be updated yearly. The school secretary must be informed of any change in information on emergency cards. **Updated** phone numbers and contacts are imperative. Families are required to have on record at their child's school TWO current number at which the parent and/or guardian can always be reached during the day.

Lost and Found

Lost and found boxes are located at designated areas throughout the building. Your child may check for the lost articles. All coats, hats, boots and gloves should be labeled with your child's name. Parents may also come and check for missing items.

Textbooks

Book rental fees are not charged. However, children are held responsible for the condition of all textbooks issued to them. A charge will be assessed if these books are lost or damaged beyond the usual wear and tear.

Media Center

Classes are scheduled for weekly media center checkout with their teacher. While school is in session, the media center is open for continual access by students for materials circulation and assistance by the media staff. All students are responsible for returning media center materials on time. The circulation period is two weeks and materials will be overdue if not returned within that time. Students may not check out additional materials until overdue materials are returned or paid for. Parents will be notified of any materials that are returned damaged. Parents will be responsible for paying the replacement cost of any lost or damaged materials in addition to an appropriate processing fee. All costs must be paid in full or otherwise reconciled with the Media Specialist by the end of the school year.

Student Rules and Regulations **Preamble**

We recognize that the vast majority of Brighton students conduct themselves in an exemplary manner. However, there are certain standards of behavior that each school must require to maintain the school's legal responsibility to its constituents. An effective learning environment cannot be maintained without proper discipline. In an effort to be consistent with the middle school and high school code of conduct format, we have set up a progressive discipline policy for dealing with inappropriate behavior.

The principal will notify parents if a suspension is to occur. Principals may exercise those powers necessary to enable them to perform the function of their office. Many of their responsibilities are specifically delegated by the Board of Education. S/he may implement reasonable rules, as needed, to accomplish the function of education without specific delegation by the Board of Education.

Student's Rights and Responsibilities

The Board of Education of the Brighton Area Schools recognizes the following principles:

1. That the primary intent of society in establishing the public schools is to provide an opportunity for learning;
2. That the students have rights of citizenship as delineated in the Michigan and the United States Constitution and its amendments;
3. That citizenship rights must not be abridged, obstructed, or in other ways altered except in accordance with due process of law;
4. That education is one of these citizenship rights in Michigan. Due Process of Law

The constitutional rights of individuals assure the protection of due process of law; therefore, a system of constitutional and legally sound procedures will be provided as part of the school's disciplinary policy within the following guidelines:

1. The hallmark of the exercise of disciplinary authority shall be reasonableness and fairness;
2. Every effort shall be made by administrators and faculty members to resolve problems through effective utilization of school district resources in cooperation with the student and his/her parent or guardian;
3. In every disciplinary situation involving the possibility of suspension or expulsion from school, the student will be provided with notice of the violation with which he or she is charged and will be entitled to a fair and impartial hearing (which may be informal) regarding such violation and its punishment.

School Buses – Transportation Safety Rules and Consequences

The Brighton Area Schools wish to provide safe and efficient transportation to and from school and to co-curricular activities when needed. This requires cooperation and open communication between students, staff, parents and administration. The policies and procedures adopted by the Board include direct communication between the driver and the home that are explained below. Levels of disciplinary consequences may be skipped in situations where behavior has been severe. Transportation and school rules, along with their consequences, apply to co-curricular trips taken by students as well. Students

must remember that transportation is a privilege for all to enjoy if they observe proper behavior.

School Bus Rules

The following rules have been adopted by the bus drivers and the administration as being necessary for the safety of the students and the maintenance of the buses.

1. The Board of Education discipline codes as stated in the Student-Parent Handbooks are in effect on the bus.
2. The driver is in full charge of the bus and students. Students must obey the driver. On field trips, the teacher, sponsor, or coach is in charge of student discipline.
3. Students must be on time to the bus stop; the bus will not wait for those who are tardy. It is suggested that students arrive at their bus stop at least five minutes ahead of the scheduled pickup time. It is not the school's responsibility to monitor behavior at the bus stops before or after school.
4. Students must stand six (6) feet off the road in front of the bus and are to wait for the driver's signal before crossing.
5. Students are to always cross the road in front of the bus and to wait for the driver's signal before crossing.
6. Students are to board the bus in an orderly manner.
7. Students are to remain seated at all times.
8. Students are to keep their arms and head inside of the bus windows. Bus windows will be no lower than 1/2 way down on school property.
9. Outside of ordinary conversation, classroom conduct is to be observed.
10. The driver has the right to assign students to certain seats to promote order on the bus.
11. No eating, drinking, spitting, using or possessing tobacco or illegal substances, or weapons (or dangerous objects) are permitted.
12. Complete silence must prevail at railroad crossings. This is mandated by Public Act 187.
13. Students must have written permission from their parent and the principal's office to get off the bus at any place other than their designated bus stop, or to ride a different bus.
14. Parents of students who vandalize buses in any way will be required to pay for the damage.
15. Recreational items are not allowed on the bus. For example (but not limited to): skateboards, hockey sticks, golf clubs, etc.
16. No live animals are permitted on busses.
17. All items carried on the bus must fit on the student's lap.

Consequences for Misconduct on the Bus

The driver has the authority to impose discipline at a higher level if the behavior warrants. The driver may also, at their discretion, repeat a level.

Intervention The bus driver will warn the student that his/her misconduct will not be tolerated. The driver may also have a conference with the student on the bus or give the student a different assigned seat. A phone call may be made to the parent.

- Level 1** A green ticket will be issued to the student and sent home to the parent/guardian, with a copy to the principal. The ticket will contain a description of the misconduct. The student will not be allowed to board the bus again until the ticket is signed by the parent and returned to the bus driver by the student.
- Level 2** A yellow ticket will be issued to the student and sent home to the parent/guardian, with a copy to the principal. The ticket will contain a description of the misconduct. The student will lose his/her bus privileges for up to three (3) days. The ticket must also be signed by the parent and returned to the driver.
- Level 3** Additional offenses shall result in the issuance of pink tickets, with bus suspensions of greater duration, up to and including suspension for the balance of the school year. Whenever a bus driver issues a Bus Violation Ticket, or a Notice of Suspension, the driver will make (one documented attempt) to contact the parent or guardian. It is also the responsibility of the student to notify his/her parent or guardian of the ticket and/or suspension. Suspensions greater than three (3) days will be handled by building administration.

Appeal Process and Restrictions

Because of the safety-sensitive nature of school bus transportation, the bus driver is vested with discretion to issue tickets and suspend students from the bus. In the event a student is suspended from the bus more than six (6) days in one semester, the parent may request a conference with the driver and Director of Transportation to discuss the suspensions. During the conference and based on mutual agreement, the parties may alter the most recent discipline and establish a long-term behavior plan to address the concerns of the parent and driver.

There shall be NO APPEAL of bus suspension that does not exceed three (3) consecutive school days. In the case of a suspension from the bus that exceeds three (3) consecutive school days, a parent or guardian may appeal the suspension to the Bus Safety Appeal Committee. To make an appeal, the parent or guardian must contact the Transportation Office (810-299-3890) within **24 hours** (with the exception of weekends) of the notice of suspension. The Transportation Director will determine whether the student may continue to ride the bus during the time the appeal is being considered.

The Bus Safety Committee shall be convened within two (2) scheduled school days of the request for appeal. The Committee membership shall include the Transportation Director or his/her designee, the bus driver recommending the suspension, the building principal or his/her designee and two (2) other employees appointed by the principal. The student's transportation discipline record will be reviewed during the appeal along with other student records that may assist the Committee in reaching an informed decision. All appeals will be heard weekdays between 10:00AM and 11:00AM. The decision of the Bus Safety Committee **is final** and may not be appealed to any other level.

Disciplinary Definitions

Verbal Reprimand/Warning. For minor infractions of the Student Code of Conduct, students will be given verbal warnings and reprimands.

Detentions. Up to one hour on a day when school is in session under the supervision of school personnel. Parent notification and acknowledgment must be obtained prior to detention.

In-School Suspension. Isolated from peers (one hour or all day). Daily class work made available. Credit will be given for completed work. Removal from co-curricular activities could occur. Matters pertaining to in-school suspension will be at the discretion of school staff.

Suspension/expulsion. Short-term suspension is defined as removal from school attendance for a period not to exceed ten (10) school days. Long-term suspension is defined as removal from school for a period greater than ten (10) days but not to exceed one hundred and eighty (180) school days. Expulsion is defined as removal of the student from school attendance in the district. Long-term expulsion may be for a period in excess of ten (10) days, up to permanent removal from school attendance. In most cases where expulsion is being considered, a suspension may be invoked pending the decision. It should be noted that dates of suspension are days that school is in session. This excludes snow days, holidays, and vacation days.

Incorrigibility. The Livingston County Probate Court (Juvenile Division) will be advised of any situation that the Administration feels comes within the jurisdiction of that court.

Intermediate School Anti-Bullying/ Violence Prevention Disciplinary Action

As defined by Brighton Area Schools, violence is any mean look, gesture, word or action that hurts a person's body, feelings, friendships, reputation or property.

Intermediate administrators will take appropriate action using the Code of Conduct and Student Discipline as outlined in the handbook to address incidents involving violence.

CODE OF CONDUCT

Type of Conduct printed in regular type
Disciplinary Action printed in italics.

Matters Pertaining to Citizenship

- A. Violation of state laws and/or local ordinance including but not limited to:
 - 1. Abuse of fire alarms, safety equipment, bomb threats.

First Offense: Up to ten days suspension, parent conference, file complaint with police, seek recovery of damages through court of

competent jurisdiction, possible recommendation for long-term suspension or expulsion.

Subsequent Offense: Recommendation for long-term suspension or expulsion file complaint with police, seek recovery of damages through court of competent jurisdiction.

- B. Disrespect (verbal, written and/or bodily gestures) to school personnel, volunteers, visitors and other adults.

First Offense: Letter or telephone conference with parent.

Second Offense: Same as above plus one day suspension.

1. Assault: verbal or written threats to do bodily harm.

First Offense: Parents will be contacted by principal; suspension up to three days.

Subsequent Offenses: Parent conference and up to a five day suspension with possible long term suspension or expulsion.

2. Battery (pushing, punching or physical assault)

First Offense: Up to ten day suspension.

Subsequent Offense: Recommendation for long term suspension or expulsion.

3. Refusal to follow reasonable instructions (insubordination)

First Offense: Parent contact (letter or phone call) and/or a one day suspension

Second Offense: One day suspension.

Subsequent Offense: Up to a five day suspension.

- C. Profanity, obscenity or deliberate vulgarity

First Offense: Parent contact and/or conference and/or suspension.

Second Offense: Up to three day suspension

Subsequent Offense: Up to a five day suspension

- D. Intimidation of harassment based on differences – A person is guilty of intimidation based on differences if that person with malice, or with specific intent, harasses another person because of that person's gender, race, color, religion, creed, disability, sexual orientation, national origin, height, weight or ancestry.

Any Offense: Warning to suspension (one to ten days) parent contact, and written or verbal apology.

- E. Harassment/Sexual Harassment : Sexual harassment of students by other students or persons is prohibited. Sexual harassment is defined as: sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature which has the purpose or effect of

unreasonably interfering with an individual's personal liberties or education or creates an intimidating, hostile or offensive learning environment. Sexual harassment shall also be defined to include unwelcome comments, gestures and touching. If a student feels s/he is being harassed, s/he must immediately report the incident to the teacher, principal, school administrator or other school personnel as promptly as possible. All complaints of harassment will be investigated promptly, maintaining the highest confidentiality possible. Any member of the school's staff who receives a report of harassment has an obligation to report the incident to the building principal.

Retaliation for claims of harassment will not be tolerated. Likewise, the filing of harassment claims that are clearly false and without justification will also not be tolerated.

Any Offense: Warning, parent contact, and/or possible suspension/expulsion.

Matters Pertaining to Property

A. Theft

First Offense: Conference with parent and up to three day suspension. Restitution must be made. Notification of police, if appropriate.

Subsequent Offense: Up to five day suspension and restitution. Notification of police, if appropriate.

B. Defacing and/or littering property

First Offense: Warning, up to five day suspension. Notification of police, if appropriate. Restitution, including obligation to do work in the school (with parent consent) related to the type of offense committed is optional, depending on the principal's evaluation of the particular situation.

C. Destruction of school property, property of others

First Offense: Conference with student, notification of parent, possible ten day suspension or possible recommendation for long term suspension or expulsion.

Notification of police, if appropriate, reparation and/or restitution including obligation to do work in either the school or the school district related to the type of offense committed and a parent conference.

Subsequent Offense: Ten day suspension and possible recommendation for long term suspension or expulsion. Reparation and/or restitution. Possible notification of police, if appropriate.

D. Misuse of books, lost or stolen books, media materials or school owned musical instruments.

Any Offense: Textbooks, school-owned musical instruments, and other similar class-related materials become the responsibility of the student to

whom they are issued. While reasonable wear is expected, books and other materials must be returned in good condition. Damaged, lost or stolen books and other materials must be paid for by the student to whom they are issued.

Matters Pertaining to the Safety of Others

- A. Verbal assault/bullying, "put downs" (threats of any kind)

Any offense: Warning, parent contact, conference with principal, and/or up to three day suspension

- B. Hostile behavior (including punching, hitting, fighting, kicking, biting, spitting, etc., with the intent to do harm.

First Offense: Conference with the parent and/or principal and up to a three day suspension with possible recommendation for long term suspension or expulsion.

Subsequent Offense: Parent conference and up to a five day suspension with possible recommendation for long term suspension or expulsion.

- C. Inappropriate Physical Behavior (including pushing, tripping, wrestling, etc.)

Any Offense: Conference with the principal and/or up to a one day suspension.

- D. Behavior dangerous to oneself or others (including the throwing of snowballs, rocks, etc.)

Any Offense: Warning up to a five day suspension.

- E. Extortion or coercion – Obtaining money or property (something of value) from an unwilling person or forcing an individual to act by physical force or threat (state or implied).

First Offense: Warning/call or letter to parents and/or up to a three day suspension.

Second Offense: Up to a five day suspension.

Subsequent Offense: Up to a ten day suspension.

- F. 1. Weapons – Possession and/or threatening the use of any weapon or dangerous object(s) capable of inflicting bodily harm, including but not limited to: knives (under 3 inches), chains, matches, lighters, fireworks, smoke bombs, other dangerous objects, and toy weapons resembling any of the above.

First Offense: Confiscation/parent contact, and/or suspension.

Second Offense: Confiscation/ parent and police contact plus up to a five day suspension. Possible recommendation for long-term suspension or expulsion.

Subsequent Offense: Recommendation for long-term suspension or expulsion.

