

How to Print your book in black and white & Layout your book in InDesign

1. Print rough draft of book in black and white

Illustrator – print 6 per side -

File – Print

Scale – Fit to page

Click on setup – continue -

change “1” to “6” and it will show 6 pages

Print

2. Show Costa draft to make corrections/changes

3. Place files into InDesign and Embed

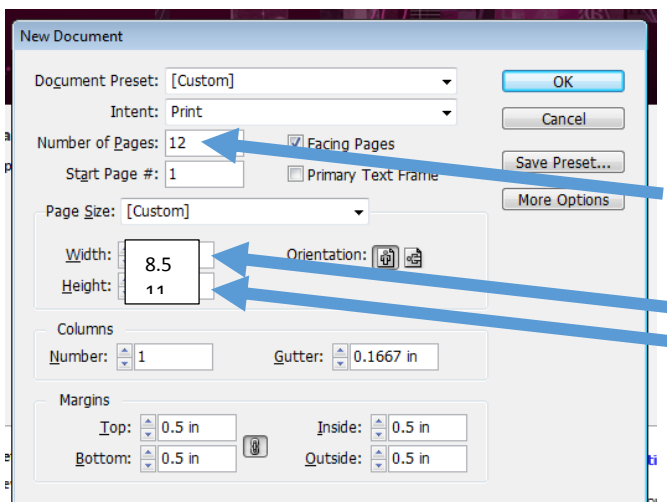
Open InDesign

File – New – Document

Number of Pages = 12

Width = 8.5

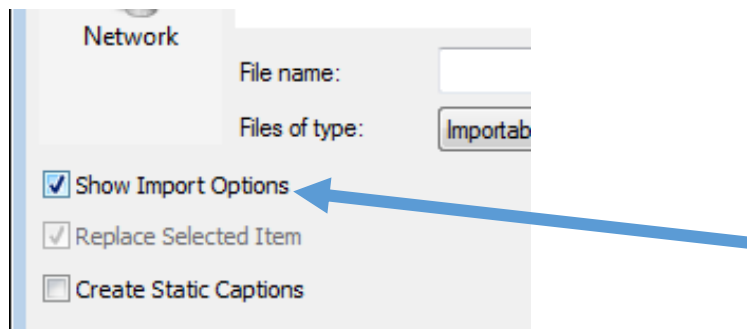
Height = 11



Next, place your Illustrator files into InDesign

File – Place

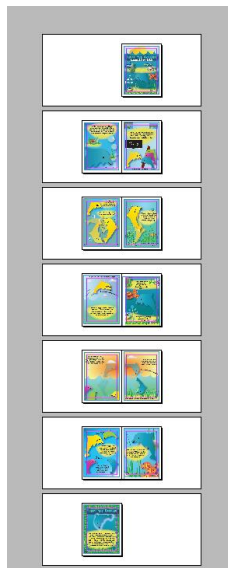
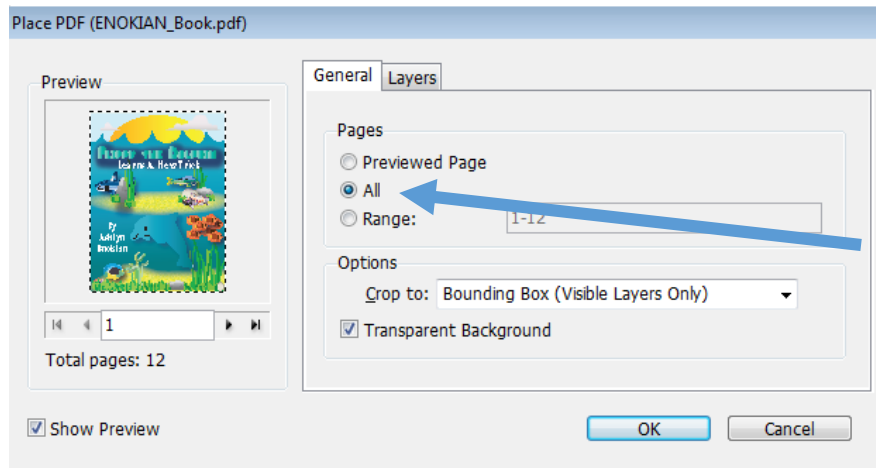
Put a check next to “Show Import Options”



Name your InDesign file - lastname-firstname-book

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Choose the “All” radio button



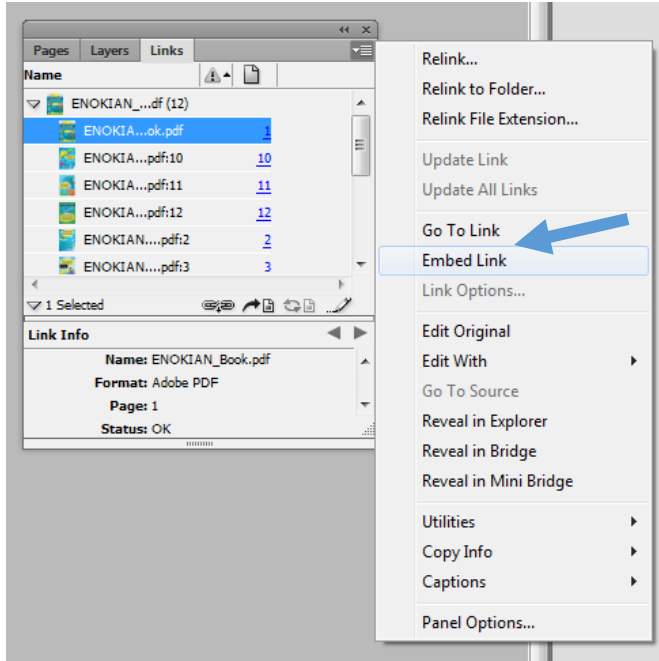
Place all the files one by one on each page.

Use object – fitting – if you need to change how big or small

Make sure your book is in order!!!

Name your InDesign file - lastname-firstname-book

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In order for your files to stay in your document and print out nice you MUST EMBED your files.

Links – embed link

If you hold the shift key down and select all the files at once you can embed them all at once!