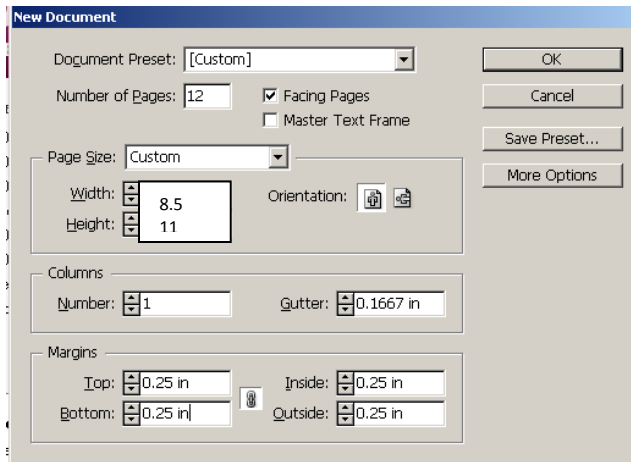
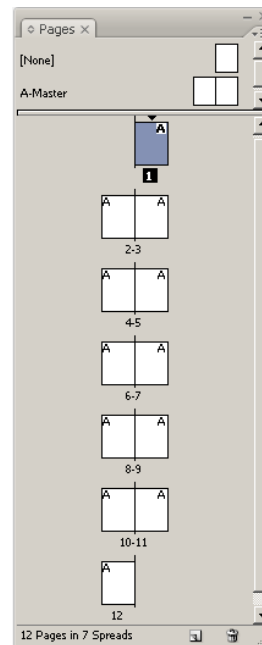


Book Setup Directions

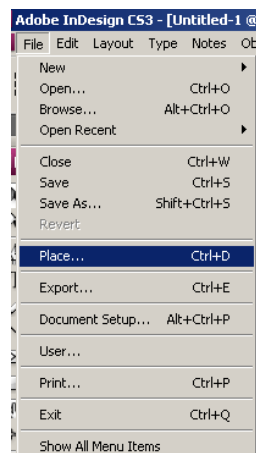
1. Make sure your pages are **8.5 x 11** and margins are **.25**
2. InDesign –



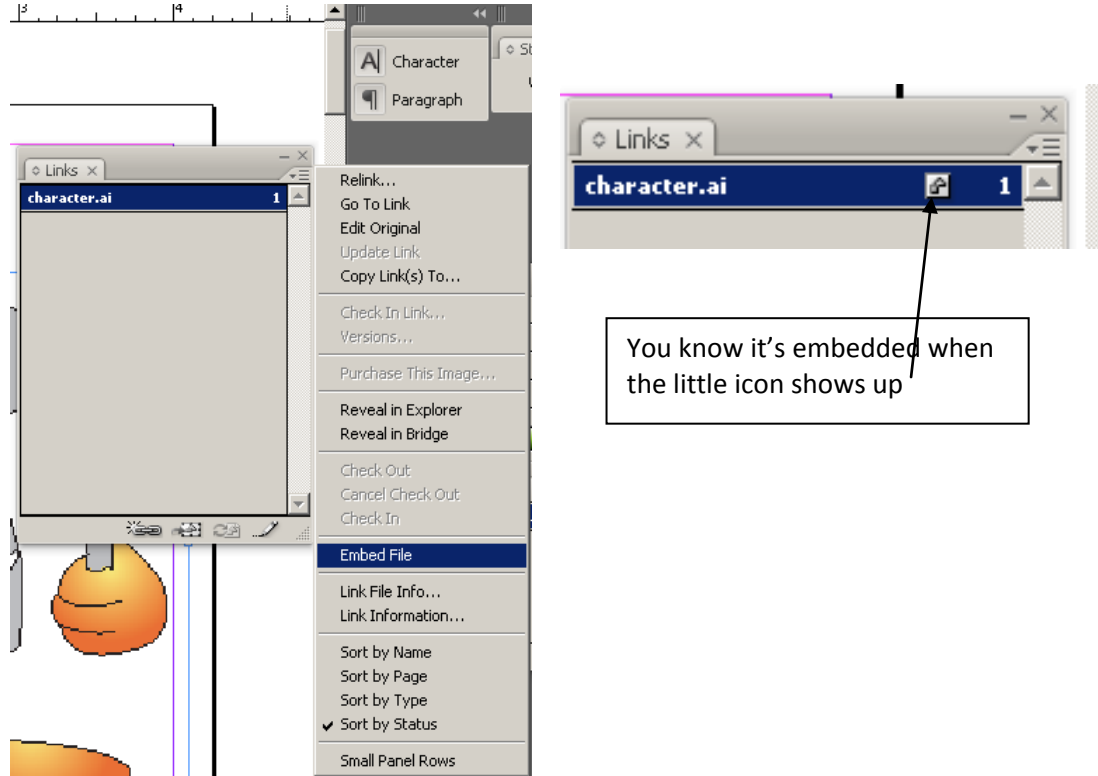
3. Use the **pages palette** to navigate around InDesign
 - a. Page 1 is your title page
 - b. Page 12 is your back page
 - c. Page 2-3 is a **spread** they will show up next to one another



4. You **MUST MUST MUST** choose **File and Place** to place your Illustrator files.



5. You MUST MUST MUST Open your **LINKS** palette and **EMBED ALL OF YOUR FILES**



6. You MUST save your book to the dropbox as an INDESIGN FILE
a. I can't print your book if it is saved any other way.



****If you think your book doesn't have the quality look that it did in Illustrator that is because the viewing quality is low. Your book will still look just as crisp and good as in Illustrator. To change the way you are seeing your book in InDesign go to VIEW, DISPLAY PERFORMANCE, HIGH QUALITY --- but this will just make your file larger and take longer to open up. I suggest you change back to a lower viewing quality before you save it on the flash drive so it doesn't take me as long to open the file to print it!!!**