NOTE: Confiscated property will be given to parents or police officials, as appropriate.

2. Possession, use or threatening the use of a **dangerous weapon** which includes but is not limited to: firearms, guns, revolvers, pistols, knives (with a blade over 3 inches), pocket knife opened by a mechanical device, iron bar, brass knuckles, starter gun, B-B gun, explosives.

First Offense: Permanent expulsion or alternative actions prescribed by School Code Section 1311 and Board Policy 5610.01. Law enforcement authorities will be notified in validated cases of misconduct. Pursuant to State of Michigan Public Act 328 of 1994.

- G. Leaving school property, classroom or designated area without authorization from the teacher, principal or his/her designee from the time a student arrives on school grounds until school is dismissed.

First Offense: Conference with student and parent, possible suspension and possible notification to police.

Second Offense: Conference with student and parent with up to three day suspension.

Subsequent Offense: Conference with student and parent with up to five day suspension.

Matters Pertaining to Disruption of the Educational Process

- A. Cheating/Plagiarism – Copying the work of another and representing it as one's own, or knowingly completing or providing work to another for presentation as their own.

Any Offense: Warning and/or possible parent call plus loss of credit on paper, up to suspension.

- B. Dishonesty/Lying

Any Offense: Warning, parent contact, conference with principal, up to suspension or expulsion.

- C. Forgery – Fraudulently writing the name of another person; falsifying time, dates, grades, addresses or other data on school forms.

Any Offense: Call/letter home to parents, up to three day suspension.

- D. Disruptive behavior

Any Offense: Warning, up to five day suspension.

- E. Indecency – Offending commonly recognized standards of health, safety, good taste, in behavior and dress, including sexual harassment, spitting or inappropriate touching of another.

Any Offense: Warning to suspension (one to ten days), and possible recommendation for expulsion, at the discretion of the administrator, and depending on the severity of the offense.

- F. Truancy – The failure to attend class or a scheduled class activity, for any period of time; chronic tardiness to school may be considered as truancy. A student who is truant will be required to satisfactorily complete the missed assignments so as not to be at an academic disadvantage.

First Offense: Contact with parents after more than three tardies at the beginning of the school day.

Subsequent Offense: Contact truancy officer.

- G. Toys or Recreational Paraphernalia, which are not intended for curricular or co-curricular program activities are not permitted at school. Examples include but are not limited to personal electronics, skateboards, hockey sticks, rollerblades, baseball bats and laser pens/pointers.

First Offense: Warning – student asked not to bring item(s) to school.

Second Offense: Parent contact – confiscation of item(s) until parent picks it up.

Subsequent Offense: Parent contact – confiscation- up to two day suspension.

Dress Code

The purpose of establishing a dress code is twofold: 1) to teach students that there is certain attire that is appropriate for work/study-related settings and 2) to create an environment that focuses on instruction and learning. Dress or grooming which is disruptive to the educational process is prohibited. For example, clothing and/or accessories that endorse any item or product related to tobacco, alcohol or other controlled substances are not permitted. All clothing must be neat, so as to present the best possible appearance. Shoes must be worn and hats are not allowed. Decency, as interpreted by the administration and staff, is to be maintained at all times. Halter tops, mesh shirts, shirts which expose the midriff, tank-tops, short skirts, short shorts, shorts with slits or cut offs, and other types of suggestive or revealing clothing will not be permitted. Students must be covered shoulder to shoulder and from shoulder to mid-thigh. Shorts and other apparel worn must be mid-thigh or longer. Underwear should not be exposed. In shops, labs and food areas, health and safety regulations, as well as usual occupational dress requirements will determine the dress code.

First Offense: Warning and sent to office until appropriate attire is secured.

Second Offense: Warning, detention, short term suspension.

Subsequent Offense: Short or long-term suspension with possible recommendation for expulsion.

Clothing, clothing orientation, accessories, or jewelry worn to indicate membership or advocacy of a gang or group, whose purpose is to discriminate against others is strictly forbidden and will be confiscated. Hand signs indicating gang involvement are also strictly prohibited.

First Offense: Warning, up to suspension.

Subsequent Offense: Suspension up to possible recommendation for expulsion or long-term suspension.

Matters Pertaining to Controlled Substances

****Law enforcement agencies will be notified if appropriate.****

A. Tobacco – all types

1. Possession

First Offense: Confiscation, parent contact and one day suspension.

Second Offense: Confiscation and two day suspension.

Subsequent Offense: Confiscation and five days suspension and a meeting with parents.

2. Use, sale and/or distribution on school property and/or at school activities.

First Offense: Confiscation and two day suspension and a meeting with parents.

Second Offense: Confiscation and five day suspension and a meeting with parents.

Subsequent Offense: Confiscation, ten day suspension, and recommendation for long-term suspension or expulsion and a meeting with parents.

B. Students shall not possess or purport to possess alcohol, controlled substances or mind altering drugs on school property or at school-sponsored events. Students attending school, or school activities, after using these substances will be subject to the policy regardless of amount taken.

First Offense:

OPTION "A"- Suspension (five days); an assessment by a State licensed agency for a determination of the student's chemical dependency and a meeting with parent(s) prior to readmission. In OPTION A, it is required that the appointment with the State licensed assessment agency be made prior to readmission to school. The student and the parent(s) will be required to follow the recommendation resulting from the assessment. If extensive treatment is needed, a student enrolled in an approved state licensed inpatient program will be eligible to continue earning school credit through a hospital/homebound program. Work and assignments will be given by the home school of the student, when appropriate.

-OR-

OPTION "B" – Suspension (10 days), a meeting with parent(s) prior to readmission, and possible recommendation for long-term suspension or expulsion.

- C. Sales, distribution, furnishing or attempting to sell, distribute or furnish alcohol, controlled substances, or mind-altering drugs.

First Offense: Suspension (ten days) pending a Board of Education hearing with recommendation for counseling and/or expulsion; referral to the police department.

- D. Selling or furnishing substances purported or represented to have the effects of controlled drugs or purported or represented to be controlled drugs.

First Offense: Suspension (ten days) and a meeting with parents prior to readmission. Possible recommendation for assessment by a licensed agency for a determination of the student's chemical dependency.

- E. Paraphernalia

1. Possession, use, sale and/or distribution on school property and/or at school activities.

First Offense: Confiscation, parent contact and one day suspension.

Second Offense: Confiscation, three day suspension and a meeting with the parents.

Subsequent Offense: Confiscation, five day suspension and a meeting with the parent.

Above offenses will be cumulative over the years during which the student is enrolled in Brighton Area Schools.

Other conduct, which is not specifically enumerated in the Elementary Code of Conduct, and which, in the judgment of the Board of Education, constituted gross misdemeanor or persistent disobedience, shall be subject to disciplinary action such as the Board of Education or its administrators deem appropriate.

Police referrals will be made in accordance with State law. Other referrals to police may be made at the discretion of the building administrators. Parent(s) will be informed of all police referrals.

Suspension Procedures

The following procedures will be followed if short-term suspension is to result from the disciplinary process:

1. The student shall be informed of the specific charges that are thought to be a basis for disciplinary action to be taken against him/ her and an appointment will be made for a meeting with a school administrator.
2. The student will have the right to present to the school administrator any relevant information that will support his/her defense.

3. If the student is suspended by the school administrator, the administrator will notify the parents as soon as possible of the suspension, the reasons for it, and the steps necessary to effectuate the student's return.
4. If the parent(s) or guardian(s) are dissatisfied with this action, they may appeal to the Assistant Superintendent of Human Resources and Pupil Services. The hearing will be conducted in the same manner as an expulsion hearing.
5. If a long-term suspension is recommended by the building administrator, it may include permission for reinstatement prior to serving the full suspension. If permitted by the building administration, the recommendation will include requirements that the child must satisfy and the date reinstatement would be considered.

Expulsion Procedures

The following procedural guidelines will govern the expulsion process:

1. Written notice of charges against a student shall be supplied to the student and his/her parent/guardian and included with this notice shall be a statement of the time and place for the hearing. The time and place shall be reasonable for all parties involved.
2. Parent or guardian shall be notified that they may attend such hearing, if they so desire.
3. The student, parent or guardian may be represented.
4. The student shall be given an opportunity to present his or her version of the situation. S/he will be allowed to testify and will be allowed to present the testimony of other witnesses and to offer additional evidence.
5. The student shall have the opportunity to be present when any evidence is offered against the student. In addition, the student and the student's legal representative shall be allowed to question any witness.
6. This hearing shall be conducted by a five-member panel appointed by the Board of Education who shall make its determination solely upon the evidence presented at the hearing.
7. On any appeal or in any short-term/long-term hearing, where the offending conduct has been admitted by the student, the hearing will concern only the appropriateness of the discipline to be imposed.
8. Records shall be kept of the hearing, but this need not be a verbatim record. Any party, at their own expense, shall be entitled to make verbatim record of the hearing.
9. The panel shall, within three days after the hearing, announce its decision as to whether or not the student violated the rules of the school district and its decision as to expulsion.
10. The decision of the panel shall be by a majority vote of the members appointed by the Board.
11. The findings of the hearing authority shall be reduced to writing and sent to the student and his/her parent or guardian.

Student Appeal Process

Both student and parents have the right to appeal teaching and administrative decisions and disciplinary actions. The proper sequence to be followed in appealing a decision within the school system is:

1. Teacher
2. Building administrator
3. Appropriate Assistant Superintendent
4. Superintendent

Discipline appeals beyond the building level should be made to the Assistant Superintendent for Human Resources and Pupil Services and must be made by the end of the following school day.

Every effort will be made to insure that students and parents are guaranteed rights of "due process" whenever decisions affecting their education are made. The proper channels of communication and authority should be followed when appealing a decision. For more information regarding procedures to be followed in making a formal appeal, please contact your building principal.

Homework

The Brighton Board of Education supports and encourages homework as a necessary and valuable function of school.

Homework Philosophy

In the most basic sense, homework is an extension of the classroom. As such, it should support and contribute toward fulfilling educational objectives for the student.

Meaningful and carefully planned homework serves many purposes, but basic to its use would be: strengthening of skills, extension of experiences, and providing opportunity to develop skills of self-discipline and time management. It is believed that the homework policy outlined below succeeds in maintaining a cooperative relationship between school and home. Because it does so, the policy is flexible and does not place excessive constraints on teachers, students, or parents.

Students who are absent due to illness two or more days may want to request assignments missed in order not to fall too far behind in daily work. Students who miss school due to family vacations will have their work set aside for them to complete upon their return. The student will have one day to make up work for each day absent. *Schoolwork will not be given in advance.*

Understand that much of the curriculum is hands-on and/or class discussion that teachers are unable to repeat. More details regarding homework are available in the Board of Education Policy Statement of Homework.

In addition to this, a student's homework time could increase if make-up work is being completed or a project involving research or special preparation is being required.

Parent –Teacher Groups

We urge all parents to become active participants in the parent-teacher group. The success of any of these mentioned is dependent on an active and large membership. The first step you can take in contributing to that success is becoming an active member.

Our parent group has made many valuable contributions to Brighton Area Schools. Their support has provided our students with many special events, activities, and supplies.

Parent –Teacher Conferences/Report Cards

Regularly scheduled parent-teacher conferences are held in the fall and spring of each school year. We hope you will make a special effort to come, as a conference with your child's teacher is of great importance to the child and helpful to you. Since conference dates are set annually, please check the school calendar every fall for the schedule of conference dates.

Additional conferences are welcomed by the school staff. Arrangements can readily be made by calling or stopping in at the school office. Please make appointments with teachers for any special conference in advance by calling the school office or writing a note to the teacher. The principal may be called upon at any time to assist parents.

Report cards are also used to communicate student progress. These are sent home the week after the end of the marking period.

The following codes are used on report cards:

Academic Reference Code

93-100%	A
90-92	A-
87-89	B+
83-86	B
80-82	B-
77-79	C+
73-77	C
70-72	C-
67-69	D+
63-66	D
60-62	D-
0-59	E

Additional 5th Grade Academic Reference Codes

- 1. Secure**
- 2. Developing**
- 3. Area of Concern**

Behavior Code

- 1. Usually**
- 2. Sometimes**
- 3. Rarely**

6th GRADE CITIZENSHIP CODE

1. Demonstrates outstanding classroom behavior

Students who receive a 1 in citizenship always exhibit several of the following behaviors.

- a. Participates in class
- b. Demonstrates leadership abilities
- c. Cooperative, courteous, and respectful
- d. Punctual
- e. Has a positive attitude
- f. Self-disciplined
- g. Brings appropriate materials to class
- h. Self-motivated

2. Exceeds standards of acceptable classroom behavior

Students who receive a 2 in citizenship almost always exhibit the following behaviors:

- a. Participates in class
- b. Demonstrates leadership abilities
- c. Cooperative, courteous, and respectful
- d. Punctual
- e. Has a positive attitude
- f. Self-disciplined
- g. Brings appropriate materials to class
- h. Self-motivated

3. Meets standards of acceptable classroom behavior. Students who receive a 3 in citizenship frequently exhibit the following behaviors:

- a. Participates in class
- b. Demonstrates leadership abilities
- c. Cooperative, courteous, and respectful
- d. Punctual
- e. Has a positive attitude
- f. Self-disciplined
- g. Brings appropriate materials to class
- h. Self-motivated

- 4. Fails to meet minimal standards of classroom behavior. Students who receive a 4 in citizenship occasionally exhibit several of the following behaviors:**

- a. Fails to follow directions
- b. Distracts others or disrupts class
- c. Is distracted by others
- d. Lacks initiative to begin working
- e. Is out of his/her seat without permission
- f. Is disrespectful
- g. Uses inappropriate materials in class
- h. Requires formal disciplinary referrals

- 5. Exhibits unacceptable classroom behavior. Students who receive a 5 in citizenship frequently exhibit some of the following behaviors:**

- a. Fails to follow directions
- b. Distracts others or disrupts class
- c. Is distracted by others
- d. Lacks initiative to begin working
- e. Is out of his/her seat without permission
- f. Is disrespectful
- g. Uses inappropriate materials in class
- h. Requires formal disciplinary referrals

Student Retention/Placement

The building administration is responsible for determining a student's grade level status each school year. When considering this status, a student's emotional/social level, academic achievement and physical maturity will be considered. Input will be received from teachers, parents/guardians, administration and support staff. A written retention form is filled out if retention is to occur.

A "placed" student is defined as a student who has not successfully mastered the academic objectives of a grade but who has been advanced to the next grade level because in the opinion of the placement team, retention would not be beneficial in that child's situation. You will be notified of the process to give your input into the educational placement of your child.

