



Brighton Community Ed  
850 Spencer Road  
Brighton, MI 48116  
810-299-4130

## Application for Permission to Use Outdoor Facility

Application must be submitted two weeks before requested date

Date of Application \_\_\_\_\_

Building Name \_\_\_\_\_ Date Received from Applicant \_\_\_\_\_

Date(s) Requested \_\_\_\_\_ Field Type: Soccer Baseball Football Lacrosse Other

Days Requested \_\_\_ Sunday \_\_\_ Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_ Saturday

Port-a-Johns needed? \_\_\_\_\_ Tents set up? \_\_\_\_\_ Concessions? \_\_\_\_\_ Will there be garbage? \_\_\_\_\_

Time Entering Field \_\_\_\_\_ Time Exiting Field \_\_\_\_\_

Requested By: \_\_\_\_\_ Name of Organization \_\_\_\_\_

Home Phone \_\_\_\_\_ Type of Function \_\_\_\_\_

Work/Cell Phone \_\_\_\_\_ Exact Time of Event \_\_\_\_\_

Email address \_\_\_\_\_ Supervisor of Event \_\_\_\_\_

Address \_\_\_\_\_ Supervisor Cell Phone \_\_\_\_\_

City \_\_\_\_\_ Admission Charge (if any) \_\_\_\_\_ Size of Participation \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Purpose of Proceeds \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

- Fees may be charged for extra services such as garbage removal, electricity use, port-a-john rental
- Proof of insurance may be required – if required, needs to be provided 10 days prior to event
- Fees are not refundable if a 24 hour notice is not given
- Non-profit groups must provide 501c3 paperwork

Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved Athletic Director \_\_\_\_\_ Date \_\_\_\_\_ Field Cleared \_\_\_\_\_ Initials \_\_\_\_\_ Date \_\_\_\_\_

Approved Building Administrator \_\_\_\_\_ Date \_\_\_\_\_