

Project: Brighton Area Schools – 2015/16 Bond Projects

Location: Brighton High School – Conference Rm

Date & Time: September 30th, 2015 @ 5:00 PM

RE: Building, Technology and Design Meeting

Attendees:

Greg Gray – BAS	Jeff Hamilton – Auch
Matt Marino – BAS	Tracy Taylor – T2 Design
Beth Minert – BAS	Mitch DeLange – Auch
Brian Jessie – Barton Malow Tech (absent)	Dennis Smith – Auch
John Thompson – BAS	Tyler Maki – Auch (absent)
Andy Burchfield – BAS (absent)	Ken Stahl – BAS
Gavin Johnson – BAS (absent)	Patrick Kanary – Stantec

Meeting Minutes:

1) The Bond Committee meeting minutes from September 9th have been distributed for review prior to posting. Ken Stahl to forward minutes to all parties for review and posting.

2) Technology Update

a) No Discussion.

3) FFE Items

- a) Furniture for coaches office, swim coach office to arrive tomorrow. Discussed lowering the counter top at the counselling office.
- b) Conference Room in athletics is currently on hold; space for new conference room is currently unavailable as the existing pool boilers occupy this space. Demo of old pool equipment to begin in mid-October, as the new pool has just been turned over to BAS. T.T. to coordinate with Auch to arrange ship dates for new furniture.
- c) Trophy cases were placed in the athletic corridor yesterday. The trophy cases appear that they could tip if pulled on the top. T2 is inquiring the manufacturer's recommendations to secure them to the wall without voiding the warranty.
- d) Graphics in the athletic corridor: vendor has return revised drafts; T2 is reviewing with J.T. and working through last comments. Comments will be incorporated into another submittal prior to production. Final graphics will be installed upon fabrication, which could be upwards of a couple months. Vendor to install on off school day to avoid premium labor rates as the original proposal was to install on regular hours. T2 will investigate what the premium rate would be for afternoon installation.
- e) Furniture quote received for the cafeteria tables at Hilton (~\$5,300.00). BHS Classroom furniture (35 chairs and 17 tables) has been quoted at ~\$12,000.00. BAS approved to proceed.
- f) J.T. received pricing on the new record board at the new pool. For (3) new record boards (High School, Middle School and Club Sport records), the quote came out to ~\$19,200.00 (without shipping). J.T. is reviewing mock-ups. Once this is approved, records boards will have approximately a 5-6 week lead time.

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4) Construction Update

a) BHS Pool Status:

- i) Pool has been filled, shocked and balanced. Inspections have been complete. Fire Marshal has approved the pool.
- ii) Pool timing equipment being installed and will be complete this week.
- iii) Touch up painting is in progress.
- iv) Counter Roll-Up Doors at Fitness Center have been installed ahead of time to complete construction in the pool corridor. BAS request a pricing to provide a stainless steel cap over existing countertop. Bid documents do not call for any work at countertop. Discussed that glass behind counter shutter down is required for safety purposes. Discuss proper fire rating at the counter door in the existing fire wall.
- v) Pool deck to be cleaned tomorrow.
- vi) Scoreboard ID boards to be received and installed on Friday.
- vii) Elevator may be ready for inspection by next week. Discussed that elevator is not required by BAS or State Inspections to open pool. If handicap seating is required, the pool deck can be utilized for seating.
- viii) J.T. / M.M. investigating dimensional lettering for added identification for Pool, Field House, Performing Arts and Front Office. Quote received at ~\$10k. Auch to help gather additional pricing from multiple vendors per the request of BAS.
- ix) Pool to be turned over to BAS on Friday, October 2nd at 5:00pm as previously discussed.
- x) Stantec is currently working to provide a punch list for architectural, mechanical and electrical disciplines. Sound consultant to punch list pool on October 9th. Pool Consultant to punch list next week. Pool consultant has already completed a preliminary review of pool equipment / system last week.
- xi) Stantec to issue certificate of Substantial Completion for October 2nd and this will trigger the warranty period.

b) Fitness Center / Phase 3:

- i) Old pool will remain open for a couple weeks after new pool is turned over. Existing pool equipment demo to begin mid-October.
- ii) Limestone sills at the main office canopy to be installed today.
- iii) Mechanical work is in progress at the boiler in order to get temperature controls installed on the existing boiler to the new Trane building management system.
- iv) When the BHS chiller plant to be turned off for the cooling season, temperature controls will be installed on the existing chiller plant equipment.
- v) Remaining mechanical work to be completed during summer of 2016.

d) Miller Intergenerational Center:

- i) Punch list is nearly complete and down to a few items.

e) Old Business:

- i) Maltby paving needs an item addressed prior to winter. Auch to coordinate with contractor.
- ii) Cracked concrete slabs to be corrected in Spring. BAS approves.
- iii) Wells at Hornung – M.M. met with well contractor and Lindhout to review scope of work. BAS to retain Lindhout to finalize scope of work. Preliminary pricing is estimated at \$14,000 (not including any abatement of potential releases which are not anticipated).

f) New Business:

- i) Cross Walk at Lee Road – M.M. (BAS) met with Brighton Police to discuss adding/relocating cross walk at Lee Road at Scranton. M.M. to discuss further action with Brighton Police prior to moving forward.
- ii) Discussed Physical Education equipment needs at all schools. J.T. to coordinate requests with G.G.

5) Bond Budget Update

- a) No Discussion.

6) Future Bond Committee Meeting

- a) Next meeting to be held on 10/14/15 at Brighton High School Main Office Conference Room.

Mitch DeLange, CM-BIM, CDT
Sr. Project Engineer
George W. Auch Construction

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting. Please contact George W. Auch Company if there are any discrepancies or questions with the content of these minutes