Student Class Assignment

Many variables enter into a student's class assignment each year. Reading levels, math levels, combination classroom assignments, separating certain children, and providing a proper boy/girl ratio in each classroom are considered. Each building staff works hard to place every child in a good educational environment. You will be notified of the process to give your input into the educational placement of your child.

Testing Programs

Testing for the Michigan Education Assessment Program (MEAP) generally occurs during the month of October for students in grades 5 and 6. More information, including specific tests to be administered and dates/times, will be sent out in a timely manner by the building administrator.

Emergency Drills

Necessary emergency drills will occur throughout the school year. The drill practice is necessary to assure the safety of everyone in the event a real emergency occurs. Teachers will explain drill procedures to students and Directions for Fire and Tornado Drills are posted in each classroom.

Student Pictures

Families may purchase student pictures each year. Students will have their individual pictures at registration. Specific information about the procedure and purchase of pictures will be sent home prior to picture day.

Volunteers

Brighton Area Schools encourages volunteerism in the schools. A very positive benefit, when working with students, is the relationship developed between the volunteer and student. We take seriously the relationships that are formed. For this reason, and to safeguard our students, we randomly check references of our volunteers with the legal system in accordance with school policy #3120.99. Your signature on the Volunteer Pledge form authorizes the district to make such checks, and releases the district of any obligation should the volunteer become ill or receives an injury as a result of his/her volunteer services. Parents who volunteer are asked to sign in and out at the school office each time they spend volunteer time in any building. Volunteer tutors may be available in specific content areas for selected students.

BRIGHTON AREA SCHOOLS ACCEPTABLE USE POLICY

A. OVERVIEW

1. Internet access is available to staff and students of the Brighton Area Schools (the District). We are pleased to bring this access to the district and believe the Internet offers vast, diverse, and unique resources to users. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication.
2. The Internet is an electronic highway connecting networks, computers, and subscribers worldwide. Users will have conditional access to:
 - a. Electronic mail communication, which is the sending and receiving of messages through the use of a computer account and password.
 - b. The worldwide web, which includes, for example. Public domain software and shareware, university library catalogs newspapers and magazines, financial, travel, and weather updates, lesson plans and resources for educators, research, and government information.
 - c. Bulletin board services.
3. Brighton Area Schools provides the use of technology, which is defined in this policy as including, but not limited to, the use of software, audio and video media, computers and hardware peripherals, networks, satellite and telecommunication equipment, cable television equipment, and video and audio equipment owned or leased by Brighton Area Schools and available for equitable information and communication resources in Brighton Area Schools.
4. Brighton Area Schools provides technology in furtherance of educational goals and mission of the District.
5. The intent of the Brighton Area Schools' acceptable use policy is to ensure that all uses of technology are consistent with its stated purpose. As part of the consideration for making District technology available to Brighton Area Schools, staff and students, users agree to use this technology for appropriate educational purposes. Rules have been outlined in this acceptable use policy. These rules are provided here so that users are aware of their responsibilities. In general, this requires efficient, ethical and legal utilization of the network resources. The intent of the use of the policy is to make clear certain cases, which are consistent with the purposes of the system, not to exhaustively enumerate all such possibilities.
6. The use of Brighton Area School's technology is a privilege, not a right, which can be revoked at any time by the District. Any questions that users may have concerning appropriate use should be addressed to the Technology Director.

7. With worldwide access also comes the availability of material that may not be considered to be of educational value. On a global network it is impossible to control all materials and an industrious user may discover controversial information. Brighton Area Schools firmly believes that the valuable information and interaction available on this worldwide network outweighs the possibility that users may procure material that is not consistent with the mission and education goals of the district.

B. Rights and Responsibilities

1. Certain Access Prohibited

Users are advised that some systems may contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening racially offensive, or illegal material. Users, the district and system administrators do not condone the use of such materials and do not permit usage of such materials in district and school environments. **Users and parents of students accessing the system should be aware of the existence of such materials and are responsible for monitoring usage of the system.** Users will not knowingly bring such materials into the district and school environment. Such activities will result in termination of their access to the system

In order to assist parents, the Board directs the superintendent or his/her designee to develop and enforce a system or method in Brighton Area Schools libraries open to the public that is designed to prevent minors from viewing obscene matter or sexually explicit matter that is harmful to minors. In addition, the school district implemented filtering software intended to block minor's access to visual depictions that are obscene, child pornography, harmful to minors, or that the school district determines to be inappropriate for minors. Minors may use e-mail and other forms of direct electronic communications only for education purpose and only when supervised by an adult.

Despite the precautions that the school district may take to prevent access to potentially objectionable content, the district does not guarantee that school officials will control user access to such materials, or that users will not have access to such materials while using the school district's technological resources.

2. Warranties Not Provided

Brighton Area Schools will not be responsible for any damages suffered by the user. Use of any information obtained via the Internet is at the user's own risk. Brighton Area Schools specifically denies any responsibilities for the accuracy or quality of information obtained through its services.

The system administrators and the Board do not warrant that the functions or services performed by, or that the information or software contained on the system will meet the users' requirements or that the operation of the system will be uninterrupted or error-free or that defects in the system will be corrected. The district's system is provided on an "as is, as available" basis. The district does not make any warranties; express or implied, including without limitation, those of merchantability and fitness for a particular purpose, with respect to any services provided it and any information or software contained therein.

The Brighton Area Schools is not liable for any information or data that may be lost, damaged, or unavailable due to technical or other difficulties, delays, non-deliveries, misdeliveries, or service interruptions caused by its own negligence or the user's error or omissions.

The district is not responsible for any damages caused to a user's own hardware or software incurred from downloading computer viruses or other containments.

Electronic mail is not considered private communication. It may be reposted. It may be accessed by others and is subject to subpoena and Freedom of Information Act requests. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.

3. Rules

Because of the complex association between Brighton Area Schools and other agencies, schools, and networks, the end user of any of these networks and services must adhere to strict rules. These rules are provided here so that staff and students are aware of the responsibilities they are about to acquire. The Superintendent may modify these rules at any time by publishing the modified rule(s). The signature(s) at the end of this document are legally binding and indicates the party(ies) who signed has (have) read the terms and conditions carefully and understand their significance.

a. Misuse ... definition and penalty

Users of district technology will be responsible for its use and misuse. Appropriate use of district technology is defined as use in furtherance of the educational goals and mission of the district. Users should consider any use that does not fall under the above mission statement and general information as being potential misuse for which loss of technology use and disciplinary consequences may occur. Any questions should be referred to the Technology Director.

b. Privileges

Brighton Area School's users are privileged to:

Use all authorized hardware and software to facilitate learning and enhance appropriate educational information exchange.

Access information from outside resources, which facilitate learning and enhance appropriate educational information exchange.

Access other networks and the Internet to retrieve and submit information to facilitate appropriate learning and enhance appropriate information exchange.

c. Responsibilities
Brighton Area School's users are responsible for:

Utilizing district technology for facilitating appropriate learning and enhancing appropriate educational information exchange consistent with the purposes of the district.

Appropriate use and care of technology and attending appropriate training sessions.

Adhering to the rules established for the use of hardware, software, labs, and networks in the district or through remote access outside of the district.

Maintaining the privacy of passwords and are prohibited from publishing or discussing passwords.

Having all disks or videos scanned for virus, dirt, or other contamination, which might endanger the integrity of district hardware, software, and networks before they are used in the systems.

All materials received via the Internet under their account. They accept responsibility for keeping all pornographic* material, inappropriate files, or fields dangerous to the integrity of the school's network, equipment or software from entering the district via the Internet or from being reproduced in visual, digital, or written format.

*Pornography is defined as any representation of sexually explicit behavior.

Maintaining the integrity of the electronic mail (e-mail) system.

Adhering to U.S. or state laws and regulations, trade secrets, fair use, software reproduction, and copyright guidelines in the use of hardware, software, and in transmission or copying of text or files on the Internet from other sources.

Limiting use of disk space and deleting files and e-mails in a timely manner.

d. On-line Conduct

Users are prohibited from using technology for commercial activity product advertisement or political lobbying, or for making any financial commitments on the Internet.

Users are prohibited from the malicious use of technology to disrupt the use of technology by others, to harass or discriminate against others, and to infiltrate unauthorized computer systems.

e. Network Etiquette

Users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to:

Be polite. Do not get abusive in your messages to others.

Use appropriate language. Do not swear; use vulgarities, or any other inappropriate language.

Illegal activities are strictly forbidden.

Do not reveal your personal address or phone numbers, or those of colleagues or students.

Do not use the network in such a way that you disrupt the use of the network by other users.

All communications and information accessible via the network shall be assumed to be private and should not be copied or used in whole or in part by any person other than the author.

f. Computer System Security

Security on any computer system is a high priority, especially when the system involves many users. If a user feels that they can identify a security problem on the system, the user must notify their teacher. The user shall not demonstrate the problem to others.

g. Passwords

Passwords to the system should not be easily determined by others, nor should they be words, which are found in a dictionary. Attempts to log in to the system using another user's account or as a system administrator will result in termination of the account. Users shall immediately notify their teacher if their password is lost or stolen, or if they have reason to believe that someone has obtained unauthorized access to their account. Any member identified as a security risk may be denied access to the system.

h. Vandalism

Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another member, equipment, software, the system, or any other of the agencies or other networks that are connected to the system. This includes, but is not limited to, the uploading or creation of computer viruses.

C. Consequences of Inappropriate Network Behavior

1. Any user who does not comply with the Acceptable Use Policy may receive a warning letter, lose network and technology privileges for a determined period of time, or incur financial liability or legal action. Repeated or severe infractions of the policy may result in permanent termination of privileges.
2. The district does not take responsibility for resources located or actions taken by Brighton Area Schools users that do not support the purposes and mission of the district.

Scranton Middle School 2009-2010 Year

**8415 Maltby Road
Brighton, MI 48116**

**Telephone: 810-299-3700
Attendance Line: 810-299-3706**

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Welcome

We welcome you as a member of our school. Be proud of our school! Take good care of it and feel free to make suggestions for improving it. As a school citizen, you are expected to act like a student and conduct yourself properly. ~~You will learn necessary and useful skills for the future. You may find some things unfamiliar at first, but you will soon become used to them.~~

Throughout your life you will be looking toward the future, but you will also find yourself thinking of the fun and pleasant experiences you had while being a student at our school.

Communications

~~Twice~~ Each year teachers are available in the afternoon and/or evening for brief parent conferences. Specifics on these conference days will be provided by the school. In addition to parent conferences, teachers encourage communication by email, telephone or by setting up a meeting time. Teacher contact information may be found online, in your child's syllabus, or by contacting the middle school office. ~~In-person or telephone conferences are another means of communication that are encouraged. Each teacher has a planning period assigned each day for conferences, lesson preparation, and other necessary aspects of his/her job. To contact a teacher, your parents or legal guardian need only call the school office and leave a message. Any student, parent or teacher may initiate a conference when a need arises. These conferences deal with academic, behavior or human concerns. Students who go to their teachers when they have a concern most often are able to resolve their problems. Students may also ask the principal, assistant principal or counselor for a conference. Many students realize the value of conferencing with an adult before a foreseeable problem occurs. Many academic and behavior problems can be avoided by conferencing beforehand.~~

~~Parent-teacher conference days have been scheduled into the school's calendar. The rapport necessary to solve problems becomes established between pupils, parents and teachers as conferences continue during the year. Each week a school newsletter will appear on-line. It will inform you and your parents about activities at~~

~~our middle school. Specific information regarding parent/teacher conferences will be in our weekly newsletter.~~

Internet Access and Guidelines

In order for a student to have access to the Internet the parent must sign a consent form. If a student violates the rules of the Internet guidelines, privileges would be removed and consequences could occur accordingly

Homework Requests

When you are out of school because of an illness, etc., you may request make-up work. Please allow the office twenty-four hours to get the work. Parents must make the request. Failure to complete the work upon receiving it or failure to pick it up after requesting it will result in not receiving the service again. It is your responsibility to check on make-up work.

Report Cards & Interim Progress Reports

Report cards will be issued after the last day of the nine-week marking period. Progress reports will be sent home during the fifth week of each marking period only if your child receives a letter grade of "D" or lower, or unless the family is unable to access Parent Connect. Parents may access their son/daughter's grades on-line by using Parent Connect. To receive your PIN and password, send an e-mail to pc@gwise.bas.k12.mi.us. Include your full name, your child's name, grade level and school they attend.

Telephones

~~Access to a telephone is available in the office. The office phone must be used for school business only, including calls to parents in case of illness.~~

Cell Phones

In keeping with the authority vested in the Board of Education by Public Act 132, the Board will permit students to carry cell phones and other personal communication devices subject to the following considerations and restrictions.

A. The option of bringing cell phones or other personal communication devices to school is

considered a privilege, and as such, any violation of the rules, expectations or considerations set by the building administrations could result in its revocation for the balance of the school year.

- B. All cell phones and other personal communication devices must be turned off during regular school hours unless the student is given authorization by an administrator or teacher.
- C. Students who elect to bring cell phones or other personal communication devices to school recognize that they incur a risk that such equipment may be lost or stolen.
- C. D. Consequences may apply depending on if the phone is turned on and how it is being used.
- D. C. Students who elect to bring cell phones or other personal communication devices to school recognize that they incur a risk that such equipment may be lost or stolen.

Cancellation of School

Information on school closings may be found through the following sources:

WHMI Radio	93.5 FM
WJR Radio	760 AM
WDIV TV	Channel 4
WXYZ TV	Channel 7
FOX TV	Channel 2

www.Cancellations.com

Brighton Area Schools – 810-299-4000 option 2
Please remember to discuss with your child the procedures they should follow should school be dismissed early.

Emergency Cards

You are required to have on file an emergency card signed by your parent or guardian for illness and emergency situations. In emergency situations, the school will attempt to contact the parent/guardian. Emergency cards are updated every year.

Damage and Loss Fee-Textbook Replacement and Fines

~~Each middle school student will maintain a \$25 security deposit with the school office to help defray any costs attributed to the individual student for textbooks, materials, and/or other~~

~~school property that may be lost or damaged beyond ordinary wear and tear. A \$15 fee will be assessed for any returned checks.~~

~~The deposit will be returned to the parent, less the amount used for damages and/or replacement and processing fee, upon the exit of the student from the school or forwarded (minus any fines) to Brighton High School when leaving eighth grade.~~

~~Students unable to meet the deposit requirements are to make arrangements with the building principal.~~

Students are responsible for returning all textbooks assigned to them throughout the year. Accidental damage and loss are no exception. Due to the high replacement costs, it is recommended that students cover their textbooks and write their name (in ink) in the designated area at the front of the book. Any fines incurred are required to be paid in full at Registration.

Visitors

All visitors must report to the office to obtain a visitor pass. Student visitors are permitted only with special permission from the office. Parent visitors must check in with the office and have made previous arrangements with the teacher to visit the classroom. Parents are particularly welcome to visit on days when their child is involved in a special activity. Special activities include such things as plays, report presentations, music performances, panel discussions, open house, etc.

Volunteers

Brighton Area Schools encourages volunteerism in the schools. A very positive benefit, when working with students, is the relationship developed between the volunteer and student. We take seriously the relationships that are formed. For this reason, and to safeguard our students, random reference checks of our volunteers with the legal system may occur. In the event an individual is selected for this check, or it becomes necessary to initiate such action, authorization will be obtained. Parents who volunteer are asked to sign in and out at the school office each time they spend volunteer time in any building. Volunteer tutors may be available in specific content areas for selected students.

Money, Valuables and Band Instruments

It is advised that students do not carry more money to school than necessary. Items such as rings and watches should be carefully guarded when worn. It is advised that valuable rings and watches not be worn to school, especially when classes (physical education, etc.) necessitate leaving them behind. Storage for musical instruments is provided as a convenience for students. The security of instruments cannot be guaranteed. For items brought in by parents including items too large to carry on the bus or forgotten items such as lunch, band instruments, etc., students should check in the office. Classrooms will not be interrupted when parents are dropping off forgotten items.

Insurance

It is the practice of Brighton Area Schools to offer for student/parent purchase Student Accident Insurance to students of the school district at group rates from a reliable insurer. We recommend this coverage for any student whose family does not have health and accident insurance or has limited coverage. Generally, the district assumes no responsibility for coverage of student accident or injury.

Student's personal property is not covered by school insurance. This would include radios, musical instruments, or display items. Personal items are typically covered under homeowner's policies. Parents are advised to check their policies, to be aware of their deductible and/or special endorsements, if any, for property that may be brought to school.

Lost and Found

All lost and found articles should be reported to the office. Every effort will be made to find lost articles and to return those found. Parents are advised to indicate permanently the student's name on articles of clothing, etc. Since it may take several days for a lost article to be turned in to a proper place, you should continue checking the office. Books are returned to the Media Center and all other articles are placed in grade level stairwells.

Evening Building Use

Organizations wishing to use the school facilities at night must gain permission through the Community Education's program director. The basic requirements and responsibilities for the use of the building will be given to you at the appropriate time.

Fire, Tornado and Lockdown Drills

Drills are held regularly to develop safety practices that will help you to move quickly and in an orderly manner to assigned safety areas during an emergency. Rules of safety are reviewed regularly and posted in each classroom. During a drill of actual emergency, personal safety will depend on the way in which you carry out instructions. Complete silence is required during a drill.

Gymnasium

This area should be used by all students. However, in order to use it to its fullest, there must be certain rules and regulations.

1. Do not play in the gymnasium without supervision by a faculty member.
2. Do not use gymnastic equipment unless supervised by the physical education instructors.
3. Any equipment that is borrowed must be returned immediately after use.
4. Do not walk on the gym floor wearing your street shoes.
5. To participate in P.E. class, students must wear tennis shoes.

Lockers

Each student will receive the use of a locker and combination. This locker is for the storage of the student's property and school material. Under no circumstances should a student give his/her locker combination to another student.

Lockers are subject to inspection when deemed necessary. In most cases, the student will be invited to be present should an inspection be necessary.

Inappropriate use of a locker could may result in the loss of locker privileges. These include kicking, slamming or defacing the lockers. Lockers must also be kept clean and orderly with no articles hanging out. Only small band

instruments can be stored in lockers. Large instruments must be kept in the band room to avoid breaking or damaging the locker doors. No oversized book bags or bags with wheels will fit in the lockers without damage. Replacing lockers and/or locker doors is expensive.

If a locker needs to be repaired, or if it cannot be opened, the office or custodian should be informed.

There is to be no eating or drinking out of lockers.

Search and Seizure

The following rules shall apply to the search of school property, assigned to a specific student (locker, desk, etc.) and the confiscation of items, in his/her possession.

1. Student lockers, desks and other such property that are owned by the school. The school exercises exclusive control over the school property and students should not expect privacy regarding items placed in school property because school property is subject to search at any time by school officials. Students are responsible for whatever is contained in the desk and lockers issued to them by the school.
2. Students are expected to assume full responsibility for the security of their lockers. Periodic general inspection of lockers may be conducted by school authorities for any reason, at any time, without notice, without student consent and without search warrant.
3. If a search yields illegal or contraband materials or items that are used to disrupt or interfere with the educational process, such findings shall be removed and turned over to proper legal authorities for ultimate disposition.
4. Illegal items (firearms, weapons, or other possessions reasonably determined to be a threat to the safety or security of others) may be seized by school authorities.
5. Items that are used to disrupt or interfere with the educational process will be removed from the student's possession.

Curriculum Requirements

Each student must complete six (6) classes within the following guidelines.

1. Four (4) full-year academic classes—language arts, math, science, and social studies.
2. Two periods of exploratory classes that may vary in length from nine weeks to a full year each.
3. A nine-week health education class that is required for all seventh graders.
4. A nine-week language arts enhancement class is required for all sixth, seventh, and eighth graders. Please refer to the specific grade level curriculum guide for more information.
5. Physical Education is required for all students.

Testing Program

The required Michigan Education Assessment Program is used throughout the state to measure individual student achievement of state-determined learning objectives in the various content areas. Parents may review test information for their child upon request.

Teachers continually consider their students' needs in designing instruction. They daily assess students' learning abilities and achieved skills in many ways. Standardized tests are administered as one way to recognize and confirm student instructional needs.

Students in grade 6, 7, and 8 take the MEAP test in ELA (reading and writing) and math. Students in grade 8 will also take the MEAP science test, and students in grade 6 will take the MEAP social studies test. The MEAP tests are administered for all grades in the fall.

The required Michigan Education Assessment Program is used throughout the state to measure individual student achievement of state-determined learning objectives in the various content areas. Parents may review test information for their child upon request.

Activity Nights

Several times throughout the school year different groups will sponsor activity nights. These events are chaperoned by parent volunteers and school personnel. A dance area and games area are open during activity nights. Supervised social experiences are particularly important to the development of proper school behavior during a youngster's middle school years. Parents are encouraged to participate in these activities. Parents are welcome to attend with their

youngsters. Please call the school if you have any questions.

Rules and Regulations for Activity Nights

1. Students who have been suspended from school or have been assigned a Saturday school prior to the activity night will be excluded from the next scheduled activity night. They will be notified by the office of their exclusion.
2. ~~Students should arrive no later than 15 minutes after the activity begins. Students may not leave until the activity is over, unless a parent or guardian personally picks them up or they have a note from the parent. This is to assure your parents or guardian that you are under the school's supervision during the designated time frame.~~
3. Students may not go outside of the building during the activity night unless accompanied by a staff member or chaperone. If a student leaves without permission, they will not be able to attend the next activity night.
4. Students may only be in designated areas during an activity night.
5. ~~On the dance floor, students are not to run, push or carry/lift other students. Inappropriate displays of affection are not permitted.~~
6. ~~Students will only be allowed on the gym floor with tennis shoes or non-marking soft-sole shoes.~~
7. ~~Students are to follow all directions given by any adult chaperone or staff member.~~
- 5.8. The Student Code of Conduct, as stated in the Middle School Parent and Student Handbook, is in effect at all activity nights
9. ~~Parents are to pick up their children within 15 minutes after the activity ends. Any student picked up after 15 minutes may not attend the next activity night~~
6. Parents are to pick up their children at the time the activity night is scheduled to be over.
- 7.10. ~~Parents arriving to pick up their children must remain in the lobby. If the child is to be picked up early, arrangements must be made prior to the~~

~~parent's arrival. Parents are not allowed into the activity area.~~

- 8.11. Students must be in school the day of the activity night unless previously excused by the principal

Eighth Grade Cedar Point Trip

All eighth grade students are eligible to attend a year-end trip to Cedar Point. However, any student who received more than one out-of-school suspension, or has violated school policy with regard to drugs or alcohol will be excluded from the trip.

Student Government

~~The student government is the highest student decision-making body in the school. Work throughout the year is organized and performed by sub-committees and officers of the organization.~~

Student Pictures

Families may purchase student pictures each year. Students will have their individual pictures taken at Registration early in the school year. ~~Specific information about the taking and purchasing of pictures will be sent home prior to picture day.~~

Yearbook

The yearbook is sold yearly to any school member who orders one. A deposit is required to order and balance paid prior to receipt of yearbook. The yearbook will be distributed near the end of the school year.

Animals in Classrooms

~~Students may not bring animals to school with the exception of those for the purpose of assisting students with special needs. Students and staff wishing to bring an animal into the classroom for any reason must receive permission from the building administrator.~~

Posters and Publicity

~~Publicity for various school activities may be carried by posters placed at designated locations in the building. These Pposters must be approved~~

by the sponsor and/or administrator before posting. School personnel will post in an appropriate area. As soon as the event advertised is completed, they will be removed. As soon as the event advertised is completed, they should be removed. Additional publicity can be arranged by preparing a news bulletin that will be published in the daily bulletin or the weekly newsletter.

School Store

Students work at the school store through the Consumer Math Class. The school store is open during all student lunch periods.

Cafeteria

Students will have a lunch period each full school day. Students may purchase their meals or bring their own lunch. A free or reduced cost government lunch program is available to families who meet certain requirements. For information regarding the free or reduced cost lunch program, please call your the school office.

1. Eating shall be permitted only in the cafeteria and in areas prescribed by the adult in charge.
 2. Unacceptable table manners (throwing food, shoving and pushing, etc.) will result in disciplinary action a loss of lunchroom privileges, up to and including parental supervision at lunch.
 3. Each student is asked to return his/her tray to the proper area after eating.
 4. Students are asked to leave the cafeteria after eating when dismissed so that the area can be cleaned for the next lunch period. Unless special permission has been given to a student, all students are to exit the cafeteria to the recreational area.
 - 3.5. Students go outside everyday unless the temperature is 0 degrees or below, or raining.
 6. No running or inappropriate behavior is permitted in the cafeteria.
 - 4.7. Once a student has left the cafeteria for the recreation area, he/she may not reenter the cafeteria without permission is asked not to re-enter the cafeteria.
 - 5.8. Students must have a pass to leave the cafeteria during lunchtime.
- Violations of these rules will result in appropriate administrative action, including the

cleaning of the facility and the loss of further cafeteria privileges.

Although the child nutrition program does not approve of charges, we do not like any child to go without lunch; therefore, if a child is without lunch and needs to charge, he/she may charge up to two lunches on their account. The money for the charge should be brought in the next day. Since the cafeteria offers so many a la carté items, the student should be careful not to overspend his/her account.

Guidance and Counseling Services Use Maltby's

Schedule changes are handled by the counselors. Changes may be requested by filling out a schedule change request form and submitting it to one of the counselors. Forms may be obtained in the counseling office. Students may not make their own arrangements with a teacher for changing classes, even when replacing a dropped class. All changes must be initiated with the student's counselor.

The role of the school guidance counselor is to contribute to the process of quality education by assisting the staff, students and parents relating to student growth and development. The guidance counselor is always available for individual and group conferences or to assist teachers or parents.

You are encouraged to talk with your counselor in the guidance office by making an appointment at any time. The counselor's job is to help you in all school-related situations. These services may include vocational counseling, career information, assistance in academic and study problems, specialized testing, and personal problem counseling. Students must personally report to the classroom teacher before attending a counseling appointment.

It is recognized that certain situations call for immediate attention. In such cases a counselor will be available. Parents and teachers may also request counseling services for a student. Peer mediation is an option for students to resolve their conflicts.

The role of the school guidance counselor is to contribute to the process of quality education by assisting the staff, students and parents in matters relating to student growth and

development. The guidance counselor is available for individual and group conferences or to assist teachers or parents. Students are encouraged to talk with their counselor in the guidance office by making an appointment at any time. The counselor's job is to help students in all school-related situations. These services may include vocational counseling, career information, assistance in academic and study problems, specialized testing, and personal problem counseling. It is recognized that certain situations call for immediate attention; in such cases a counselor will be available. Parents and teachers may also request counseling services for a student.

Parent Teacher Organization (PTO)

The purpose of the parent group is to enhance the student's education by providing support in the form of special activities, programs, volunteer help and financial aid to the school. The core group of parents meets once a month with the school principal and a teacher representative. All parents are welcome to join the group.

National Junior Honor Society

Scranton Middle School has a charter from the National Association of Secondary School Principals to establish chapters of the National Junior Honor Society. The faculty council selects members for the National Junior Honor Society at the beginning of the fourth quarter marking period each spring. New members are inducted at a special ceremony held by the end of the school year. To be eligible for membership, candidates must have completed the first semester of their seventh-grade year and must have attended a Brighton middle school the equivalent of one semester.

Candidates must have a cumulative scholastic average of at least 9.0 (on an 11.0 scale) after three semesters (sixth grade and the first half of seventh grade). Candidates must have a cumulative citizenship average of 2.0 (on a 1-5 scale). Candidates who meet the above criteria will be eligible for further consideration. A list of these students will be distributed to the teaching staff who will evaluate each candidate on the basis of Leadership/Service and Character according to the following criteria:

Leadership/Service

1. Assumes the role of leader in organizing activities within the classroom, group work, and around the school.
2. Influences peers to uphold school rules.
3. Influences peers to exhibit a cooperative and/or positive attitude and/or behavior.
4. Demonstrates an interest in the well-being and/or betterment of the school.
5. Participates in the organization, operation, set up and/or clean up of school activities.
6. Demonstrates initiative, efficiency, and/or reliability in conducting tasks in the classroom and/or around the school.
7. Suggests solutions to problems that arise in class and throughout the school.

Character

1. Demonstrates honesty and truthfulness.
2. Demonstrates courtesy, concern, and respect for others.
3. Demonstrates reliability and consistency.
4. Demonstrates the ability to work constructively without supervision.
5. Exhibits cheerfulness, friendliness, poise and stability.
6. Accepts constructive criticism willingly and acts positively to follow recommendations for self-improvement.
7. Complies consistently with school rules and policies.

The faculty council will review the academic record, citizenship records, and leadership/service and character recommendations from the staff and recommend those students they deem eligible for admission to the National Junior Honor Society. According to the constitution, procedures are also established for dismissal should a student fall below the standards that were the basis for his/her selection, or should a student not participate fully in the chapter's activities. Dismissal procedures are available to interested parties. The purpose of the National Junior Honor Society is to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, to develop character, and to encourage citizenship.

Honor Roll Requirements

To be on the Honor Roll, students must have a nine-week grade point average of 8.0 or above and no 4's or 5's in citizenship on their report cards. No grade lower than a C- is allowed for honor roll placement. The following values have been assigned to each letter grade.

A = 11 B = 8 C = 5 D = 2

A- = 10 B- = 7 C- = 4 D- = 1

B+ = 9 C+ = 6 D+ = 3 E = 0

Citizenship Code

1. Demonstrates outstanding classroom behavior. Students who receive a 1 in citizenship always exhibit several of the following behaviors.
 - A. Participates in class.
 - B. Demonstrates leadership abilities
 - C. Cooperative, courteous, and respectful
 - D. Punctual
 - E. Has a positive attitude
 - F. Self-disciplined
 - G. Brings appropriate materials to class
 - H. Self-motivated
2. Exceeds standards of acceptable classroom behavior. Students who receive a 2 in citizenship almost always exhibit the following behaviors.
 - A. Participates in class.
 - B. Demonstrates leadership abilities
 - C. Cooperative, courteous, and respectful
 - D. Punctual
 - E. Has a positive attitude
 - F. Self-disciplined
 - G. Brings appropriate materials to class
 - H. Self-motivated
3. Meets standards of acceptable classroom behavior. Students who receive a 3 in citizenship frequently exhibit the following behaviors:
 - A. Participates in class.
 - B. Demonstrates leadership abilities
 - C. Cooperative, courteous, and respectful
 - D. Punctual
 - E. Has a positive attitude
 - F. Self-disciplined
 - G. Brings appropriate materials to class
 - H. Self-motivated
4. Fails to meet minimal standards of classroom behavior. Students who receive a 4 in citizenship occasionally exhibit several of the

following behaviors:

- A. Fails to follow directions.
 - B. Distracts others or disrupts class
 - C. Distracted by others.
 - D. Lacks initiative to begin working
 - E. Is out of his/her seat without permission
 - F. Is disrespectful
 - G. Uses inappropriate materials in class
 - H. Requires formal disciplinary referrals.
5. Exhibits unacceptable classroom behavior. Students who receive a 5 in citizenship frequently exhibit some of the following behaviors:
- A. Fails to follow directions.
 - B. Distracts others or disrupts class
 - C. Is distracted by others.
 - D. Lacks initiative to begin working
 - E. Is out of his/her seat without permission
 - F. Is disrespectful
 - G. Uses inappropriate materials in class
 - H. Requires formal disciplinary referrals.

Health

Responsibility of the Student

1. Personal Illness or Injury
 - A. If you are sick or need first aid, tell the teacher in charge.
 - ~~B. If you need first aid, tell the teacher in charge.~~
 - ~~B, C. If you are sick or injured and there are no teachers around, go to the school office.~~
 - ~~C, D. If you are seriously injured, remain still. Do not attempt to move. Tell anyone you see to get an adult for help. Do not ask or permit any student to move you until an adult gives permission for you to be moved.~~
 - ~~E. Never go home until the office gives you permission.~~
 - ~~D, F. If you know of a student who has been hurt or is ill, and that student has not told an adult, an adult should be informed immediately. It is much better to be safe than sorry.~~
2. Injury and Illness
 - A. Any case requiring first-aid for injuries sustained at school will be done with caution in order to prevent further injury or delay in the effectiveness of good

medical follow up when necessary. An injury report may be filled out describing the nature of the accident and sent home with the student.

- B. Illness—No care beyond first-aid will be administered to a student. An illness report will be completed describing the nature of the illness and sent home with the student when the nature of the illness requires more explaining than can be done by a telephone call. Professional aid will be sought for serious cases of accident and illness.
- C. Communicable Disease—The school can evaluate and recommend to the Superintendent or his designee whether or not a student should be excluded from school. It is the school staff's responsibility to report this to the administrator.
- D. Medications—Any medications to be kept at the school for emergency or daily dispensing must be done each year through the office. Medications are dispensed in school only under the direction of a physician.

Medication

It is the policy of Brighton Area School to require authorization and instruction provided by the physician and parent or legal guardian whenever a student needs to have a prescription or an over-the-counter medication administered during school hours. It is against school policy to allow students to possess any type of medication at school. Only medication prescribed by a physician will be administered.

Students needing to take medication during school hours are to have a signed parent/guardian medication contract and a doctor's authorization on file with the school. Medication is kept in the clinic for daily or occasional use.

Summary

School personnel cannot assume responsibility for accidents that occur at home or in the community outside of the school bounds. In any case, responsibility for decisions relative to medical treatment belong to the parents.

Dressings done by physicians or family should not be disturbed by school or other personnel without proper requests to do so by a physician or parent.

Transportation, after first-aid has been given to the student, is a parental responsibility. If ambulance service seems necessary, this is reported to the administrator.

Responsibility of the Teacher

~~If a student should become injured or ill, he/she should be transported from the site to the school clinic by wheelchair or stretcher, or accompanied by another student, depending on the nature or degree of the illness or injury.~~

Responsibility of the Administrator

1. The administrator is to approve the best time for all health services to be carried out to best meet the needs and not conflict with the educational program of the students.
2. The administrator is to sign all exclusion slips due to a suspected communicable disease.
3. The administrator will make the final decision when an ambulance needs to be called. All attempts will be made to reach the parent/guardian before or when this decision is reached.

Attendance and Truancy

In accordance with the Compulsory School Attendance Law (MCL 380.1561), "every parent, guardian or other person in this state having control and charge of a child from the age of six to the child's sixteenth birthday, shall send that child to the public school during the entire school year. The child's attendance shall be continuous and consecutive for the school year fixed by the school district in which the child is enrolled."

When a student is absent, the school requires a satisfactory explanation from the parent or guardian for each absence. The school may require a physician's verification of illness when it is deemed necessary to confirm a student's absence.

A student can, and will be referred to the attendance officer at the Livingston Educational Service Agency (LESA) for the following attendance violations:

1. Not properly enrolled in school;
2. Absent ten (10) consecutive days without notification;
3. Habitually truant from school;
4. Five (5) unexcused absences in one semester;
5. Educational neglect—failure of the parent(s) to send the child to school.
6. Numerous excused absences where there is reasonable doubt of the truthfulness of the excuses.

Continual violations could subject the parent(s)/student(s) to court action and penalties (Juvenile Court).

Absence

School attendance is the responsibility of the student and his/her parents. Punctual and regular attendance is very important. If an absence is necessary for any reason, please have your parent/guardian call the school attendance line (810-299-3706) during the morning of your absence, preferably before 9:00 a.m. If there has been no contact, an attempt may be made to call your parents.

To be considered for an excused absence, the parent/guardian must call the school the first day of the absence, preferably before 9:00 a.m.; however, calls will be taken from 7:30 a.m. until the end of the day. If parent/guardian fails to contact the school, we will make every effort to contact them.

When a parent has not been contacted by phone, the student, upon return to school from an absence, must bring a note from home signed by a parent/guardian indicating the reason for the absence. If a note is not received the next day, the absence is recorded as unexcused until a note is received.

Absences from school for purposes of family vacations are discouraged. The student will accept responsibility for work missed during the vacation. Assignments will be provided upon a student's return to school and such work must be completed within the number of school days absent.

Absences will be excused for the following reasons:

1. Illness

2. Serious illness or death in the immediate family
3. Medical or dental treatment, with doctor's note
4. Religious holidays (a note from your Clergyman may be requested.)

Absences will not be excused for the following reasons:

1. Truancy
2. Missing the school bus, if applicable
3. No written or verbal contact from parent/guardian to explain your absence.
4. Other reasons not specifically set forth above as excused.

Attendance Procedure

In order to encourage the development of good attendance habits and improve communication between home and school relating to attendance, the following procedures will be followed:

- Five (5) unexcused absences or twelve (12) full day excused absences in a semester may result in written notification of absences mailed home, phone contact by the school administrator, parent conference or referral to the Livingston County Attendance Officer.

Absences that are excused by a verifiable medical statement and absences resulting from suspension will not be counted in the process described above. Please feel free to call the assistant principal at your building if you have any questions.

Make-up Work

1. Excused Absences—Students completing work missed during an excused absence may receive credit. To get credit, you will be given the number of school days absent, plus one, to finish work. Make-up work must be within the time limits.
2. Out-of-School Suspension—Students should do all assignments missed while suspended. Homework should be completed during the suspension, and students will receive "full" credit for all work completed and handed in upon "the day of" return to school.

3. Vacation—Assignments will be provided upon a student's return to school and such work must be completed within the number of school days absent.

Leaving Early

If you need to leave school during regular school hours, you must bring a note to the office before ~~school hours~~ ~~homeroom~~. You must also sign out in the office before leaving. If you are ill, report to the office with a pass from your teacher.

Tardiness

If a student arrives late to school, he/she must bring a note from his/her parents indicating the reason for the tardiness. A parent may elect to call the school in lieu of writing a note. Under no circumstances will students' calls be accepted. The student is to report directly to the office.

Tardies will be excused for the following reasons:

1. Announced late school bus, if applicable
2. Medical/dental appointments
3. Illness
4. Family emergency

~~Classroom tardiness is defined as not being in your seat when class is to begin. Classroom tardiness is recorded by quarters and will receive the following consequences:~~

~~Second Tardy –Written wWarning~~

~~Third Tardy & Fourth Tardy – ½ hour Detention~~

~~Fifth Tardy & Sixth Tardy– 1 hour Detention~~

~~Sixth Tardy – 1 hour Detention and meeting with administrator where a plan will be developed.~~

~~Seven & Beyond—Considered Truancy~~

~~Being late by more than five minutes or having more than seven tardies per class, per quarter, will be considered as truancy.~~

Rules and Discipline

Student Rights and Responsibilities

The Board of Education of the Brighton Area Schools recognizes the following principles:

1. That the primary intent of society in establishing the public schools is to provide an opportunity for learning.
2. That the students have rights of citizenship as delineated in the Michigan and the United States Constitution and its amendments.
3. That citizenship rights must not be abridged,

obstructed or in other ways, altered, except in accordance with due process of law.

4. That education is one of these citizenship rights in Michigan.

Due Process of Law

The constitutional rights of individuals assure the protection of due process of law; therefore, a system of constitutional and legally and sound procedures will be provided as part of the school's disciplinary policy within the following guidelines:

1. The hallmark of the exercise of disciplinary authority shall be reasonableness and fairness.
2. Every effort shall be made by administrators and faculty members to resolve problems through effective utilization of school district resources in cooperation with the student and his/her parent or guardian.
3. In every disciplinary situation involving the possibility of suspension or expulsion from school, the student will be provided with notice of the violation with which he or she is charged and will be entitled to a fair and impartial hearing (which may be informal) regarding such violation and its punishment.

School Buses - Transportation Safety Rules & Consequences

The Brighton Area Schools wish to provide safe and efficient transportation to and from school and to co-curricular activities when needed. This requires cooperation and open communication between students, staff, parents and administration. The policies and procedures adopted by the Board include direct communication between the driver and the home that are explained below. Levels of disciplinary consequences may be skipped in situations where behavior has been severe. Transportation and school rules, along with their consequences, apply to co-curricular trips taken by students as well. Students must remember that transportation is a privilege for all to enjoy if they observe proper behavior.

School Bus Rules

The following rules have been adopted by

the bus drivers and the administration as being necessary for the safety of the students and the maintenance of the buses. Violence—As defined by the Brighton Area Schools—Violence is any mean look, gesture, word or action that hurts a person's body, feelings, friendships, reputation or property.

1. The Board of Education discipline codes as stated in the Student-Parent Handbooks are in effect on the bus.
2. The driver is in full charge of bus and students. Students must obey the driver. On field trips, the teacher, sponsor, or coach is in charge of student discipline.
3. Students must be on time to the bus stop; the bus will not wait for those who are tardy. It is suggested that students arrive at their bus stop at least five minutes ahead of the scheduled pickup time.
4. Students must stand six (6) feet off the road in front of the bus and are to wait for the driver's signal before crossing.
5. Students are to always cross the road in front of the bus and to wait for the driver's signal before crossing.
6. Students are to board the bus in an orderly manner.
7. Students are to remain seated at all times.
8. Students are to keep arms and head inside of the bus windows. Bus windows will be no lower than $\frac{1}{2}$ down on school property.
9. Outside of ordinary conversation, classroom conduct is to be observed.
10. The driver has the right to assign students to certain seats to promote order on the bus.
11. No eating, drinking, spitting, using or possessing tobacco or illegal substances, or weapons (or other dangerous objects) are permitted.
12. Complete silence must prevail at railroad crossings. This is mandated by Public Act 187.
13. Students must have written permission from their parent and the principal's office to get off the bus at any place other than their designated bus stop, or to ride a different bus.
14. Parents of students who vandalize buses in any way will be required to pay for the damage.

15. Recreational items are not allowed on the bus. Examples are: skateboards, hockey sticks, golf clubs, etc.
16. No live animals are permitted on busses.
17. All items carried on the bus must fit on the student's lap.

Consequences for Misconduct on the Bus

The driver has the authority to impose discipline at a higher level if the behavior warrants. The driver may also, at their discretion, repeat a level.

Intervention: The bus driver will warn the student that his/her misconduct will not be tolerated. The driver may also have a conference with the student on the bus or give the student a different assigned seat. A phone call MAY also be made to the parent.

Level 1 A GREEN ticket will be issued to the student and sent home to the parent/guardian, with a copy to the principal. The ticket will contain a description of the misconduct. The student will not be allowed to board the bus again until the ticket is signed by the parent and returned to the bus driver by the student.

Level 2 A YELLOW ticket will be issued to the student and sent home to the parent/guardian, with a copy to the principal. The ticket will contain a description of the misconduct. The student will lose his/her bus privileges up to three (3) days. The ticket must also be signed by the parent and returned to the driver.

Level 3 Additional offenses shall result in the issuance of PINK tickets, with bus suspensions of greater duration, up to and including suspension for the balance of the school year. Whenever a bus driver issues a Bus Violation Ticket, or a Notice of Suspension, the driver will make one documented attempt to

contact the parent or guardian. It is also the responsibility of the student to notify his/her parent or guardian of the ticket and/or suspension. Suspensions greater than three (3) days will be handled by building administration.

Appeal Process and Restrictions

Because of the safety-sensitive nature of school bus transportation, the bus driver is vested with discretion to issue tickets, and to suspend students from the bus. In the event a student is suspended from the bus more than six (6) days in one semester, the parent may request a conference with the driver and Director of Transportation to discuss the suspensions. During the conference and based on mutual agreement, the parties may alter the most recent discipline and establish a long-term behavior plan to address the concerns of the parent and driver.

There shall be NO APPEAL of bus suspension that does not exceed three (3) consecutive school days. In the case of a suspension from the bus that exceeds three (3) consecutive school days, a parent or guardian may appeal the suspension to the Bus Safety Appeal Committee. To make an appeal, the parent or guardian must contact the Transportation Office (810-299-3890) within 24 hours (with the exception of weekends) of the notice of suspension. The Transportation Director will determine whether the student may continue to ride the bus during the time the appeal is being considered.

The Bus Safety Committee shall be convened within two (2) scheduled school days of the request for appeal. The Committee membership shall include the Transportation Director or his/her designee, the bus driver recommending the suspension, the building principal or his/her designee and two (2) other employees appointed by the principal. The student's transportation discipline record will be reviewed during the appeal along with other student records that may assist the Committee in reaching an informed decision. All appeals will be heard weekdays between 10:00 a.m. and 11:00 a.m. the decision of the Bus Safety Committee IS FINAL and may not be appealed to any other

level.

Driving to School

Middle school students who obtain a valid drivers license at the age of sixteen (16) may not drive on school property or while participating in any co-curricular activity.

Co-Curricular Middle School Eligibility Use Maltby's

The middle school offers 7th and 8th grade basketball, track, volleyball, swim and dive, wrestling and cheerleading on an interscholastic basis. Interscholastic competition is governed by the Michigan High School Athletic Association. Athletes must comply with their requirements, as well as the following: Scranton Middle School offers many opportunities for students to get involved in co-curricular activities. Both academic and athletics participants must comply with the following requirements. Athletic competitions are also governed by the Michigan High School Athletic Association.

1. Academic
 - a. One "E" or two "D's" will cause the student to be placed on one-week probation to raise his/her marks. If improvement does not occur, the student will be suspended from participation* in co-curricular activities (including weekend activities) until the marks are raised to the required standard.
 - b. Two "E's" will cause the student to be suspended from participation* in co-curricular activities (including weekend activities) until the marks are raised to the required standard.

*Note: All academic standards are based on a cumulative average in the nine-week marking period.

2. Suspendable Offenses ?

Any student receiving a suspension will be ineligible to participate in co-curricular activities for the same number of school days as the suspension (i.e. a three-day suspension would warrant a three-day suspension from participation in co-curricular activities). When the suspension spans a

weekend, the student may not participate in weekend activities. Participation is defined as working with other students as a representative of Brighton Area Schools by participating in a co-curricular activity sponsored by the school, including athletic events. It also includes travel to and from such activities and events. When a student is on probation or becomes ineligible, they may be allowed to practice for the co-curricular activity or athletic event.

* Participation is defined as working with other students as a representative of the Brighton Area Schools by participating in a co-curricular activity sponsored by the school, including athletic events. It also includes travel to and from such activities and events. When a student is on probation or becomes ineligible, he/she may be allowed to practice for the co-curricular activity or athletic event.

3. Attendance

- a. The participant must be in school the **full** day of a game or school activity unless previously excused by the principal.
- b. The athlete or student must not be habitually absent the day following a game or activity.

4. No credit for an honor or an award can be earned during ineligibility.
5. The above standards are to be considered minimal and may be raised to a higher level if the activity head gets approval from the Athletic Director and the Principal.

6. The mentioned rules apply to:

- a. Co-curricular activities (i.e. clubs, student government, sports, band, choir)
- b. Events that are an extension of the classroom (i.e. band, choir) when these events are held out of the district, involve participation with other districts or involve any activity not strictly related to demonstrating classroom learning for parents.

All students will be informed of the policies contained in the Brighton Area Schools' Parent and Student Handbook by their coaches and sponsors. ~~Students will receive a copy of the handbook.~~ Probationary periods and suspensions

are the responsibility of the Principal and Athletic Director.

Promotion and Retention of Students

~~The primary purpose of this policy is to ensure the well-being of each child. Optimal school achievement is obtained when children experience success in their daily activities and build upon successful experiences as they encounter new learning situations. Consideration of all aspects of the child will occur as grade placements are made.~~

Promotion: Occurs when a student is doing the caliber of work (grade level) that indicates the student should be promoted based on teacher recommendation with concurrence of the building principal.

Placement: ~~Occurs when a student is not doing the caliber of work that indicates the student should be promoted to the next grade; however, the student placement team recommends, and the building administrator concurs, that it is in the child's best interest to move to the next grade, the child will be placed in the next grade.~~

Retention: Occurs when a student is not doing the caliber of work that indicates the student should be promoted to the next grade, based on the recommendation of the Student Placement Team with the concurrence of the building administrator. In general, if retention is necessary, it is most beneficial if it occurs early in a child's school career.

Criteria for Consideration

When the Student Placement Team is convened, the following criteria shall be considered:

- Academic potential
- Objective evaluation scale results (Lights Retention Scale, etc.)
- Current level of achievement
- Immediate and long-range effects on the

child

- Emotional maturity
- Parent support
- Physical maturity
- Academic test results
- Other pertinent information

Student Placement Team ~~may~~will include: Classroom teacher(s), Support personnel, Building principal and Parent(s). Decisions on each child's grade placement are the responsibility of the building principal. It is the principal's responsibility to inform parents of their rights.

Utilization of Procedures #2 from Maltby

Time Line for Middle School Grade Placement:

- Before Parent/Teacher Conference, principal will review grade placement procedures with teachers.
- November-December, teacher should indicate concern to parents and should initiate documentation. Any concerns should be reflected on the report card.
- Early March, teacher will notify principal of grade placement. If an alternative grade placement is being considered and parent commitment to the decision has been secured, Form B will be signed. If parent commitment is not secured, the Student Placement Team will be convened by the principal.
- Early April, if an alternative grade placement is being considered, parents should have been notified by this time.
- May-June, decision on placement is made. Student grade placement recommendation is completed.

Homework

The Brighton Board of Education supports and encourages homework as a necessary and valuable function of the school.

1. Philosophy

In the most basic, sense, homework is an extension of the classroom. As such, it should support and contribute toward fulfilling educational objectives for the student. Meaningful and carefully planned homework serves many purposes, but basic

to its use would be: strengthening of skills, extension of experiences and providing students the opportunity to develop skills of self-discipline and time management. We believe the homework policy outlined below succeeds in maintaining and a cooperative relationship between school and home.

Because it does so, the policy is flexible and does not place excessive constraints on either teachers, students or parents/

2. Definitions

Homework—For the purpose of this policy statement, homework consists of meaningful assignments to be prepared outside of the classroom to further develop those concepts and skills that are learned in the classroom under the direction of the teacher.

Make-up Work—For the purpose of this policy statement, make-up work consists of assignments that a student misses because of absence from school.

-3. Middle School (Grades 7-8)

Homework will focus on the further development of skill strengthening and self-discipline.

4. Make-Up Work

If an absence is anticipated or incurred, the teacher should be notified so that necessary make-up work can be provided.

5. Suggested Guidelines

Students in grades 6 through 8—five (5) to six (6) hours per week.

Student Conduct—It is recognized that the vast majority of Brighton students conduct themselves in a manner that exemplifies the best hopes of the community. There are certain standards of behavior that the school must require to maintain the school's legal responsibility to its constituents. It is understood that any staff member in the building has the authority to correct misconduct. The Student Code of Conduct is not an attempt to state a rule for every situation. The school functions on the belief that students of this age have developed a sense of self-respect and dignity suitable to conduct oneself in most situations. Principals may exercise all powers necessary to enable them to perform the function of their office. Many of their

responsibilities are specifically delegated by the local Board of Education, but the principal is not limited to those powers specifically delegated. He/she may implement reasonable rules as they are needed to accomplish the functions of education without specific delegation by the Board.

Disciplinary Actions - Terms

Verbal Reprimand/Warning

Detentions—Detentions are after school, up to one hour in a detention room under the supervision of school personnel. Parent notification and signature or phone call prior to detention is required.

Detention period is a time when students are assigned to stay after school for not following the rules of acceptable student behavior. Failure to serve an assigned detention will result in the detention time being doubled. If not resolved at this point, a suspension will be implemented. Failure to comply with the rules of the detention room will result in the detention time being repeated.

Short-Term & Long-Term Suspensions—Short-term suspension is defined as removal from school attendance for a period not to exceed ten (10) school days. Long-term suspension is defined as removal from school for a period greater than ten (10) school days, but not to exceed 180 school days; Removal from co-curricular activities (i.e. sports, clubs, intramurals, attendance to dances, athletic contests, etc.). If a long-term suspension is recommended by the building administrator, it may include permission for reinstatement prior to serving the full suspension. If permitted by the building administration, the recommendation will include requirements which the child must satisfy and the date reinstatement would be considered. Suspension days are days school is in session and are counted as district attendance days. Long-term suspensions may be appealed to the building principal or Assistant Superintendent for Human Resources and Pupil Services.

Incorrigibility—The Livingston County Probate Court (Juvenile Division) will be advised of any

situation that the administration feels comes within the jurisdiction of that court

Expulsion—Recommendation to the Board appointed Expulsion Committee that consists of one Board member and four school officials to exclude a student from school for a period longer than ten school days, and up to permanent removal from Brighton Area Schools.

Sexual Harassment—~~Sexual harassment of students by other students or persons is prohibited. Any person engaging in an act of sexual harassment will be subject to disciplinary measures. Sexual harassment is defined as: sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature which has the purpose or the effect of unreasonably interfering with an individual's personal liberties or education or creates an intimidating, hostile, or offensive learning environment. Sexual harassment shall also be defined to include unwelcome comments, gestures and touching.~~

Violence—~~As defined by the Brighton Area Schools—Violence is any mean look, gesture, word or action that hurts a person's body, feelings, friendships, reputation or property.~~

Points of Clarification

1. Upon suspension from school, a student may be removed from class immediately.
2. The rules and regulations described in the Student Code of Conduct apply to any supervised school function on or off school grounds.
3. The administration has the right to discipline according to the student's disciplinary history. Disciplinary steps may be waived, if warranted by the seriousness of the offense.
4. Other conduct, which is not specifically enumerated in this Code of Conduct and which, in the judgment of the Board of Education, constitutes gross misdemeanor

or persistent disobedience, shall be subject to disciplinary action such as the Board of Education or its administrators deem appropriate.

Suspension Procedures

The following procedures will be followed, if suspension or expulsion is to result from the disciplinary process.

1. The student shall be informed of the specific charges that are thought to be a basis for disciplinary action to be taken against him/her and an appointment will be made for a meeting with a school administrator.
2. The student will have the right to present to the school administrator any relevant information that will support his/her defense.
3. If the student is suspended by the school administrator, he/she will notify the parents as soon as possible of the suspension, the reason for it and the steps necessary to effectuate the student's return.
4. If the parent(s) or guardian(s) are dissatisfied with the action, they may follow the disciplinary appeal process outlined under "Disciplinary Appeal Process."
5. On any appeal or in any short-term/long-term suspension hearing, where the offending conduct has been admitted by the student, the hearing will concern only the appropriateness of the discipline to be imposed.

Expulsion Procedures

The following procedural guidelines will govern the expulsion process:

1. Written notice of charges against a student shall be supplied to the student and his/her parent or guardian and included with this notice shall be statement of the time and place for the hearing. The time and place shall be reasonable for all parties involved.
2. A parent or guardian shall be notified that they may attend such hearing, if they so desire.
3. The student, parent or guardian may be represented.
4. The student shall be given an opportunity to present his or her version of the situation. He/she will be allowed to testify and will be allowed to present the testimony of other

witnesses and to offer additional evidence.

5. On any appeal or in any expulsion hearing, where the offending conduct has been admitted by the student, the hearing will concern only the appropriateness of the discipline to be imposed.
6. The student shall have the opportunity to be present when any evidence is offered against the student. In addition, the student and the student's legal representative shall be allowed to question any witness.
7. This hearing shall be conducted by the Board appointed Expulsion Committee, who shall make its determination solely upon the evidence presented at the hearing.
8. In accordance with the laws of the State of Michigan, such a hearing may be public or private, in accordance with the desires of the student.
9. Records shall be kept of the hearing, but this need not be a verbatim record. Any party, at their own expense, shall be entitled to make a verbatim record of the hearing.
10. The Board appointed Expulsion Committee shall, no later than ten (10) school days following the hearing, announce its decision as to whether or not the student has violated the rules of the school district and its decision as to expulsion.
11. The decision of the Expulsion Committee shall be by a majority vote of the members appointed to the committee.
12. The findings of the hearing authority shall be reduced to writing and sent to the student and his/her parent or guardian.

Disciplinary Appeal Process

~~Both student and Pparents~~ have the right to appeal teacher and administrative decisions and disciplinary actions. Disiplinary appeals must be made by the end of the following school day. The proper sequence to be followed in appealing a decision within the school system is:
~~be followed in appealing a decision within the school system is:~~

- ~~1.a.~~ Teacher or counselor
- ~~2.b.~~ Assistant Principal
- ~~3.~~ Principal~~Building Administrator~~
- ~~4e.~~ Appropriate Assistant Superintendent
- ~~5d.~~ Superintendent

Every effort will be made to ensure that students and parents are guaranteed rights of "due process" whenever decisions affecting their education are made. The proper channels of communication and authority should be followed when appealing a decision. For more information regarding specific procedures to be followed in making a formal appeal, contact your building principal. Detentions may not be appealed

beyond the building level.

Note: Any imposed discipline may be held in abeyance during the appeal process. If the disciplinary appeal is denied at the last stage of appeal, the imposed discipline is to commence immediately upon completion of the last stage of the appeal process.

Middle School Anti-Bullying/Violence Prevention Disciplinary Action

Violence—As defined by the Brighton Area Schools—Violence is any mean look, gesture, word or action that hurts a person's body, feelings, friendships, reputation or property.

Category 1	1st Offense	2nd Offense	3rd Offense
Including but not limited to name calling, inappropriate language, insulting remarks, rude gestures, spreading rumors, poking, mean notes, playing mean tricks, or pranks, or behavior that would hurt other's feelings or make them feel bad about themselves	Documented Warning	<ul style="list-style-type: none"> • Detention • Time to think form with parent signature 	<ul style="list-style-type: none"> • Two detentions • Parent phone call • Improvement plan
Category 2	1st Offense	2nd Offense	3rd Offense
Including but not limited to shoving grabbing, slapping, pinching, kicking, spitting, hitting, goofing/messing around (general horseplay), disrespect of other's property, or other behavior that causes bodily harm.	Documented warning or detention with Time to Think Form	<ul style="list-style-type: none"> • 1 to 2 detentions • Parent phone call 	<ul style="list-style-type: none"> • 1 day OSS (out of school suspension) Improvement Plan
Category 3	1st Offense	• 2nd Offense	• 3rd Offense
Including but not limited to threats of emotional or physical violence, planned exclusion, shunning or social	Documented warning or detention with Time to Think Form	<ul style="list-style-type: none"> • Detention/1 day OSS (out of school suspension) • Parent Phone Call 	<ul style="list-style-type: none"> • 1 to 5 day OSS (out of school suspension) • Improvement Plan
Including but not limited to intimidation or harassment based on race, ethnicity, religion, gender (sexual), handicap or other form of prejudice.	Refer to Student Handbook		
Including but not limited to more aggressive behaviors related to punching, kicking, spitting, slapping, fighting, or other behaviors that cause bodily harm	Refer to Student Handbook		

~~The Middle Schools~~ Scranton Middle School holds students responsible for any behavior that is disrespectful, dangerous or defiant (3 D's).

Student Code of Conduct

Type of Conduct	Disciplinary Action
Matters Pertaining to Citizenship	
1. Sexual Harassment —Sexual harassment of students or other persons is prohibited. Any person engaging in sexual harassment will be subject to disciplinary measures. Sexual harassment is defined as: sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature which has the purpose or the effect of unreasonably interfering with an individual's personal liberties or education or creates an intimidating hostile, or offensive learning environment. Sexual harassment shall also be defined to include unwelcome comments, gestures and touching.	Any Offense —Warning/Detention/Suspension; 1-10 day suspension, parent conference, file complaint with policy when necessary; possible recommendation for expulsion or long-term suspension.
2. Disrespect to school personnel <ul style="list-style-type: none"> A. Verbal disrespect (short of profanity) or dishonesty, lie/lying. B. Verbal assault/bullying (threats-no bodily contact)** C. Battery (pushing, punching) D. Insubordination (refusal to follow reasonable instructions) E. Failure to follow reasonable directions. 	<p> 1st Offense—Warning/detention 2nd Offense—1 day suspension Subsequent Offense—3 day suspension </p> <p> Any Offense—Suspension (1-10 days); possible recommendation for expulsion or long-term suspension. </p> <p> 1st Offense—10 day suspension with possible recommendation for expulsion or long-term suspension. Subsequent Offense—Long-term suspension or recommendation for expulsion. </p> <p> 1st Offense—1 day suspension 2nd Offense—2 day suspension Subsequent Offense—5 day suspension </p> <p> 1st Offense—Warning/Detention Subsequent Offense—Detention to short-term suspension (1-5 days) </p>
3. Profanity, obscenity or vulgarity (written or expressed) <ul style="list-style-type: none"> A. Incidental B. Loud and/or deliberate 	<p> 1st Offense—Warning/Detention Subsequent Offense—1 day suspension </p> <p> 1st Offense—1 day suspension Subsequent Offense—3 day suspension </p>

Type of Conduct	Disciplinary Action
C. Directed at staff members	1st Offense—1-5 day suspension Subsequent Offense—10 day suspension
Matters Pertaining to Property	
4. Theft or possession of stolen property	1st Offense— Up to 5 day suspension. Restitution and notification of police if appropriate. Subsequent Offense— Up to 10 day suspension. Restitution and notification of police, if appropriate.
5. Defacing and/or littering property	1st Offense— Verbal warning, detention/suspension up to 5 days. Restitution, notification of police and possible recommendation for expulsion or long-term suspension, if appropriate. Subsequent Offense— Suspension of up to 10 days. Restitution, notification of police and possible recommendation for expulsion or long term suspension, if appropriate.
6. Destruction of school property or property of others	1st Offense— Up to 5 day suspension. Restitution and notification of police, if appropriate. Subsequent Offense— Up to 10 day suspension. Restitution and notification of police, if appropriate.
7. Misuse of books, lost or stolen textbook school-owned musical instruments and other similar class-related materials become the responsibility of the student to whom they were issued.	While reasonable wear is expected, books and other materials must be returned in good condition. Damaged, lost or stolen books and other materials must be paid for by the student to whom they are issued.
8. Cell Phones—Students must have cell phones <u>or other communication devices</u> turned off during school hours.	1st Offense— Confiscation. Student may pick up at end of school day, ½ hour detention 2nd Offense— Confiscation. Parent must pick up phone, ½ hour detention. Subsequent Offense— Confiscation. Student loses privilege of bringing phone to school, 1 hour detention. Additional consequences may apply depending on how phone is used.
Matters Pertaining to the Safety of Others	
9. Violation of state laws and/or local ordinances, including but not limited to: <ul style="list-style-type: none"> A. Abuse of fire alarms, safety equipment B. Bomb Threats C. Lighting fires, burning, or attempting to burn, any building/property belonging to school employees or students attending the school 	1st Offense— 10 days suspension, parent conference, file complaint with police; seek recovery of damages through court of competent jurisdiction, possible recommendation for expulsion or long term suspension. Subsequent Offense— 10 days suspension, recommendation for expulsion or option of long-term suspension, file complaint with police, seek recovery of damages through court of competent jurisdiction.

Type of Conduct	Disciplinary Action
10. Dangerous Weapons —Possession, use or threatening to use dangerous weapons or look alike such as, but not limited to: firearms, dagger, dirk, stiletto, knife with blade over three inches in length, pocket knife opened by mechanical device, iron bar or brass knuckles. <i>Note: The above offenses will be cumulative over the years during which the student is enrolled in Brighton Area Schools.</i>	Any Offense – Permanent expulsion or alternative actions prescribed by School Code Section 1311 (2) and Board Policy 5610.01.
11. Verbal assault, intimidation or harassment based on race, ethnicity, religion, gender, handicap or other form of prejudice (threats—no bodily contact).	1st Offense —Warning, detention, or up to 3 days suspension. Subsequent Offense —Up to 5 days suspension
12. Verbal and/or written assault to staff (threats, no bodily contact)**	Any Offense —Suspension (1-10 days); possible recommendation for expulsion or long-term suspension.
13. Pushing, Wrestling, Tripping	1st Offense – Warning, Detention Subsequent Offense – Up to 5 days suspension
14. Hostile or aggressive physical contact	1st Offense —Suspension (1-10 days) and a possible recommendation for expulsion or long-term suspension. 2nd Offense —Suspension (5-10 days) and a possible recommendation for expulsion or long-term suspension. Subsequent Offense —10 day suspension with a recommendation for expulsion or a long-term suspension.
15. Assault against a student	Any Offense —Expulsion up to 180 (Board of Education Policy 5610)
16. Inciting others to fight	1st Offense —Warning, detention, or up to 3 days suspension. Subsequent Offense —Up to 5 days suspension
17. Assault against a staff member**	Any Offense —Permanent expulsion (Board of Education Policy 5610)
18. Extortion or coercion: Obtaining money or property (something of value) from an unwilling person or forcing an individual to act by physical force or threat (stated or implied).	1st Offense —Warning, detention, or suspension up to 3 days 2nd Offense —Up to 5 days suspension Subsequent Offense —10 day suspension with either a recommendation or expulsion or long-term suspension.
19. Behavior dangerous to oneself or others	Any Offense —Warning/detentions/suspension up to 10 days with either a possible recommendation for expulsion or long-term suspension.
20. Spitting	Any Offense —Written warning, detention or suspension

Type of Conduct	Disciplinary Action
<p>21. Dangerous Objects—<u>Use Maltby's</u> Possession, use or threatening the use of any weapons or dangerous object(s) capable of inflicting bodily harm, and not included in the section on "Matters Pertaining to Citizenship", including but not limited to:</p> <p>A. Chains B. Knives C. <u>Toys resembling weapons or other dangerous objects.</u> C.D. Fireworks, explosives, smoke bombs, toy weapons resembling any of the above. D.E. Stink bombs E.F. Lighters and matches F.G. Aerosols—other than those required for class projects.</p>	<p>1st Offense—Confiscation* and warning, detention or suspension up to five days with either possible recommendation for expulsion or a long-term suspension. Subsequent Offense—10 day suspension, with either recommendation for expulsion or long-term suspension.</p>
Matters Pertaining to Disruption of the Educational Process	
22. <u>Gum chewing during school hours</u>	1st and Subsequent Offense —Detention
223. Cafeteria —Students may only eat outside the cafeteria in a supervised location. Consuming food or drink at lockers or in the halls is prohibited.	1st and Subsequent Offense -- Detention
234. Cheating/Plagiarism —copying the work of another's and representing it as one's work or knowingly providing work to another for presentation as their own.	<p>1st Offense—<u>Warning</u>/Detention; loss of assignment credit 2nd Offense—2 day suspension and loss of assignment credit.</p>
25. Closed Campus —Leaving any designated area without authorization from the principal or his/her designee from the time a student arrives on school grounds until school is dismissed. Students should remain out of academic areas of the building before and after school unless a pass has been issued.	<p>1st Offense—Warning/detention 2nd Offense—1 day suspension Subsequent Offense—2 day suspension</p>
246. Failure to attend detention —Failure to attend assigned disciplinary detention for violation of Student Code of Conduct	<p>1st Offense—Double the detention time 2nd Offense—1 day suspension</p>
257. Forgery —Fraudulently writing the name of another person; falsifying time, dates, grades, addresses or other data on school forms.	<p>1st Offense—1 day suspension 2nd Offense—2 day suspension Subsequent Offense—3 day suspension</p>
268. Gambling	<p>1st Offense—1 day suspension 2nd Offense—2 day suspension Subsequent Offense—5 day suspension</p>
279. Inappropriate display of affection	Warning/detentions/suspension up to 5 days

Type of Conduct	Disciplinary Action
<p>2830. Disruptive conduct</p> <p>2934. Indecency—Offending commonly recognized standards of health, safety, good taste in behavior and dress</p>	<p>Warning/detentions/suspension up to 5 days</p> <p>Warning to suspension (up to 10 days) and either possible recommendation for expulsion or long-term suspension, at the discretion of the administrator, and depending on the severity of the offense.</p>
<p>302. Truancy—the failure to attend<u>attend a full</u> class <u>period</u> or a scheduled class activity. A student who is truant will be required to satisfactorily complete the missed assignments so as not to be at an academic disadvantage.</p>	<p>Truancy of up to and including one day 1st Offense—1 day suspension 2nd Offense—2 day suspension Subsequent Offense—5 day suspension with parent conference required *Parents may have the option of arranging weekend community service time in lieu of each day of suspension. This must be supervised by parents and approved by school administration.</p> <p>Truancy of more than one day 1st Offense—2 day suspension* 2nd Offense—3 day suspension* Subsequent Offense—5 day suspension* * Parents may have the option of arranging weekend community service time in lieu of each day of suspension. This must be supervised by parents and approved by school administration. Truancy may also involve a referral to the Livingston County Truancy Officer.</p>
<p>313. Dress Code-- Dress or grooming which is disruptive to the educational process is prohibited.</p> <ul style="list-style-type: none"> • <u> </u> Clothing and/or accessories that endorse any item or product related to tobacco, alcohol or other controlled substances are not permitted. • <u> </u> Footwear must be worn and hats are not allowed. • <u> </u> Decency, as interpreted by the administration and staff, is to be maintained at all times. • <u> </u> Halter tops, mesh shirts, shirts which expose the midriff, tank-tops, short skirts, short shorts, shorts with slits or cutoffs, and other types of suggestive clothing, will not be permitted. • <u> </u> Students must be covered shoulder to 	<p>1st Offense—Warning and sent to office until appropriate attire is secured. 2nd Offense—Warning, detention, short-term suspension. Subsequent Offense—Short or long-term suspension with possible recommendation for expulsion.</p>

Type of Conduct	Disciplinary Action
<p>shoulder and from shoulder to mid-thigh. Shorts and other apparel worn must be mid-thigh or longer.</p> <ul style="list-style-type: none"> • Undergarments must should not be exposed including over leggings. 	
<p>324. Clothing—Clothing, clothing orientation accessories, or jewelry worn to indicate membership or advocacy of a gang or group whose purpose is to discriminate against others, is strictly forbidden. Gang related graffiti on personal effects will be confiscated. Hand signs indicating gang involvement are also strictly prohibited.</p>	<p>1st Offense—Warning, detention, short-term suspension.</p> <p>Subsequent Offense—Short-term suspension with possible recommendation for expulsion or long-term suspension.</p>
<p>335. Toys or recreational paraphernalia—Toys or recreational paraphernalia that are not intended for curricular or co-curricular activities are not permitted at school or on school buses. Examples may include skateboards, hockey sticks, electronic games, laser pens/pointers and glass bottles.</p>	<p>1st Offense—Conference/warning/confiscation—students are asked not to bring items to school.</p> <p>2nd Offense—Parent contact/detention/confiscation of item(s) until parent picks it up.</p> <p>Subsequent Offense—Parent contact/confiscation/up to 2 days suspension.</p>
Matters Pertaining to Controlled Substances	
<p>346. Tobacco—All types and paraphernalia, including imitation chewing tobacco.</p> <p>a. Possession</p> <p>b. Use, sale and/or distribution on school property and/or at school activities.</p>	<p>1st Offense—Confiscation and one day suspension</p> <p>2nd Offense—Confiscation and 2 day suspension</p> <p>Subsequent Offense—Confiscation, 5 day suspension and either a recommendation for expulsion or a long-term suspension.</p> <p>1st Offense—Confiscation and 2 day suspension</p> <p>2nd Offense—Confiscation and 5 day suspension</p> <p>Subsequent Offense—Confiscation, 10 day suspension and either a recommendation for expulsion or a long-term suspension.</p>
<p>357. Students shall not possess or use alcohol, controlled substances, or mind-altering drugs and/or related paraphernalia on school property or during school-sponsored events. Students attending school activities after using these substances will be subject to this policy regardless of amount taken.**</p> <p>If a student is enrolled in an approved state licensed program, he/she will be eligible to</p>	<p>1st Offense – Option A</p> <ul style="list-style-type: none"> - 5 day suspension - A meeting with his/her parent(s) prior to re-admission - Possible recommendation for an assessment by a state-licensed agency for a determination of the student's chemical dependency. <p>OR</p> <p>1st Offense—Option B</p> <ul style="list-style-type: none"> - 10 day suspension - Meeting with his/her parent(s) prior to

Type of Conduct	Disciplinary Action
<p>continue credit through a hospital/homebound program and assignments will be given by the home where appropriate.</p>	<p>re-admission 2nd Offense—10 day suspension pending a hearing with a recommendation for long-term suspension or expulsion.</p>
<p>368. Sale, distribution, furnishing or attempting to sell, distribute or furnish alcohol, controlled substances or mind-altering drugs.**</p> <p>379. Selling, furnishing or possessing substances purported or represented to have the effects of controlled drugs.**</p>	<p>Any Offense—10 day suspension pending a hearing with a recommendation for expulsion or long term suspension.</p> <p>1st Offense—Option A</p> <ul style="list-style-type: none"> - 5 day suspension - A meeting with his/her parent(s) prior to readmission. Possible recommendation for an assessment by a state licensed drug agency for a determination of the student's chemical dependency. <p>OR</p> <p>1st Offense—Option B</p> <ul style="list-style-type: none"> - 10 day suspension - A meeting with his/her parent(s) prior to readmission <p>2nd Offense—10 day suspension pending a hearing with a recommendation for expulsion or long-term suspension.</p>
<p>3840. Use of substances purported or represented to have the effects of controlled drugs.</p>	<p>1st Offense—Option A</p> <ul style="list-style-type: none"> - 5 day suspension - A meeting with his/her parent(s) prior to readmission. Possible recommendation for an assessment by a state licensed drug agency for a determination of the student's chemical dependency. <p>OR</p> <p>1st Offense—Option B</p> <ul style="list-style-type: none"> - 10 day suspension - A meeting with his/her parent(s) prior to readmission <p>2nd Offense—10 day suspension pending a hearing with a recommendation for expulsion or long-term suspension.</p>
<p>3944. Sale, distribution, furnishing, possession, or attempting to furnish those drugs that affect general metabolism including but not limited to, prescription or over-the counter drugs.**</p>	<p>1st Offense—Option A</p> <ul style="list-style-type: none"> - 5 day suspension - A meeting with his/her parent(s) prior to readmission. Possible recommendation for an assessment by a state licensed drug agency for a determination of the student's chemical dependency. <p>OR</p>

Type of Conduct	Disciplinary Action
<p>402. Use of substances or represented to be controlled drugs or those drug that affect general metabolism including but not limited to prescription or over-the-counter drugs.**</p>	<p>1st Offense—Option B</p> <ul style="list-style-type: none"> - 10 day suspension - A meeting with his/her parent(s) prior to readmission. <p>2nd Offense—10 day suspension pending a hearing with a recommendation for expulsion or long-term suspension.</p> <p>1st Offense—Option A</p> <ul style="list-style-type: none"> - 5 day suspension - A meeting with his/her parent(s) prior to readmission. Possible recommendation for an assessment by a state licensed drug agency for a determination of the student's chemical dependency. <p>- OR</p> <ul style="list-style-type: none"> - 1st Offense—Option B - 10 day suspension - A meeting with his/her parent(s) prior to readmission. <p>2nd Offense—10 day suspension pending a hearing with a recommendation for expulsion or long-term suspension.</p>
<p>** The above offenses will be cumulative over the years during which the student is enrolled in Brighton Area Schools. Police referrals will be made in accordance with State law. Other referrals to police may be made at the discretion of the building administrators. Parent(s) will be informed of all police referrals.</p>	

Cumulative Referral Policy

Goal: To make a positive change in behavior

The accumulation of discipline referrals carries the consequences listed below. Consequences in this chart may supersede the usual consequences for handbook infractions.

Level 1	After four referrals—Conference with student
Level 2	After five referrals—Student conference; parents notified
Level 3	On ninth referral—Conference with student; parents notified; Saturday School assigned (7 am to 11 am)
Level 4	One the twelfth and all subsequent referrals—Student conference; parents notified; Out of School Suspension.

BRIGHTON AREA SCHOOLS ACCEPTABLE USE POLICY

A. OVERVIEW

1. Internet access is available to staff and students of the Brighton Area Schools (the District). We are pleased to bring this access to the district and believe the Internet offers vast, diverse, and unique resources to users. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication.
2. The Internet is an electronic highway connecting networks, computers, and subscribers worldwide. Users will have conditional access to:
 - a. Electronic mail communication, which is the sending and receiving of messages through the use of a computer account and password.
 - b. The worldwide web, which includes, for example. public domain software and shareware, university library catalogs newspapers and magazines, financial, travel, and weather updates, lesson plans and resources for educators, research, and government information.
 - c. Bulletin board services.
3. Brighton Area Schools provides the use of technology, which is defined in this policy as including, but not limited to, the use of software, audio and video media, computers and hardware peripherals, networks, satellite and telecommunication equipment, cable television equipment, and video and audio equipment owned or leased by Brighton Area Schools and available for equitable information and communication resources in Brighton Area Schools.
4. Brighton Area Schools provides technology in furtherance of educational goals and mission of the District.
5. The intent of the Brighton Area Schools' acceptable use policy is to ensure that all uses of technology are consistent with its stated purpose. As part of the consideration for making District technology available to Brighton Area Schools, staff and students, users agree to use this technology for appropriate educational purposes. Rules have been outlined in this acceptable use policy. These rules are provided here so that users are aware of their responsibilities. In general, this requires efficient, ethical and legal utilization of the network resources. The intent of the use of the policy is to make clear certain cases, which are consistent with the purposes of the system, not to exhaustively enumerate all such possibilities.
6. The use of Brighton Area Schools technology is a privilege, not a right, which can be revoked at any time by the District. Any questions that users may have concerning appropriate use should be addressed to the Technology Director.
7. With worldwide access also comes the availability of material that may not be considered to be of educational value. On a global network it is impossible to control all materials and an industrious user may discover controversial information. Brighton Area Schools firmly believes that the valuable information and interaction available on this worldwide network outweighs the possibility that users may procure material that is not consistent with the mission and education goals of the district.

B. Rights and Responsibilities

1. Certain Access Prohibited

Users are advised that some systems may contain defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening racially offensive, or illegal material. Users, the district and system administrators do not condone the use of such materials and do not permit usage of such materials in district and school environments. **Users and parents of students accessing the system should be aware of the existence of such materials and are responsible for monitoring usage of the system.** Users will not knowingly bring such materials into the district and school environment. Such activities will result in termination of their access to the system

In order to assist parents, the Board directs the superintendent or his/her designee to develop and enforce a system or method in Brighton Area Schools libraries open to the public that is designed to prevent minors from viewing obscene matter or sexually explicit matter that is harmful to minors. In addition, the school district implemented filtering software intended to block minor's access to visual depictions that are obscene, child pornography, harmful to minors, or that the school district determines to be inappropriate for minors. Minors may use e-mail and other forms of direct electronic communications only for education purpose and only when supervised by an adult.

Despite the precautions that the school district may take to prevent access to potentially objectionable content, the district does not guarantee that school officials will control user access to such materials, or that users will not have access to such materials while using the school district's technological resources.

2. Warranties Not Provided

Brighton Area Schools will not be responsible for any damages suffered by the user. Use of any information obtained via the Internet is at the user's own risk. Brighton Area Schools specifically denies any responsibilities for the accuracy or quality of information obtained through its services.

The system administrators and the Board do not warrant that the functions or services performed by, or that the information or software contained on the system will meet the users' requirements or that the operation of the system will be uninterrupted or error-free or that defects in the system will be corrected. The district's system is provided on an "as is, as available" basis. The district does not make any warranties; express or implied, including without limitation, those of merchantability and fitness for a particular purpose, with respect to any services provided it and any information or software contained therein.

The Brighton Area Schools is not liable for any information or data that may be lost, damaged, or unavailable due to technical or other difficulties, delays, non-deliveries, misdeliveries, or service interruptions caused by it's own negligence or the user's error or omissions.

The district is not responsible for any damages caused to a user's own hardware or software incurred from downloading computer viruses or other containments.

Electronic mail is not considered private communication. It may be reposted. It may be accessed by others and is subject to subpoena. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.

3. Rules

Because of the complex association between Brighton Area Schools and other agencies, schools, and networks, the end user of any of these networks and services must adhere to strict rules. These rules are provided here so that staff and students are aware of the responsibilities they are about to acquire. The Superintendent may modify these rules at any time by publishing the modified rule(s). The signature(s) at the end of this document are legally binding and indicates the party(ies) who signed has (have) read the terms and conditions carefully and understand their significance.

a. Misuse ... definition and penalty

Users of district technology will be responsible for its use and misuse. Appropriate use of district technology is defined as use in furtherance of the educational goals and mission of the district. Users should consider any use that does not fall under the above mission statement and general information as being potential misuse for which loss of technology use and disciplinary consequences may occur. Any questions should be referred to the Technology Director.

b. Privileges

Brighton Area Schools users are privileged to:

Use all authorized hardware and software to facilitate learning and enhance appropriate educational information exchange.

Access information from outside resources, which facilitate learning and enhance appropriate educational information exchange.

Access other networks and the Internet to retrieve and submit information to facilitate appropriate learning and enhance appropriate information exchange.

c. Responsibilities

Brighton Area Schools users are responsible for:

Utilizing district technology for facilitating appropriate learning and enhancing appropriate educational information exchange consistent with the purposes of the district.

Appropriate use and care of technology and attending appropriate training sessions.

Adhering to the rules established for the use of hardware, software, labs, networks in the district or through remote access outside of the district.

Maintaining the privacy of passwords and are prohibited from publishing or discussing passwords.

Having all disks or videos scanned for virus, dirt, or other contamination, which might endanger the integrity of district hardware, software, and networks before they are used in the systems.

All materials received via the Internet under their account. They accept responsibility for keeping all pornographic* material, inappropriate files, or fields dangerous to the integrity of the school's network, equipment or software from entering the district via the Internet or from being reproduced in visual, digital, or written format.

*Pornography is defined as any representation of sexually explicit behavior.

Making all subscriptions to listservs or newsgroups known to the District in writing and updating the information whenever changes are made. Approval is required by the Director of Technology prior to requesting a newsgroup and/or list from the network.

Maintaining the integrity of the electronic mail (e-mail) system.

Adhering to U.S. or state laws and regulations, trade secrets, fair use, software reproduction, and copyright guidelines in the use of hardware, software, and in transmission or copying of text or files on the Internet from other sources.

Limiting use of disk space and deleting files and e-mails in a timely manner.

d. On-line Conduct

Users are prohibited from using technology for commercial activity product advertisement or political lobbying, or for making any financial commitments on the Internet.

Users are prohibited from the malicious use of technology to disrupt the use of technology by others, to harass or discriminate against others, and to infiltrate unauthorized computer systems.

e. Network Etiquette

Users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to:

Be polite. Do not get abusive in your messages to others.

Use appropriate language. Do not swear; use vulgarities, or any other inappropriate language.

Illegal activities are strictly forbidden.

Do not reveal your personal address or phone numbers, or those of colleagues or students.

Do not use the network in such a way that you disrupt the use of the network by other users.

All communications and information accessible via the network shall be assumed to be private and should not be copied or used in whole or in part by any person other than the author.

f. Computer System Security

Security on any computer system is a high priority, especially when the system involves many users. If a user feels that they can identify a security problem on the system, the user must notify their teacher. The user shall not demonstrate the problem to others.

g. Passwords

Passwords to the system should not be easily determined by others, nor should they be words, which are found in a dictionary. Attempts to log in to the system using another user's account or as a system administrator will result in termination of the account. Users shall immediately notify their teacher if their password is lost or stolen, or if they have reason to believe that someone has obtained unauthorized access to their account. Any member identified as a security risk may be denied access to the system.

h. Vandalism

Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another member, equipment, software, the system, or any other of the agencies or other networks that are connected to the system. This includes, but is not limited to, the uploading or creation of computer viruses.

C. Consequences of Inappropriate Network Behavior

1. Any user who does not comply with the Acceptable Use Policy may receive a warning letter, lose network and technology privileges for a determined period of time, or incur financial liability or legal action. Repeated or severe infractions of the policy may result in permanent termination of privileges.
2. The district does not take responsibility for resources located or actions taken by Brighton Area Schools users that do not support the purposes and mission of the district.

IX.D.2.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, Interim Superintendent of Schools
RE: SELCRA Contract
DATE: June 15, 2009

It is my recommendation that the Board approve the Addendum to the SELCRA contract which requires SELCRA to pay \$5/per square foot per month for office space and further, if storage space is required, the rate will be \$4/per square foot per month. The Addendum has been approved by the SELCRA Board and will take effect July 1, 2009.

Motion

Moved by:

Supported by:

To approve the Addendum to the SELCRA Contract as presented.

Voice vote:

___ Ayes

___ Nays

**SELCRA Agreement
Addendum - July 1, 2009**

Beginning July 1, 2009 SELCRA agrees to pay \$5.00 per square foot of office space occupied and utilized by SELCRA per month. In addition, if storage space is needed, \$4.00 per square foot will be paid by SELCRA.

In the event of a move into other space occurs, the monthly amount to be paid will be based upon the actual square footage occupied.

Date _____

By Board of Education President
Brighton Area Schools

William R. Anderson

By SELCRA Chairperson

Dan Mulvihill

IX.D.3.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, Interim Superintendent of Schools
RE: BASAA Concession Proposal
DATE: June 15, 2009

The Brighton Area Schools Administrators' Association has proposed concessions totaling more than \$50,000 per year in the attached letter of agreement. I am proud and very grateful that the administrative team is stepping forward to assist the district in these difficult financial times. Please note that the concessions begin July 1, 2009 and are effective through June 30, 2011.

It is my recommendation that the Board accept these concessions with appreciation and sincere thanks.

Motion:
Moved by:
Supported by:

To accept the BASAA Letter of Agreement as presented.

Voice vote:
____ Ayes
____ Nays

Appendix H

Letter of Agreement

Between

The Brighton Area Schools and the Brighton Area Schools Administrators' Association

In recognition of the importance of working toward a balanced budget, the parties agree to the following changes to Appendix B, "Brighton Area Schools Health Plan":

- For the 2009-2010 and 2010-2011 school years, Administrators opting into Plan A shall contribute \$2945.00 annually toward the cost of the benefit. In 2009-2010, the contribution shall be payroll-deducted in 27 equal pre-tax payments of \$109.07. In 2010 – 2011, the contribution shall be payroll-deducted in 26 equal pre-tax payments of \$113.27.
- For the 2009-2010 and 2010-2011 school years, Administrators opting into Plan B shall receive a cash-in-lieu payment of \$2593.00 annually. In 2009 – 2010, payment shall be made in 27 equal installments of \$96.04. In 2010 – 2011, payment shall be made in 26 equal installments of \$99.73.

All other previously negotiated components of the agreement shall remain in tact through the 2010-2011 school year.

For the Association

For the Board

Dated

Dated

XI.



TO: Trustees, Board of Education
FROM: Bonnie P. Riutta, Interim Superintendent of Schools
RE: Closed Session, Approval of June 8 and 15, 2009 Closed Minutes
DATE: June 15, 2009

Motion

Moved by:
Supported by:

To enter closed session for the purpose of approving the June 8 and June 15, 2009 closed minutes.

Roll call vote:
____ Anderson
____ Carney
____ Krause
____ Leach
____ Minert
____ Powers
____ Russel